

# Disabled Person's Concessions

(Bus Pass or Companion Bus Pass)

## Application form for people with a learning disability



### APPLICATION FORM

Name



Address



Bus Pass



Made with  
**Photo Symbols®**

# Part 1. What do I need to do?



Fill out the application form in Part 4.



Send us **PHOTOCOPIES** of all the documents we ask you for.



You will have to pay to post the letter to us.



You may have to pay for passport photographs and for any letters from doctors. Reports from other healthcare professionals might be free.

# Part 2. What do I need to send?



Sue Smith  
26.01.1982

1. Send us **ONE** recent passport style photograph and write your name and date of birth on the back.

2. Send us **ONE** document with your name and address on it. You could send:

- a bill less than 12 months old
- a bank statement less than 12 months old
- a letter from your doctor or hospital less than 12 months old.



3. Send us some documents to show you have a learning disability. This means:

- It is hard for you to understand difficult information and learn new skills and
- It is difficult for you to live independently and
- You have had a learning disability since you were born.



## Documents you could send could be:



- A letter from your school about your learning ability.
- The Education Health and Care Plan and any reviews.
- A copy of the PIP front page showing your name and address and the page showing you are receiving 8 points or more for planning and following a journey or communication or mobility.
- A copy of your patient summary which says you have been diagnosed with a severe learning disability. You can get this from your doctor.
- A healthcare professional's report, such as a doctor, physiotherapist, podiatrist or a nurse. The report must have their contact details and say that you have a learning disability and cannot travel alone.



4. If you are applying for a Companion Bus Pass, send a letter from a doctor or healthcare professional saying that you are not able to travel alone.

## Part 3. Where do I send everything?



Post your application form, copies of your documents and your photograph to:

**Bus Pass Team  
PO Box 696  
FAREHAM  
PO14 9PD**

# Part 4. Application form

## 1. About me



My title Miss  Mrs  Mr  Ms   
Mx  or leave blank

First name

Last name

My address

My postcode

My email address



My telephone number





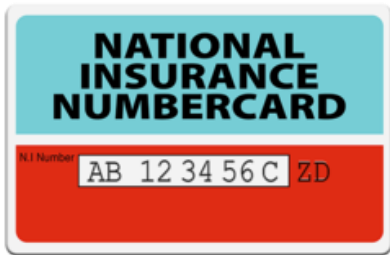
My date of birth

dd   mm   yyyy



I like to be contacted by...

Letter  Email  Telephone



My National Insurance Number

## 2. I am...



**New**

Applying for a bus pass for the first time

**OR**



**Changing**

Applying to change my bus pass from a disabled person's pass to a companion pass

### 3. I am applying for

A disabled person's bus pass

A disabled person's companion bus pass



### 4. What happens with my information

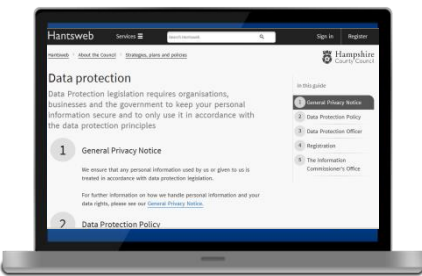
Hampshire County Council and other agencies need to have your personal information to run the travel scheme. We will follow the law about keeping personal information.

If you want to know more about how we use and keep your information you can:

Look on our website at [www.hants.gov.uk/dataprotection](http://www.hants.gov.uk/dataprotection)

Email

[data.protection@hants.gov.uk](mailto:data.protection@hants.gov.uk)



## 5. Declaration

Read each statement below. Tick the boxes to say you agree.

I live in Hampshire

I understand that I can only have one concession

I understand that I cannot let anyone else use my pass

I give permission for the Council to speak to other people to check that I have a learning disability

Everything I have written on this form is true

I am enclosing:

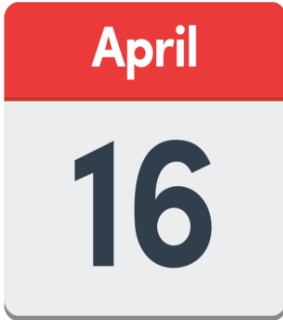
- A colour passport style photograph with my name and date of birth written on the back
- One document with my name and address on it
- A document to show I have a learning disability
- (If you are applying for a Companion Bus Pass). A letter from a doctor or other healthcare professional saying I am not able to travel alone



## Sign your name

(If you are under 16 your parent or carer must sign their name)

S Yourname



## Fill in the date today

If someone else completed this form for you

What is their name?

What is their relationship to you?



If you have any questions about bus passes you can:

- Email [concessionary.fares@hants.gov.uk](mailto:concessionary.fares@hants.gov.uk)
- Telephone 0300 555 1376 between 8.30am to 1pm
- Look at the website [www.hants.gov.uk/buspass](http://www.hants.gov.uk/buspass)

To find out more about public and community transport you can:

- Look at the website [www.hants.gov.uk/transport/publictransport](http://www.hants.gov.uk/transport/publictransport)

For the council to fill in

Date on system:

Ref no:

Initials: