



Hampshire
County Council

Ethnic Minority and Traveller
Achievement Service

Hampshire Ethnic Minority and Traveller Achievement Service

EMTAS Brochure of Services for Academies

April 2026



Hampshire
County Council

+

For more information visit:

www.hants.gov.uk/emtas

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About Hampshire EMTAS

Hampshire EMTAS is a dedicated multi-ethnic, multilingual team with over 30 years' experience of working in education to remove barriers and inequalities in pupil attainment and achievement.

Working alongside you, we can help you to improve educational outcomes for children and young people from Black, Minority Ethnic (BME) and Traveller heritages, including those at various stages of acquiring English as an additional language (EAL).

Nationally recognised for our innovative approaches, we provide expert advice, guidance and training to help raise attainment and close performance gaps for children and young people from BME and Traveller groups. We are constantly developing new ways of working with pupils and understand the importance of fostering open and productive relationships with schools, parents, carers, children and young people. Our approach is flexible and responsive, giving you the right level of support as and when you need it.

“The work of EMTAS really makes a difference for our children.”
Hampshire Head Teacher.

EMTAS is a rights-respecting Service that advocates for the rights of the child. All our work is underpinned by the United Nations Convention on the Rights of the Child (UNCRC), particularly Articles 3, 22, 29 and 30, and is supported by continuous professional development and enhanced DBS (Disclosure and Barring) checks.

About this brochure

This brochure outlines our Service Level Agreement (SLA) offer to Academies in Hampshire. Academies can purchase Services using our pay-as-you-go option, but the SLA offer represents best value for money.

Each service detailed in this brochure is colour coded by charging band. There is a summary of the charging bands on page 39.

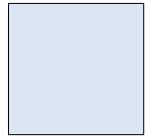
In essence, for each financial year Academies can buy as many full days' support as they want from EMTAS. The cost per day is £600 for the 2026-27 financial year. Academies can choose from the Services outlined in this brochure to build their own custom package of support, to the value of their purchased day(s).

A written Agreement will be produced by EMTAS showing how many days have been purchased and detailing the dates when the Services chosen will be delivered. The Agreement will cover a financial year and there is no carry-over. To support Academies to use their purchased days in full, EMTAS will provide an update on what has been used and what remains in February. Invoices will be sent in March, once all the services agreed have been delivered.



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New Arrivals (EAL): Profiling

Description of Service

Approximately a half day's visit to school by a member of the EMTAS team, supported by interpretation where necessary, to gather background information about a newly-arrived pupil for whom English is an additional language (EAL) and to informally assess their language skills (first language and English).

Key recommendations for the pupil will be identified in a written report which will be sent to the school.

Where necessary, interpreters will be sourced from an external agency. There is an additional cost associated with this. Arrangements will always be made in advance.


Service comprises

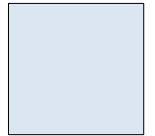
- gathering and collation of essential information about the pupil's family and educational background
- preliminary assessment of pupil's skills in English
- assessment of pupil's proficiency in first language
- assessment of the pupil's emotional well-being through observation and discussion with the pupil, their parents and their teacher
- liaison with parents
- advice on appropriate assessment tools for early stage EAL learners
- pupil-specific recommendations and strategies to support the pupil's language learning needs

To initiate Profiling, Academies in Hampshire need to first refer their newly-arrived EAL pupils using the [online form](#) on the EMTAS website. Once this has been done, EMTAS will contact you to make arrangements to profile your pupil.

Following Profiling, EMTAS can provide pupil support sessions – see pages 23 and 24 for more information about the options available.

Academies can also book training for staff who are working with pupils who are new to English. For a generic session to groups of staff, see page 16. For our more bespoke 'pupil conferencing' option, see page 11.

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Children of black heritage: Profiling

Description of Service

Approximately a half day's visit to school by a member of the EMTAS team, to gather background information about a pupil of black heritage whose first or preferred language is English and whose primary support needs centre on culture, identity and/or belonging rather than on language.

Key recommendations for the pupil will be identified in a written report which will be sent to the school.

Service comprises

- visit to school to gather key background information about the pupil's family and educational background
- assessment of the pupil's emotional well-being through observation and discussion with the pupil, their parents and their teacher
- liaison with parents
- production of a written report which includes pupil-specific recommendations and strategies to support the pupil's well-being, feelings of inclusion and guidance on suitable resources

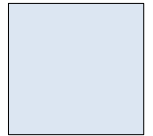
To initiate Profiling, Academies in Hampshire need to first refer their black heritage pupil using the [online form](#) on the EMTAS website. Once this has been done, EMTAS will contact you to make arrangements to profile your pupil.

Following Profiling, EMTAS can provide pupil support sessions – see page 24 for more information about the ELSA support option.

