

Development Management- Privacy Notice

Processing and determining planning applications:

Hampshire County Council may collect information about you for in order to provide you with the following services:

- processing and determining planning applications for Regulation 3 (schools, care homes, development on County Council land) which is a statutory requirement;
- processing and determining planning applications for minerals or waste planning applications which is a statutory requirement; and
- processing and determining planning applications for any cross boundary planning applications.

We will hold your name, address, email, telephone number and the contents of the representation received. A name and a postal address must be provided for the comments to be accepted.

Anonymous or confidential representations without the required personal information cannot be accepted.

The legal basis for our use of this information is because it is necessary for compliance of a legal obligation to which the County Council is subject. This is in relation to processing and determining planning applications to meet the requirements of the [Town and County Planning Act 1990](#) (as amended) as well as the provisions of the adopted Hampshire Statement of Community Involvement. We will use the information to determine planning applications as well as provide for continuous service improvement.

All representations received will be available to view publicly for the purposes of processing and determining the planning application unless you have given us written notification that you would like us to keep your information for further uses. This relates to the any requests made (following a decision) to be notified of any further planning applications received at a specific site within 2 years of the determination of a planning application.

We will not share your information with any other organisations.

Your names will appear when representations are published on the planning application webpage but we will remove other personal details (address, email address, telephone number, signature) and any special category data prior to publication. Representations will be available to view during the application determination period and will be considered when coming to a decision.

Consideration of the development may take place in public if the proposal is considered by the Council's Regulatory Committee. Only comments relating to planning issues will be taken into account when reaching a decision, not specific representations.

Representations will be removed from public view once the application has been determined. They will only be republished in the event that a planning appeal is submitted within 6 months of the decision. All representations received will be sent to the Secretary of State in the event of the appeal for consideration by an independent Planning Inspector appointed by the Planning Inspectorate (PINS).

Following determination, electronic and paper file copies of representations will be kept by the Council for 7 years in line with our file retention policy.

The treatment of representations is also covered by the [Statement of Community Involvement](#).

All representation received will be handled and made publicly available in accordance with the UK GDPR and the [Local Government Act \(1985\)](#).

The above information is the specific privacy notice for this service. For more information about your rights in relation to your personal data, see the [County Council's general privacy notice](#).

You have some legal rights in respect of the personal information we collect from you. Please see our website Data Protection page for further details.

You can contact the County Council's Data Protection Officer at data.protection@hants.gov.uk.

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>.

