

Bus Pass Team  
PO Box 696  
FAREHAM  
PO14 9PD

**Older Person's  
Concessionary Bus Pass  
Application Form**  
Version 17



**Hampshire**  
County Council

Email: [concessionary.fares@hants.gov.uk](mailto:concessionary.fares@hants.gov.uk)  
Telephone: 0300 555 1376  
Minicom: 0300 555 1390

***This application form is for an older person's concessionary bus pass or you can apply online <https://www.hants.gov.uk/transport>***

***Eligibility for women is pensionable age or for men is the pensionable age of a women born on the same day – for more information see <https://www.gov.uk/state-pension-age>***

***Am I eligible and what do I need to send?***

**Part One – Are you?**

A new applicant to Hampshire County Council (**no charge**)

**Part Two – Personal details**

(Mr/Mrs/Miss/Ms other): .....Surname: ..... Forenames:.....

Address: ..... Post Code: .....

Telephone .....Email:.....

Date of Birth: .....NI Number: .....

**Part Three – evidence of eligibility**

Evidence of your name, Hampshire address and date of birth is required. Applications will be returned if evidence is not provided.

**PLEASE SEND COPIES ONLY AS DOCUMENTS WILL NOT BE RETURNED TO YOU**

- Name - a copy of your driving licence will provide evidence of your name, address and date of birth
- Address - an official letter within the last six months e.g. gas/electricity/telephone bill
- Date of birth - your driving licence or letter from the State Pension Service confirming your eligibility for state pension. Or provide a copy of your passport showing the same name and date of birth as shown on the application form.  
*(If you are using a birth certificate as evidence for your date of birth, and the name is different to that on the application form, then further evidence is needed to verify the new name, i.e. copy of the marriage or deed poll certificate).*

Please continue over...

FOR OFFICIAL USE ONLY: date on system

ref: number

Initial:

## **Part Four – colour passport photograph**

Please ensure that you enclose a recent colour passport sized photograph for use on your bus pass. Clearly print your name and date of birth on the back. Please see the Guide to Concessionary Travel leaflet for information on acceptable types of photograph.

## **Part Five - declaration**

I confirm that I am a permanent resident in Hampshire and can only have one concession for my sole use to which I am entitled under the Transport Act 2000 and subsequent amendments.

I understand the concession is not transferable and misuse will require a new application review form with supporting evidence.

Bus fares start from the age of 5 years. Applicants under the age of 16 will need a parent/guardian to sign the form.

I authorise a nominated person who can speak on my behalf:

**NAME**..... **RELATIONSHIP**.....

I authorise Hampshire County Council to make any enquiries necessary to verify entitlement for travel concessions.

The information given is correct to the best of my knowledge and belief.

Signed: ..... Dated: .....

**Please return form, photograph and copies of evidence to the address at the top of this form.**

*Hampshire County Council collects information about you in order to provide you with a Concessionary Bus Pass or Travel Vouchers. We will use the information for the purposes of providing you with a Concessionary Bus Pass or Travel Vouchers and your information may be used for data matching purposes for the detection and prevention of fraud. We will process your data as necessary to comply with a legal obligation to which the County Council is subject. Where Special Category Data is used, the legal basis is necessary for reasons of substantial public interest. Hampshire County Council Concessionary Travel Team will share this information with third party organisations only for the purpose of facilitating the Concessionary Travel scheme and providing you with a Concessionary Bus Pass or Travel Vouchers.*

*This data will not be shared with any other third party except when authorised by the data controller or if legally obliged to. Your information will not be shared with any third-party for marketing purposes. We will store your information both electronically and on paper file. Your paper application form will be retained for 1 month. Your details will be stored electronically for the purposes of facilitating your Concessionary Travel; this data will be held for the life of the card or voucher and then according to statutory guidelines. You have some legal rights in respect of the personal information we collect from you. Please see our website, details below, for further details. <https://www.hants.gov.uk/aboutthecouncil/strategiesplansandpolicies/dataprotection>*

You can contact the County Council's Data Protection Officer at [data.protection@hants.gov.uk](mailto:data.protection@hants.gov.uk) If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>.

*Calls to 0300 numbers are included in call packages or charged at the same rate as 01 and 02 numbers. Costs may vary depending on your telecoms provider and whether you are calling from a landline or mobile. Further information about call charges can be found at [www.ofcom.org.uk](http://www.ofcom.org.uk)  
Email: [concessionary.fares@hants.gov.uk](mailto:concessionary.fares@hants.gov.uk) Website: [www.hants.gov.uk/concessionary-travel](http://www.hants.gov.uk/concessionary-travel)*