

Dear Employer,

Hampshire Pension Services will be providing workshops to employers to support in the preparation for the 2022 annual return process including:

- Helping employers understand the annual return requirements and process that will apply for 31 March 2022 year-end
- Work through the principles of Pensionable Pay to help with producing your annual returns
- Giving delegates the opportunity to work through exercises to help ensure understanding of the requirements.

Please use the following links to register your interest.

The dates for these are as follows:

14/03/2022: 9.30 – 12.30 : [Hampshire Pension Fund employers register here](#)

16/03/2022: 9.30 – 12.30: [West Sussex Pension Fund Employers register here](#)

18/03/2022: 9.30 – 12.30: [London Borough of Hillingdon Pension Fund Employers register here](#)

23/03/2022; 9.30 – 12.30: [Westminster City Council Pension Fund Employers register here](#)

25/03/2022: 9.30 – 12.30: [Hampshire Pension Fund Employers register here](#)

28/03/2022: 9.30 – 12.30: [West Sussex Pension Fund Employers register here](#)

30/03/2022: 9.30 – 12.30: [London Borough of Hillingdon Pension Fund Employers register here](#)

01/04/2022: 9.30 – 12.30: [Hampshire Pension Fund Employers register here](#)

04/04/2022: 9.30 – 12.30: [Westminster City Council Pension Fund Employers register here](#)

06/04/2022: 9.30 – 12.30: [Hampshire Pension Fund Employers register here](#)

Due to limited numbers, each employer will be restricted to two people (this is across all sessions).

Please provide us with your preferred date as well as any other dates you can attend in case the session is fully booked.

Please note there is NO charge for attendance at any of these sessions, which will be virtual via Microsoft Teams and an invite will be sent to you with a link to join once you have booked on. If your preferred date is not available and you have not provided an alternate date we will contact you to confirm your preferred date is unavailable.

We look forward to hearing from you but in the meantime please let us know if you have any questions about these sessions.

Kind regards,

## **Employer Services**

### **Hampshire Pension Services**

**E-mail:** [pensions@hants.gov.uk](mailto:pensions@hants.gov.uk) | **Web:** [www.hants.gov.uk/pensions](http://www.hants.gov.uk/pensions)

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*How are we doing? Click [here](#) to let us know.*