Academies can also book training for staff who are working with pupils who are from black and ethnic minority heritage backgrounds. For a generic session to groups of staff, see page 16. For our more bespoke 'pupil conferencing' option, see page 11.

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EAL and/or Traveller Excellence Award

Description of Service

Developed by EAL and Traveller specialists, these two Awards are a way of recognising excellence in current practice within a school in relation to a set of descriptors. Offered as an interactive tool, schools can assess provision and practice for their EAL/Traveller learners across 5 key areas:

- Teaching & Learning
- Leadership & Management
- Pedagogy & Practice
- Data, Assessment & Progress
- Parental & Community Engagement



When ready, schools can submit their evidence for validation. Awards are validated by an EMTAS Specialist Teacher Advisor who will produce written feedback following their visit. If successful, schools will receive a Bronze, Silver or Gold Award in the form of a certificate which will remain valid for 2 years.

The Awards both recognise good practice and give an indication of areas for development which can support schools to make meaningful improvements in a focused way.

Service comprises

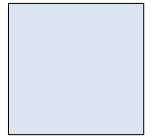
- initial purchase. This includes access to either the EMTAS [EAL Excellence Award](#) or the EMTAS [Traveller Excellence Award](#) online tool and accompanying support materials.
- one validation visit from an EMTAS Specialist Teacher Advisor with written feedback.
- where the school is successful at validation, a certificate recognising good practice, valid for 2 years
- subsequent validations can be purchased as needed. See page 13 for more information about subsequent validations.

The EMTAS EAL and Traveller Excellence Awards are suitable for all schools with EAL and/or Traveller pupils on roll. They help ensure practice and provision are in line with best practice and meet with Ofsted expectations.

If additional support is needed as you work with an Award, consultations with an EMTAS Specialist Teacher Advisor are available. For information about an in-person visit, see page 15. For a consultation of one hour online, see page 34.

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SEND/EAL: Enhanced Pupil Progress Review

Description of Service

This service is suitable in cases where there are SEND-type concerns about an EAL pupil and staff are seeking an EHCP. Following referral of the pupil to EMTAS, it comprises a half day visit from a Specialist Teacher Advisor to include any/all the following:

- in-class pupil observation
- informal assessment of the pupil's skills in their languages
- work sampling
- review of tracking documentation
- meeting with parents/carers

This is followed by a conferencing session with key school staff members during which next steps are agreed. A full write up that can be used as part of the evidence required for an EHCP will then be produced for the school.

Where interpretation is necessary to support the visit, this will be at an additional charge. Arrangements will always be made in advance.

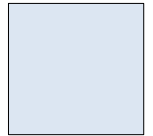
Where there are concerns but these are not sufficient to warrant an EHCP, Pupil Conferencing may be a better option – see page 11.

Service comprises

- visit by an EMTAS Specialist Teacher Advisor to assess the pupil's needs and review provision
- full written report which can be used as part of the evidence for the EHCP application
- recommendations to support next steps
- links to further sources of advice and guidance

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Separated Minor Profiling

Description of Service

Following referral of the pupil to EMTAS by the school, approximately a half day's visit to school by a member of the EMTAS Specialist Teacher Advisor team, supported by interpretation where necessary, to gather background information about the pupil and to informally assess their language skills (first language and English).

Key recommendations for the pupil will be identified in a written report which will be sent to the school.

Where necessary, interpreters will be sourced from an external agency. There is an additional cost associated with this. Arrangements will always be made in advance.

Service comprises

- gathering and collation of essential information about the pupil's background, including their previous experience of education
- assessment of pupil's proficiency in first language
- preliminary assessment of pupil's skills in English
- liaison with carers and Social Worker
- advice on appropriate assessment tools for early-stage learners or EAL
- pupil-specific recommendations and strategies to support the pupil's language, learning and social support needs

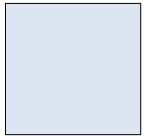
To initiate Profiling, Academies in Hampshire need to first refer their newly-arrived EAL pupils using the [online form](#) on the EMTAS website. Once this has been done, EMTAS will contact you to make arrangements to profile your pupil.

Following Profiling, EMTAS can provide pupil support sessions – see pages 23 and 24 for more information about the options available.

Academies can also book training for staff who are working with pupils who are new to English. For a generic session to groups of staff, see page 16. For our more bespoke 'pupil conferencing' option, see page 11.

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Pupil Conferencing

Description of Service

Approximately a half day visit to school by a Specialist Teacher Advisor to review how a pupil is accessing and engaging with the curriculum and to make bespoke recommendations to staff via a conferencing session.

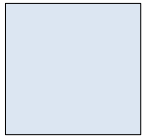
Pupil conferencing is particularly useful where there are early concerns about a pupil's progress or where specific input to key staff would be useful. It provides an opportunity for bespoke staff training.

