

# Equality Impact Assessment

## Translation, transcription and interpretation services



Hampshire  
County Council

Accountable officer: Annette Rebentisch

Email address: annette.rebentisch@hants.gov.uk

Department: Children's Services

Date of assessment: 02/03/2020

## Description of current service/policy

Translation, transcription and interpretation services are currently spot purchased by Departments of the Council. Where these services are required regularly, reliable providers are known and contacted. Where the service is seldomly requested, staff have difficulty in finding the service that meets their requirements.

Geographical impact: All Hampshire

## Description of proposed change

The project aims to commission the services through a procurement route that is compliant with the Council's Contract Standing Orders. The project will involve communicating with staff to establish need and, once contracts are in place, communicating with staff the process to commission translation, transcription and interpretation services. This should improve processes and availability of services.

## Impacts of the proposed change

This impact assessment covers Service users

## Engagement and consultation

Has engagement or consultation been carried out? Yes

Consultations with staff have taken place through a project board and project team. Further consultation with staff, esp. Children's Services staff are taking place. Children's Services has the highest spend within the Council for translation,

transcription and interpretation services.

<b>Statutory considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Age:</b> Neutral		
<b>Disability:</b> Positive	Better availability of services from provider that has been checked during a procurement process. Monitoring of the services might also improve the Council's understanding of need of the service.	
<b>Sexual orientation:</b> Neutral		
<b>Race:</b> Positive	Better availability of interpretation services where this is required. Better availability of translation services where required.	
<b>Religion and belief:</b> Neutral		
<b>Gender reassignment:</b> Neutral		
<b>Gender:</b> Neutral		
<b>Marriage and civil partnership:</b> Neutral		

<b>Pregnancy and maternity:</b> Neutral		
<b>Other policy considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Poverty:</b> Neutral		
<b>Rurality:</b> Neutral		

**Neutrality statement (if all considerations have a neutral impact)**

**Any other information**

The service will also be needed for Unaccompanied Asylum Seeking Children.