

Lone Working Protocol

Learning Outdoors Team has adopted Hampshire County Council's Corporate Lone Working Procedures (Appendix 1) and Lone Working Risk Assessment.

APPENDIX 3 – LONE WORKING RISK ASSESSMENT RECORD

Employee	All staff involved in delivering
Lone working role	Expedition Assessor and Supervisor / Expedition Lead
*Category of lone working	2 - Lone workers who have nobody around and carry out work which poses a significant risk of serious harm. This category has been selected due to the remote locations that our staff are working in; however, they do not use dangerous machinery or work with livestock.
Control measures selected from menu	• Ideally instructors to work in pairs • NGB qualifications relevant to location • Charged mobile phone • Regular communication with delivery team • Keep to paths if possible • Regular weather updates • Planned escape routes • Expedition staff equipment suitable to terrain, location and needs of group • Fitness levels appropriate to terrain
Is employee aware of what they are required to do?	Yes – Employee follows HCC procedures and Mountain training guidance.
Do the employee and manager agree on suitable controls?	Yes