Service comprises

- check on attendance
- observation of the focus pupil in lessons
- informal assessment of the pupil's skills in English
- work sampling and review of any tracking documentation
- conferencing session with key staff to feed back on the above and to share bespoke recommendations, targets and strategies to support the pupil's social, language and learning needs
- written Pupil Conferencing report with recommendations specific to the needs of the child identified during the visit

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‘Supporting English as an Additional Language’ (SEAL) course

Description of Service

SEAL comprises 6 modules in total. These are delivered in person, one per term, over a two-year period and they cater for all Key Stages.

Through this SLA option, you get attendance for one member of staff for the 3 days of input that comprise one year of the full two-year SEAL course. Each day runs 09.30 - 15.30 at a venue in central Winchester.

Each unit focuses on a different aspect of provision for pupils with EAL. The six units cover:

- An introduction to English as an Additional Language
- The role of the EAL Coordinator
- Engaging the parents of learners of EAL
- Strategies for supporting learners at all stages of acquisition from new-to-English through to more advanced learners of EAL
- Assessment and learners of EAL with SEND
- Using ICT and resources to support learners of EAL

Service comprises

- attendance for 1 member of staff at the 3 full days’ input of 1 year of the 2 year SEAL course
- refreshments and finger buffet lunch
- access to the course materials (via the EMTAS Moodle)
- follow-up tasks for each module, which can be completed in school (optional)
- Certificate of completion for each module attended

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EAL or Traveller Excellence Award Validation

Description of Service

Having already worked with the EMTAS EAL or Traveller Excellence Award, this is an in-person validation visit for schools that wish to renew their Award.

When ready, schools can submit their evidence for validation. Awards are validated by an EMTAS Specialist Teacher Advisor who will produce written feedback following their visit. If successful, schools will receive a Bronze, Silver or Gold Award in the form of a certificate which will remain valid for 2 years.

The Awards both recognise good practice and give an indication of areas for development which can support schools to make meaningful improvements in a focused way.

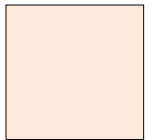
Service comprises

- one validation visit from an EMTAS Specialist Teacher Advisor
- written feedback following the validation visit
- where the school is successful at validation, a certificate recognising good practice, valid for 2 years

The EMTAS EAL and Traveller Excellence Awards are suitable for all schools with EAL and/or Traveller pupils on roll.

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Learning walk (EAL focus)

Description of Service

Approximately a half day visit to school by a Specialist Teacher Advisor to carry out a learning walk with a member of school staff, eg the school's EAL Lead. This can have as its focus any aspects of practice and provision identified by the school, including how different practitioners are accommodating the needs of their learners of EAL in class.

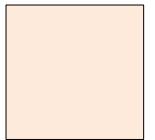
Feedback is provided on the day of the visit, followed up with a written report with recommendations.

Service comprises

- learning walk by an EMTAS Specialist Teacher Advisor with a member of school staff
- written feedback with recommendations following the visit

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In-person consultation

Description of Service

Approximately a half day visit to school by an EMTAS Specialist Teacher Advisor to work with a member of school staff on any aspect of practice and provision identified by the school. May be helpful following an Ofsted Inspection to address aspects of practice and provision for learners of EAL that have been highlighted.

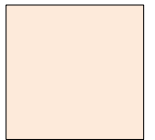
Feedback is provided on the day of the visit, followed up with a written report with recommendations.

Service comprises

- in-person visit by an EMTAS Specialist Teacher Advisor to work with a member of school staff on aspects of practice and provision for learners of EAL that have been identified by the school
- written feedback following the visit

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Generic training input

Description of Service

A generic session of approximately an hour and a half delivered by a Specialist Teacher Advisor covering teaching and learning strategies and assessment in relation to one of the following groups

- newly-arrived pupils in the early stages of acquiring English as an Additional Language
- more advanced learners of English as an Additional Language
- cultural awareness – children of black heritage
- cultural awareness – Traveller & Showmen children.

An in-person training session can be delivered to whole-staff eg as part of INSET, as a twilight (staff meeting) or to smaller groups of staff.

Service comprises

- delivery of generic staff training on one of the following:
 - support strategies for newly-arrived pupils in the early stages of acquiring EAL
 - more advanced learners of EAL
 - cultural awareness – children of black heritage
 - cultural awareness – Traveller & Showmen children.
- EAL sessions include information on EAL assessment, development and pedagogy
- EAL sessions include advice on how to use first language skills to support access to the curriculum
- links to further sources of advice, guidance and resources
- provision of a pdf copy of the slides used

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Traveller & Showmen Surgery

Description of Service

Approximately a half day visit to school by an EMTAS Specialist Teacher Advisor to discuss with the Traveller and Showmen lead all the Traveller and/or Showmen pupils.

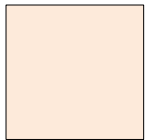
A Traveller/Showmen surgery is useful in schools where there are Traveller and/or Showmen pupils on roll and staff want advice on how best to meet their needs.

