



Boorley Park School

Statutory Policy

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Key Person: STM/SCM

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Boorley Park School **Admissions Policy 2027-2028**

This policy will be used during 2026/2027 for allocating places in the main admission round for entry to Year R in September 2027. It will also apply to in-year admissions during 2027/28. It does not apply to those being admitted to nursery provision.

Boorley Park School is part of the RAISE Education Trust. The Academy Trust is the admission authority for the school. The admission criteria are determined by the Academy Trust, after statutory consultations.

The guiding principles of the Trust's admissions policy are that each school should serve its local community; that siblings as far as possible can attend school together; and that children can benefit from continuity between schools serving the same community. The policy aims to be clear, fair, and objective and complies with all relevant legislation.

Applications to the school will be processed in accordance with the local authority's scheme for coordinating school offers. To apply for a place, parents/carers must complete a Common Application Form available from the local authority in which they live.

Published Admission Number (PAN)

The school has an admission number of 60 for entry to Reception year in September 2027. The school will admit this number of pupils if there are sufficient applications. Where fewer applications than the published admission number are received, the Academy Trust will offer places to all those who have applied.

Admissions Process

The Trustees of RAISE Education Trust will consider first all those applications received by the published deadline of midnight on 15 January 2027. Notifications to parents offering a primary or infant school place will be sent by the County Council on 16 April 2027.

Applications made after the deadline will be considered after all on-time applications have been fully processed unless exceptional circumstances merit consideration alongside on-time applications.

For the normal admission round, all on time preferences will be considered simultaneously and ranked in accordance with the admission criteria.

Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to children in the following priority order:

1. Looked after children or children who were previously looked after (see definition i).
2. Children or families with an exceptional medical and/or social need. Each application wishing to be considered under this criterion must include supporting evidence from an independent professional such as a doctor and/or consultant for medical needs or a social

worker, health visitor, housing officer, the police or probation officer for social needs. This evidence must confirm the child or family's medical or social need and be clear why those needs can only be met at this school, why that need(s) makes it essential that the child attends this school rather than any other (see definition ii). Applicants will only be considered under this criterion if on the application form (online or paper) they have ticked the appropriate box explicitly indicating that they wish for their application to be considered under medical / social need and appropriate supporting evidence is submitted with the application.

3. Children of staff (see *definition iii*) who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living **in** the catchment area of Boorley Park Primary School (see *definition iv*) who at the time of application have a sibling (see *definition v*) on the roll of the school who will still be on roll at the time of admission. [See 6 for additional children who may be considered under this criterion.]
5. Other children living **in** the catchment area of Boorley Park Primary School.
6. Children living **outside** of the catchment area of Boorley Park Primary School who at the time of application have a sibling (see *definition v*) on the roll of the school who will still be on roll at the time of admission. [Where a sibling was allocated a place at the school in the normal admission round in a previous year because the child was displaced (see definition vi) from the catchment school for their address, the application will be considered under 4, above, subject to the siblings still living in the catchment area for the school from which they were displaced. In future normal admissions rounds a younger sibling will be considered to have been displaced where they were allocated a place at the school under this criterion as a consequence of their elder sibling's displacement and are still living in the catchment area for the school from which they were displaced].
7. Other children.

Definitions

(i) Looked after children are defined as those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked after children are those who were previously looked after but immediately after being looked after became subject to an adoption order, child arrangements order or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship Proposed 4 order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). Previously looked after children also includes those who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

(ii) Providing evidence does not guarantee that a child will be given priority at the school, and applicants are encouraged to consider whether the evidence does support consideration under this criterion prior to submission. In each case a decision will be made by the school and senior colleagues within the Trust based on the merits of the case and whether the evidence demonstrates that a placement should be made at this school above any other. 'Medical need' does not include common medical conditions supported in mainstream schools, such as asthma or allergies. 'Social need' does not include a parent's wish that a child attends the school because

of a child's aptitude or ability or because their friends attend the school or because of routine childminding arrangements. The professional evidence must confirm the circumstances of the case and why the child should only attend this school and why no other school could meet the child's needs. Priority will be given to those children whose evidence establishes that they have a demonstrable and significant need that makes it essential to attend this school. Equally, priority will be given to children whose evidence establishes that a family member's physical or mental health or social needs establishes that they have a demonstrable and significant needs that makes it essential the child attends this school.

(iii) 'Staff' includes all those on the payroll of the school who (specific to clause (1)) have been an employee continuously for two years at the time of application. 'Children of staff' refers to situations where the staff member is the natural parent, the legal guardian or a resident step parent.

(iv) The catchment area is a geographical area from which children may be afforded priority for admission to a particular school. A map of the school's catchment area can be viewed on the school's details page on the Hampshire County Council website www.hants.gov.uk/educationandlearning/findaschool.

