



- **BRIDGEMARY SCHOOL**
- **ADMISSIONS POLICY SEPTEMBER 27 ENTRY**
- **ADMISSIONS TO YEAR 7**

Arrangements for applications for places in Year 7 at Bridgemary School will be made in accordance with Hampshire's co-ordinated admission arrangements; parents resident in Hampshire can apply online [here](#); parents resident in other areas must apply through their home local authority. Bridgemary School will use Hampshire's timetable published online for these applications, and Hampshire will make the offers of places as required by the School Admissions Code.

Published Admission Number (PAN)

The PAN for Year 7 is 240. If there are fewer applicants than places available, all applicants will be admitted.

Special Educational Needs

Any child with an Education, Health and Care Plan that names the academy will be admitted.

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- **Oversubscription
Criteria**

If there are more applications than places available, we will apply the oversubscription criteria listed below:

1. Looked after children and previously looked after children. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). Previously looked after children also includes those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children or families with a medical, physical or psychological need which make the school particularly suitable for the child. Priority will be given to those children or their parent(s)/carer(s) whose mental or physical impairment or medical need means they have a demonstrable and significant need to attend Bridgemary School. Applications for priority in this criterion will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between the applicant's (or their parent/carer's) needs and Bridgemary School.
3. Siblings in school at the time of proposed entry. Siblings refers to brother or sister, half-brother or half-sister, adopted brother or sister, foster brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address. This includes children who at the time of application have a sibling for whom the offer of a place at the school has been accepted, even if the sibling is not yet attending.



4. Catchment. Children living in the catchment area - Enter your postcode using the link below to check whether you fall within the school's catchment area: <https://maps.hants.gov.uk/SchoolCatchmentAreaFinder>
5. Distance. Students Priority will be given to those children living nearest to the school from the child's home address at the time of place allocation. Distance to the school is measured from the Ordnance Survey home address point to the school reception by straight-line distance, using the Local Authority's computerised measuring system. Distances to residences of multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance.

Where a child lives normally during the school week with more than one parent at different addresses, the permanent home address for the purposes of school admissions will be the address at which they spend the majority of their time.

Tie-break

If the distance criterion is not sufficient to distinguish between two or more applicants for the last remaining place then random allocation will be used. This process will be supervised by somebody independent of the school.

Multiple Births

In the case of twins or other multiple births, where there is only one place available in the school, both will be considered together as one application. The school will be allowed to go above its admission number for this purpose.

Fraudulent or Misleading Applications

As an admission authority we have the right to investigate any concerns we may have about your application and to withdraw the offer of a place if we consider there is evidence that you have made a fraudulent claim or provided misleading information, for example a false address was given which denied a place to a child with a stronger claim. We reserve the right to check any address and other information provided so we can apply the oversubscription criteria accurately and fairly.

Fair Access Protocol

Local Authorities are required to have Fair Access Protocols in order to make sure that unplaced, vulnerable children are offered a place at a suitable school as quickly as possible. The school will comply with Hampshire's Fair Access Protocol. This may mean admitting children above the PAN.

Admission of Children outside their Normal Age Group

Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. It is important for parents to note that they will have responsibility for providing evidence to support their request.

If parents wish for their child to be considered for admission to a year group which is outside their normal age group, then they must:



- a) Complete the LA common application form or the in-year admission form, as appropriate
- b) Attach a letter outlining reasons for the request and all supporting letters and/or documentary evidence in support of the application.

Bridgemaury School will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned.

This will include taking account of:

- the parent's views;
- any available information about the child's academic, social and emotional development;
- where relevant, their medical history and the views of a medical professional;
- whether they have previously been educated out of their normal age group;
- any evidence that the child may naturally have fallen into a lower age group if it were not for being born prematurely;
- the views of the head teacher.

In-year admissions

For all information regarding In-Year Admissions, including details on how parents can apply for a school place, an application form to complete, the timescale in which your application will be processed and details on the right to appeal, please visit the school website.

Waiting List

Any child refused a place at the school will automatically be put on the waiting list unless a higher preference school has been offered. A waiting list will be maintained for the remainder of the academic year. If you would like your child to be placed on the waiting list thereafter you will need to contact the school in writing.

The waiting list is maintained in the order of the oversubscription criteria. This means that names can move down the list if, e.g. someone moves into the area and is higher placed under the oversubscription criteria.

Appeals

The parents of any child refused a place at the school have a right to appeal to an independent appeal panel. The decision of the independent appeal panel is binding on all parties.