Service comprises

- a meeting with Traveller and Showmen lead to discuss their pupils, which includes:
 - discussion around any issues with Traveller & Showmen children's attendance, ascription, attainment etc.
 - a review of aspects of practice and provision for Traveller and Showmen pupils and their families, linked to the EMTAS Traveller Excellence Award (see page 8)
 - agree focus areas for development and EMTAS support over the coming months
 - help with planning any activities for Gypsy, Roma and Traveller History Month and World Fun Fair Month
 - signposting to further resources/guidance, much of which will be online and freely available

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Traveller & Showmen Primary Clinic

Description of Service

Approximately a half day visit to school by an EMTAS Specialist Teacher Advisor to meet Traveller and Showmen pupils, either in small groups or individually, to check on wellbeing and provide an opportunity for the pupils to share any concerns.

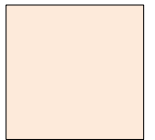
For pupils in Years 5 and 6, the Specialist Teacher Advisor will also offer support with transition to Secondary eg reminding pupils to attend open days and to make an application for a place in Year 7 during the autumn term of Year 6.

Service comprises

- conferencing session with Traveller and Showmen pupils, either in small groups or individually, to check on wellbeing and provide an opportunity for the pupils to share any concerns they may have about school.
- Transition support for pupils in Years 5 and 6.
- Written feedback for each child is provided after the visit.
- Where needed, follow-up with school staff and/or parents.

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Traveller & Showmen Secondary Clinic

Description of Service

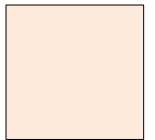
Approximately a half day visit to school by an EMTAS Specialist Teacher Advisor to meet Traveller and Showmen pupils individually. With each pupil, the Specialist Teacher Advisor will discuss academic progress across the range of subjects the pupil is studying, their options and post-16 progression, as well as checking on wellbeing and providing an opportunity for the pupils to share any concerns.

Service comprises

- conferencing session with Traveller and Showmen pupils, either in small groups or individually, to check on wellbeing and provide an opportunity for the pupils to share any concerns they may have about school.
- For pupils in Years 10 and 11, bespoke support with transition to college or apprenticeship.
- Written feedback for each child is provided after the visit.
- Where needed, follow-up with school staff and/or parents.

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Traveller & Showmen Lead Start-up

Description of Service

An in-person visit by an EMTAS Specialist Teacher Advisor to get your new Traveller and/or Showmen Lead started in their role.

It can be overwhelming to take on responsibility for Traveller and Showmen children in a school and difficult to achieve a balance between operational and strategic tasks. A start-up visit can help staff feel confident about what they are doing, what their priorities should be and what support is available to help them in their new role.

To get the most out of the visit, your Traveller & Showmen Lead will first be given access to the Traveller & Showmen e-learning course, which takes between 40 and 60 minutes to complete. Working through this in advance of the meeting will enable them to identify areas they want to prioritise. These can be addressed in the meeting.

Service comprises

- access to the EMTAS Traveller e-learning course
- an in-person visit with a walk-through of what is available from EMTAS to support your new Traveller & Showmen Lead in their role
- support with drafting an action plan for the coming term(s)
- review of Traveller and Showmen attendance and discussion of strategies to promote attendance with Traveller and Showmen families, including advice around the appropriate use of the T-code
- provision of links to further sources of advice, guidance and resources

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EAL Staff Surgery

Description of Service

Approximately a half day visit to school by a Specialist Teacher Advisor to meet class/subject teachers and support staff to discuss all the EAL pupils with whom they are working. Bespoke advice and signposting will be given during the staff surgery.

An EAL staff surgery works well when delivered termly in schools where there are growing numbers of EAL pupils and staff want on-going training/advice as the children develop their skills in English.

Service comprises

- conferencing session with key staff to discuss the pupils with whom they are working and to ask questions about EAL best practice and provision
- bespoke advice to key staff
- signposting to further resources/guidance, much of which will be online and freely available
- where appropriate, email follow up with links to further resources

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EAL Lead Start-up

Description of Service

An in-person visit by an EMTAS Specialist Teacher Advisor to get your new EAL Lead started in their role.

It can be overwhelming to take on responsibility for EAL in a school and difficult to achieve a balance between operational and strategic tasks. A start-up visit can help staff feel confident about what they are doing, what their priorities should be and what support is available to help them in their new role.

To get the most out of the visit, your EAL Lead will first be given access to the EAL Lead e-learning course, which takes between 40 and 60 minutes to complete. Working through this in advance of the meeting will enable them to identify areas they want to prioritise. These can be addressed in the meeting.

