

Dear Employer,

Annual Return and Pensionable Pay Workshop

As advertised in the email communication to Employers with the **draft** Annual Return template sent in December 2022, we can now confirm the dates and times of these sessions. If you would like to reserve a space on any of the sessions please choose from the list below and use the link provided.

Please note that there is a separate online session for Town and Parish Councils.

Please note there is NO charge for attendance at any of these sessions.

Hampshire Pension Services will be providing workshops to employers to support in the preparation for the 2023 annual return process including:

- Helping employers understand the annual return requirements and process that will apply from 31 March 2023 year-end
- Work through the principles of Pensionable Pay to help with annual returns

The following sessions are available (limited spaces):

- For Town and Parish Councils online (Teams) session will be held on 15th March 2023 at 10 am (~2.5 hrs):
<https://www.eventbrite.co.uk/e/522464002897>
- For West Sussex online (Teams) session will be held on 17th February 2023 at 1 pm (~2.5 hrs):
<https://www.eventbrite.co.uk/e/522452107317>
- We have also organised a **Face-to-Face Annual return Workshop** session for West Sussex Pension Fund Employers which will be held on 27th February 2023 at 10 am at County Hall Chichester PO19 1RQ. Please be advised that spaces are limited (**maximum 20**). You can book this session on the below link:
<https://www.eventbrite.co.uk/e/522444173587>

Employer Services

Hampshire Pension Services

E-mail: pensions@hants.gov.uk | **Web:** www.hants.gov.uk/pensions

Hampshire Pension Services, The Castle, Winchester, SO23 8UB

How are we doing? Click [here](#) to let us know.

Have you registered to view your pension details on our Member Portal?

