

Equality Impact Assessment

Name of project/proposal

Re-location of Romsey Register Office

Contact name
Department

Jane Bartlett
Culture, Communities and Business
Services

Date to be published on Hantsweb

08 May 2017

Purpose for project/proposal

Currently the Register Office is located in the Town Hall in the Centre of Romsey. The Town Hall is managed and run by Romsey Town Council and Hampshire Regtation Servcie rent the space from Romsey Town Council at a fee of £4,500 per year. The Register Office is open for appointments on 3 days each week.

This project will re-locate the Register Office to Romsey Library providing an improved facility and making savings of approx £4,500 per year.

The Register Office also provides a low cost ceremony facility and this will remain at the Town Hall for the foreseeable future.

Consultation

Has engagement or consultation been carried out? No

Statutory considerations

Impact

Age	None
Disability	Low
Sexual orientation	None
Race	None
Religion and belief	None
Gender reassignment	None
Sex	None
Marriage and civil partnership	None
Pregnancy and maternity	Low

Other policy considerations

Poverty	None
Rurality	None
Other factors	None
If other please describe	

Geographical impact

Non-specific

Have you identified any medium or high impact?*

Yes

No

The re-location of the office for registering births, deaths, and notices of marriage or civil partnership will mean an improved facility with better access and make full use of another County Council owned building. Romsey Library is located just a few minutes

walk from the main town centre and also has a large car park with designated disabled parking spaces adjacent to the main building. The appointment office will be part of a multi-use space and therefore will be available for other users when not being used by the Registration Service.

There will be no reduction in levels or types of services available to the community in and around Romsey. The library is centrally located with good parking, level access and an automatic door into the building for improved accessibility. The Registration Website will be updated with the new location and Hantsdirect (Contact Centre) will be informed so they can direct customers accordingly. We will engage with local businesses who may be impacted such as Funeral Directors, Nursing Homes, Hospitals and GP surgeries etc.

Final decision date

Final decision date due	08 May 2017
Decision to be made by	DMT