Service comprises

- access to the EMTAS EAL Lead e-learning course
- an in-person visit with a walk-through of what is available from EMTAS to support your new EAL Lead in their role
- support with drafting an action plan for the coming term(s)
- provision of links to further sources of advice, guidance and resources

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Pupil support session – Study Skills or in-class

Description of Service

Academies may buy support sessions that focus on the pupil's academic engagement. Best results are achieved where the pupil has been profiled by EMTAS and their needs and skills in their language(s) and/or in English have been established. See page 6 for information about EMTAS Pupil Profiling.

Pupil support sessions may be used for:

- in-class academic support for the pupil. All materials to be provided by school staff, plus briefing and debriefing time with EMTAS member of staff. Bilingual support is available where the pupil's language is spoken by EMTAS staff, otherwise EAL support can be provided.
- delivery in withdrawal of the EMTAS Study Skills Programme to the pupil (suitable for pupils from Year 5 to Year 11 who are literate in first language only). Delivery of Study Skills sessions can be for small groups of up to four pupils together.

Service comprises

- Either one in-class Bilingual/EAL support OR one withdrawal session to deliver the EMTAS Study Skills Programme*
- feedback to school staff following the pupil support session
- Where in-class support is delivered, sessions can include pre-teaching short vocabulary lists related to mainstream curriculum content (planned in advance with EMTAS staff member)

* note that the EMTAS Study Skills Programme in its entirety consists of 5 taught sessions

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Pupil support session – B-ELSA, ELSA or B-TALA

Description of Service

Academies may buy support sessions for a pupil that focus on aspects of their well-being. Best results are achieved where the pupil has been profiled by EMTAS and their needs have been established. See page 6 for information about EMTAS Pupil Profiling.

Note that for younger pupils, it may be necessary to gain parental consent prior to delivering this sort of support.

Pupil support sessions may be used for:

- Bilingual ELSA sessions for children from Ukraine planned and delivered in collaboration with the school-based ELSA by an ELSA-trained Bilingual Assistant who speaks Ukrainian or Russian as well as English
- ELSA support sessions for children of black heritage, delivered in withdrawal by an ELSA-trained EMTAS Black Children's Achievement Project Officer
- Bilingual TALA sessions for children delivered in withdrawal by a TALA-trained Bilingual Assistant. Availability contingent on language required.

Service comprises

- one withdrawal session to deliver B-ELSA, ELSA or B-TALA support to a pupil
- feedback to school staff following pupil support session

Note that B-ELSA, ELSA and B-TALA sessions are not available in all languages.





In-person interpreting

Description of Service

Academies can buy in-person interpretation sessions to support home-school liaison.

These could be used for:

- meetings with parents
- teacher/parent consultation meetings
- Annual Review meetings

Where necessary, eg where the language needed is not spoken by EMTAS staff, interpreters can be sourced from an external agency. There is an additional cost associated with this.

Service comprises

- one hour's interpreting support for parents/carers at meetings
- debriefing with staff after the meeting
- written summary of the support provided for your records

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Resources Subscription

Description of Service

An annual subscription to the EMTAS resource library which includes the following resources:

- dual language books
- translated texts – some are set texts, others are to promote reading for pleasure
- language dictionaries
- exam dictionaries suitable for GCSE exams
- talking pens (these audio-enable many of our dual language story books and dictionaries suitable for children in Key Stages 1 and 2)
- c-pen reader 3 (reads text in wide range of languages; good for pupils in Key Stages 3 and 4)
- exam reader pens – accepted by exam boards for use in a number of GCSE exams
- graphic novel versions of GCSE set texts suitable for Key stage 3 and 4
- graded reader collection (suitable for older learners who are learning to read in English)
- Persona Dolls (suitable for use with children in Foundation Stage and Primary phase)
- Traveller-themed book collection suitable for Key Stages 1 and 2
- group reading packs suitable for Key Stages 1 and 2

Service comprises

- access to the [EMTAS resource library](#) which comprises a range of dual-language resources including dictionaries, stories, dual language texts, set texts in translation or with first language support, Persona Dolls and other materials.

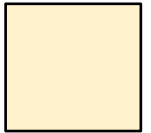
Academies that have purchased a Resource Subscription with EMTAS can borrow up to 10 EMTAS resources at any one time, choosing from the [online library catalogue](#) (accessible via the EMTAS website). These are issued for 6 weeks (half a term) and can include a combination of any EMTAS resources: dual language books, dictionaries, persona dolls and talking dictionaries, depending on availability.

Arrangements for getting the resources to the Academy and for returning them to EMTAS at the end of the loan period will be agreed on a case-by-case basis.

Lost or damaged resources will incur charges in line with the replacement cost.

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EAL or Traveller Excellence Award

Description of Service

Developed by EAL and Traveller specialists, EMTAS EAL and Traveller Excellence Awards are suitable for all schools with EAL and/or Traveller pupils on roll. These two Awards allow schools to self-evaluate their practice and provision and to identify areas for development. This can support schools to make meaningful improvements in a focused, efficient way.

