

SCHEDULE 3 – CHARGES AND PAYMENT

PART 1 - CHARGES

Administrative costs of £130 for setting up the appeal, plus a flat rate charge for each appellant based on the type of appeal (£40 per 'infant class size' appellant, £50 per 'standard appeal' appellant, and £60 per 'exclusion/challenging behaviour' appellant). This flat rate cost is inclusive of labour time and the use of resources, stationery, postage, printing and IT equipment.

External clerks expenses at £22.23per hour.

Cost of venue* **(the Appeals Service is willing to allow the school to source a venue for the appeal hearing, but this must be discussed with the Appeals Manager and is subject to their approval).**

Panel Member subsistence

Panel Member travelling expenses at 57.8p per mile **

Indemnification of the Panel and Clerk against all reasonable legal expenses.

Cost of any legal advice sought by the clerk for up to 30 minutes, subject to the availability of a specialist legal adviser, charged pro rata at a rate of £85 per hour.

Cost of any interpretation and translation required by an appellant.

* All venue sourcing is undertaken by Hampshire County Council's approved venue finder, NYS The cost of the venue cannot be confirmed until the time of booking, but the Appeals Manager, in conjunction with Conference Care, seeks the best value venue near to the school, most appropriate for the purpose of an appeal hearing.

** A number of Panel Members claim at 40p per mile for tax reasons.