(v) 'Sibling' refers to brother or sister, half-brother or half-sister, adoptive brother or adoptive sister, foster brother or foster sister, stepbrother or stepsister living as one family unit at the same address. It will also be applied to situations where a full, half or adoptive brother or sister are living at separate addresses. Criteria 4 and 6 include children who at the time of application have a sibling for whom the offer of a place at the preferred school has been accepted, even if the sibling is not yet attending.

(vi) 'Displaced' refers to a child who was refused a place at the catchment school in the normal admission round having named it on the application and was not offered a higher named preference school. To identify the child's catchment school please use [School Catchment Area Finder](#). Note that some addresses are in catchment for more than one school and in this case, 'displaced' refers to a child who was refused a place at any of their catchment schools

Tie-break

In the event of any of the above criteria being oversubscribed, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Distances will be measured from the Ordnance Survey home address point to the school address point using Hampshire County Council's Geographic Information Systems (GIS). Where two or more applicants are equidistant, random allocation will be used to allocate the place. An explanation of the random allocation procedure is available on the County website. [Hampshire schools' admission arrangements | Education and learning](#). This method of prioritising admissions will also apply to any 'school specific' criterion unless otherwise stated in the school's brochure.

Additional Information

Permanent Residence

The child's permanent residence is where they live, normally including weekends and during school holidays as well as during the week and should be used for the application. The permanent residence of children who spend part of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time. Where a child's time is evenly divided between the parents, parents must agree which address they would like to be considered for the purposes of the application. In the event of a dispute, in the absence of a relevant court order, the admission authority will make a judgement about which address applies, taking into account the address registered with the child's current school, nursery, preschool or childminder, the address registered for child benefit and the address registered with the child's GP.

Multiple births

Where a twin or child from a multiple birth is offered the last place available within the PAN, any further twin or child of the same multiple birth will also be offered a place, if the parents so wish, even though this may raise the number in the year group above the school's PAN.

Waiting lists

Waiting lists will be established for each year group where more applications are received than places available. For main round admissions to Year R, the waiting list will be maintained centrally by the local authority until 31 August 2027. At all other times, and for other year groups, waiting lists will be operated by schools on behalf of the local authority.

Any places that become available will be offered to the child at the top of the list on the day the place becomes available. The waiting list is ordered according to the criteria of the admission policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round. Fair Access admissions and school closure arrangements will take priority over the waiting list.

The waiting list will be reviewed and revised:

- each time a child is added to, or removed from, the waiting list;
- when a child's changed circumstances affect their priority;

For entry to Year R, the waiting list will remain open until 31 August 2028, at which point all names will be removed. For all other year groups, waiting lists will remain open until 31 August of each year. Parents who want their child to be considered for a place at the school in the following school year must submit a new in-year application in the August preceding the new school year. Schools will send a decision letter within the first 10 days of the new term.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. For information about the appeal process, including how to lodge an appeal, please visit: [Making an admissions appeal | Education and Learning | Hampshire County Council](#).

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. To do so, parents should include a request with their application, specifying why admission outside the normal age group is being requested and which year group they wish their child to be admitted. This request should be sent to admissions.team@hants.gov.uk. Decisions will be made based on the circumstances of the case and in the best interests of the child.

In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group – to reception rather than year 1. See section below for more information.

Starting School

Pupils born between 1 September 2022 and 31 August 2023 (inclusive) are entitled to full time schooling from September 2027. Parents can choose to defer their child's admission until later in the school year (but not beyond the start of the term after they reach compulsory school age). Children can also attend part-time until they reach compulsory school age. Parents must discuss their child's starting arrangements with the school once an offer has been secured. Children with birthdays between:

- 1 September and 31 December 2022 (inclusive) reach compulsory school age on 31 December 2027 and must be in full-time education at the start of the spring term 2028.
- January and 31 March 2023 (inclusive) reach compulsory school age on 31 March 2028 and must be in full-time education at the start of the summer term 2028.
- 1 April and 31 August 2023 (inclusive) reach compulsory school age on 31 August 2028 and must be in full-time education at the start of the new school year in September 2028.

Parents of summer born children (those born between 1 April and 31 August) who are particularly concerned about their child's readiness for school, may choose not to send their child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group – to reception rather than year 1 in September 2028. In making such a request, parents would be expected to state clearly why they felt delaying their child's admission to Year R until the following September was in their child's best interests. It is recommended that parents considering such a request contact the local authority in the autumn term 2026 to ensure that an informed decision is made. Guidance on a delayed school start for summer born children, including how to make a request, is available on the County website at [Admission of children outside their normal age group | Education and learning | Hampshire County Council](#)

Legislation

This policy takes account of all Equalities legislation, together with all relevant regulations and the School Admissions Code (published by the DfE in 2021).