Offered as an interactive tool, schools can assess provision and practice for their EAL/Traveller learners across 5 key areas:

- Teaching & Learning
- Leadership & Management
- Pedagogy & Practice
- Data, Assessment & Progress
- Parental & Community Engagement



There is more information about the two Awards on the [EMTAS Moodle](#).

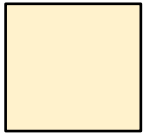
Service comprises

- access to the [EAL Excellence Award](#) or [Traveller Excellence Award](#) online tool and accompanying support materials

A validation visit can be purchased should the school later decide to submit for an Award. For more information about validation, see page 13.

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E-learning Subscription

Description of Service

Developed by EAL and Traveller specialists with years of practical classroom experience, our twelve-module suite of e-learning modules will give you the knowledge and confidence to really make a difference. The modules are interactive and enable people to learn at their own pace and at a time that suits them. They can form part of staff's continuing professional development (CPD) with a certificate available on completion of each unit.

There are twelve modules, each between 30 and 45 minutes long:

1. Introduction to working with EAL learners
2. Core principles
3. Working with parents and the community
4. SEND:EAL interface
5. Teaching and learning
6. Bilingualism
7. Bilingual conferencing
8. Culturally inclusive school
9. First Language Assessment
10. Unaccompanied Asylum Seeking Children (UASC)
11. Perspectives on Multilingualism
12. Developing culturally inclusive practice in Early Years settings

Service comprises

- A year's access for all staff to all the above EMTAS e-learning materials
- progress is tracked for each registered user so they can dip in and out of the modules whenever they want

For more information about our e-learning, see our Moodle [EMTAS Moodle](#)

Note that in order to arrange access to the EMTAS e-learning materials for your staff, EMTAS will need a name and a school email address for each person.

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In-person consultation – no written feedback

Description of Service

A two-hour visit to school by an EMTAS Specialist Teacher Advisor to work with a member of school staff on any aspect of practice and provision identified by the school. May be helpful following an Ofsted Inspection to address aspects of practice and provision for learners of EAL that have been highlighted.

Feedback is provided on the day of the visit but no written report is produced; school staff are welcome to take their own notes.

Service comprises

- two-hour in-person visit by an EMTAS Specialist Teacher Advisor to work with a member of school staff on aspects of practice and provision for learners of EAL that have been identified by the school

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EMTAS-supported coffee event (EAL)

Description of Service

A coffee event for parents planned and co-hosted by a member of school staff working with an EMTAS Specialist Teacher Advisor. Coffee events are held in school, usually in the morning after drop-off or in the afternoon before pick-up.

These events provide an informal setting to share key information with parents, and for parents to ask questions and raise any concerns pertaining to their child's education.

Content covered in the accessible slides can be tailored to suit your school or setting and may include:

- the school system in England
- what children need to be able to do for themselves
- what children need to bring to school each day
- what is suitable for children's lunchboxes
- why it is important to maintain first language
- how parents can support their children's education
- safeguarding and online safety advice
- options (secondary phase)
- heritage language GCSEs (secondary phase)
- post-16 pathways (secondary phase)

Schools are responsible for inviting their parents and providing refreshments.

Service comprises

- planning session with member of school staff and EMTAS Specialist Teacher Advisor to ensure the content to be covered matches with the needs of the school
- preparation of resources including slides by EMTAS Specialist Teacher Advisor. These will be shared in advance of the coffee event for checking by school staff
- co-delivery of the coffee event.
- pdf copy of any slides used – can be distributed to parents by the school if desired

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EMTAS-supported coffee event (Traveller & Showmen)

Description of Service

A coffee event for parents planned and co-hosted by a member of school staff working with a member of the EMTAS Traveller & Showmen team. Coffee events are held in school, usually in the morning after drop-off or in the afternoon before pick-up.

These events may have a particular focus eg RSE, attendance or distance learning – whatever is of current relevance. They provide an informal setting to share key information with parents, and for parents to ask questions and raise any concerns pertaining to their child's education.

Schools are responsible for inviting their parents and providing refreshments.

Service comprises

- planning session with member of school staff and EMTAS Specialist Teacher Advisor to ensure the content to be covered aligns with the needs of the school
- advice on ways to encourage parents to attend and engage
- preparation of required resources by EMTAS Specialist Teacher Advisor
- co-delivery of the coffee event

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Traveller & Showmen phone line advice

Description of Service

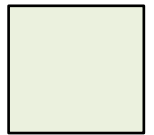
A half-termly subscription to the EMTAS Traveller & Showmen phone line. This provides schools with unlimited access to advice on any aspect of practice or provision for Traveller and Showmen pupils and their families.

Service comprises

- unlimited ad hoc access to advice via telephone from the EMTAS Traveller & Showmen team on any aspect of practice or provision for Traveller and Showmen learners and their families.

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EMTAS EAL/Traveller & Showmen Network Meetings

Description of Service

Organised and run by the EMTAS Specialist Teacher Advisor team, this comprises attendance for one member of staff to three of our EAL/Traveller & Showmen network meetings.

Network meetings run online as twilight sessions throughout the academic year. They cover a range of topics.

During the network meetings, there is an input and an opportunity to network with other professionals. The network meetings are a good way of ensuring practitioners stay abreast of developments in the EAL and/or Traveller & Showmen fields.

Service comprises

- *either* attendance for three individuals at an EAL or Traveller & Showmen network meeting *or* attendance for the same person at three different network meetings
- opportunity to ask questions and contribute to the discussion
- access to resources shared in the meeting

The EMTAS network meetings are suitable for on-going CPD for staff working with EAL and/or Traveller & Showmen learners.

For more information about our network meetings, including a list of dates and foci, see our website [EMTAS Website](#)

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One-hour online consultation with Specialist Teacher Advisor

Description of Service

A hour's consultation with an EMTAS Specialist Teacher Advisor to work with a member of school staff on any aspect of practice and provision identified by the school. May be helpful following an Ofsted Inspection to address aspects of practice and provision for learners of EAL that have been highlighted.

Calls are not recorded.

Service comprises

- one-hour online consultation with an EMTAS Specialist Teacher Advisor to work with a member of school staff on aspects of practice and provision for learners of EAL that have been identified by the school.

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Resources Subscription

Description of Service

A term's subscription to the EMTAS resource library which includes the following resources:

- dual language books
- translated texts – some are set texts others are to promote reading for pleasure
- language dictionaries
- exam dictionaries suitable for GCSE exams
- talking pens (these audio-enable many of our dual language story books and dictionaries suitable for children in Key Stages 1 and 2)
- c-pen reader 3 (reads text in wide range of languages; good for pupils in Key Stages 3 and 4)
- exam reader pens – accepted by exam boards for use in a number of GCSE exams
- graphic novel versions of GCSE set texts suitable for Key stage 3 and 4
- graded reader collection (suitable for older learners who are learning to read in English)
- Persona Dolls (suitable for use with children in Foundation Stage and Primary phase)
- Traveller-themed book collection suitable for Key Stages 1 and 2
- group reading packs suitable for Key Stages 1 and 2

Service comprises

- one term's access to the [EMTAS resource library](#) which comprises a range of dual-language resources including dictionaries, stories, dual language texts, set texts in translation or with first language support, Persona Dolls and other materials.

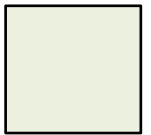
Academies that have purchased a Resource Subscription with EMTAS can borrow up to 10 EMTAS resources at any one time, choosing from the [online library catalogue](#) (accessible via the EMTAS website). These are issued for 6 weeks (half a term) and can include a combination of any EMTAS resources: dual language books, dictionaries, persona dolls, talking dictionaries depending on availability.

Arrangements for getting the resources to the Academy and for returning them to EMTAS at the end of the loan period will be agreed on a case-by-case basis.

Lost or damaged resources will incur charges in line with the replacement cost.

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Young Interpreter Scheme[®] Starter Pack



Description of Resource

The Young Interpreter Scheme[®] offers training for learners aged 5-16 to develop the skills needed to help new arrivals with English as an Additional Language.

Trained Young Interpreters help newly-arrived pupils feel welcome and settled in their new school environment. The scheme also develops the confidence, communication, and leadership skills of the Young Interpreters. For schools, it's a way of valuing multilingualism whilst acknowledging and celebrating the skills of their learners.

Young Interpreters can be speakers of English only or speakers of other languages. Together they use a range of inventive ideas modelled during their training to communicate with their new classmates.

Resource comprises

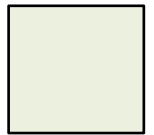
- registration for your Young Interpreter Lead to the Primary OR Secondary Young Interpreter Scheme[®] resource on the EMTAS Moodle. Registration affords access in perpetuity to all the guidance and materials needed to train pupils and run the Young Interpreter Scheme[®] in your school. Should your Young Interpreter Lead change, we will move the registration to their successor at no extra cost.
- a starter pack of Young Interpreter branded merchandise - 20 badges, 20 certificates and 20 stickers.

Once you have used all the merchandise in your starter pack, you can buy more for a small additional cost. Use the [order form on the EMTAS website](#) to do this.

For more information about the [Young Interpreter Scheme[®]](#), see the EMTAS website

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EMTAS Study Skills Programme

Description of Service

A year's access for one person to the full Study Skills Programme materials so a member of school staff can deliver it themselves to pupils on roll in your school.

The main aims of the Study Skills Programme are to help students explore how they feel about their learning and their subjects, and to gain experience of different tools and strategies they can apply in their lessons/homework.

The Study Skills Programme comprises 5 sessions in total, which can be delivered in withdrawal to individual pupils or to small groups. It enables pupils to draw on their first language(s) and IT to access their mainstream lessons and their homework. In order to access the programme, pupils need to be literate in their other language(s).

Service comprises

- a year's access for one person to the EMTAS Study Skills Programme materials which include lesson plans, printable handouts and links to online content.

Note that EMTAS will need a name and a school email address in order to register each person.

For more information about the EMTAS Study Skills Programme, see [The EMTAS study skills programme \(for pupils\) | Education and learning | Hampshire County Council](#)

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Interpreting support – online or by phone

Description of Service

Schools can purchase subscriptions to the EMTAS language phone lines by the hour. An hour's subscription is broken down into 4 x 15 minute slots, allowing a maximum of four calls to be made using any of the language phone lines available.

The **EMTAS language telephone support service** provides schools with the means of communicating with parents through first language.

Parents can also use the EMTAS language phone lines to communicate with schools and to ask questions about the education system in the UK.

Service comprises

- an hour's access to [EMTAS telephone support](#) (details of the languages available are on the EMTAS website)
- each hour purchased allows up to a maximum of 4 x 15 minute calls to be made using any of the EMTAS language phonelines available
- EMTAS staff will record the length of each call and advise you when your purchased time is up

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Outline of the services detailed in this brochure by charge band

Full day, 6/6 slots	EMTAS Pupil Profiling visit – EAL or for children of black heritage - plus written report (if interpreter support is required, this will incur an additional charge)	
	EMTAS EAL or Traveller Excellence Award plus 1 validation with written feedback	
	EMTAS Enhanced Pupil Profiling plus written report (if interpreter support is required, this will incur an additional charge)	
	EMTAS Separated Minor Profiling plus written report (if interpreter support is required, this will incur an additional charge)	
	EMTAS Pupil Conferencing visit plus written report (if interpreter support is required, this will incur an additional charge)	
	Attendance for 1 member of staff at the ‘Supporting English as an Additional Language’ (SEAL) training course: Year 1 (3 full day sessions)	
Half day, 3/6 slots	EXA or TXA Validation (for renewals) + written feedback	Learning walk (EAL focus) + written feedback/follow up
	In-person consultation with Specialist Teacher + written feedback/follow up	In-person training session delivery focusing on eg new arrivals/new to English, more advanced learners of English as an Additional Language, Cultural Awareness - black heritage children or Traveller
	EAL Staff Surgery with Specialist Teacher. School-based staff take turns to discuss their multilingual learners and get bespoke advice on next steps.	GRT Clinic run by Specialist Teacher. Wellbeing session with Traveller and Showmen pupils either in small groups or individually + written feedback for each child (provided after the visit).

	Traveller Co-ordinator start-up. Access to the Traveller Co e-learning plus a walk-through of what's available from EMTAS to support them in their role.		EAL Co-ordinator start-up. Access to the EAL Co e-learning plus a walk-through of what's available from EMTAS to support them in their role.			
2/6 slots	Pupil support session (Study Skills or in-class bilingual/EAL)		In person interpreting session (eg for Annual Review or meeting with parents)		Pupil support session (B-ELSA, ELSA or B-TALA)	
	Resources subscription (3 terms/1 academic year)		EAL or GRT Excellence Award access – no validation		EAL/GRT e-learning access – whole staff	
	In person consultation with Specialist Teacher – no written follow up		EMTAS-supported coffee event (EAL) (if interpreter/s required, this will incur an additional charge)		EMTAS-supported coffee event (Traveller)	
1/6 slot	Half a term's unlimited access to EMTAS Traveller phone line advice	1 login to attend up to 3 online network meetings	1 hour Consultation with Specialist Teacher – online	Resources subscription (1 term)	Young Interpreter Scheme starter pack*	COMING SOON Multilingual Study Skills Programme access

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Acronyms used in this brochure

B-ELSA	Bilingual ELSA
BME	Black and Minority Ethnic
B-TALA	Bilingual Therapeutic Active Listening Assistant
EAL	English as an Additional Language
EHCP	Education and Health Care Plan
EMTAS	Ethnic Minority and Traveller Achievement Service
ELSA	Emotional Literacy Support Assistant
GRT	Gypsy, Roma, Traveller
INSET	In-Service Training
SEAL	'Supporting English as an Additional Language' (training course)
SEND	Special Educational Needs and Disabilities
UNCRC	United Nations Convention on the Rights of the Child

Contact Us

Get in touch with us if you would like to know more about our range of services or to discuss how EMTAS can work with your school to achieve improved outcomes for your BME, EAL and Traveller pupils.

Tel: 03707 794222

Email: emtas@hants.gov.uk

Website: www.hants.gov.uk/emtas