

## **Hampshire County Council**

### **Schools Forum October 2022**

## **Hampshire County Council Procurement Framework Agreements Schedule Affecting Schools**

### **Report on behalf of the Assistant Director for Procurement**

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## **1. Summary**

- 1.1. The purpose of this report is to advise members of the Schools Forum on the schedule of framework agreements, affecting schools, which are currently available or planned to be tendered over the next 18 months by Hampshire County Council (HCC) Procurement.
- 1.2. HCC Procurement seeks to provide schools with a range of pre-tendered, value-for-money framework agreement services, aligning and dovetailing with those already provided by County Supplies.
- 1.3. This report is intended to provide an opportunity for the Forum to comment on individual frameworks, particularly in relation to service specifications, supplier performance and the range of frameworks in place.

## **2. Background**

- 2.1. The Authority must consult the Schools Forum on the terms of any proposed contract for supplies or services, being a contract paid or to be paid out of the Authority's schools budget. However, this formal requirement only applies to contracts (not frameworks):
  - where the estimated value of the proposed contract is not less than the threshold which applies to the Authority for that proposed contract pursuant to regulation 5 of the Public Contracts Regulations 2015 (as updated following the exit from the European Union). The thresholds specified in the regulations are updated every two years, to be effective from the January (Supplies and Services currently £177,000).
  - at least one month prior to the issue of invitations to tender.
- 2.2. HCC Procurement, in alignment with County Supplies, provides a purchasing and distribution service to all parts of the County Council, schools, and eligible external establishments. A key function is to aggregate the expenditure of a wide range of budget holders in order to establish purchasing and supply agreements that:
  - offer value-for-money
  - avoid unnecessary duplication of effort
  - provide the security of the County Council's framework terms and conditions

- offer compliance with the County Council's Contract Standing Orders and, where applicable, the Public Contracts Regulations 2015 (as updated).

### 3. Framework Agreements Schedule

- 3.1. A list of currently available and forthcoming Framework Agreements and Dynamic Purchasing Systems valid for the period October 2022 to October 2023 is shown in Appendix One. The list only includes those frameworks that are relevant for schools and includes:
- Framework Agreements that enable budget holders to source their requirements direct from a supplier
  - Dynamic Purchasing Systems and similar arrangements that allow budget holders to interact directly with the supplier market
- 3.2. The value stated for each framework is based on estimated spend to provide a general indication of its scale. Most contracts include a provision for the initial framework period to be extended by one or more years. This may mean that a framework is extended rather than re-tendered, subject to satisfactory performance and continued value for money. Therefore, the next tender exercise for the framework may take place later than the initial end date shown.
- 3.3. The framework agreements are reviewed periodically and opportunities for schools to give feedback on frameworks is available by contacting the named individual at the top of this report in the first instance. Subject to the agreement of the Forum, this report will be circulated to members of the Primary and Secondary Resources Committee.

### 4. Summary of Buying Activity

- 4.1. Part of Hampshire County Council Procurement's remit is to offer a comprehensive service to schools via the procurements that they put in place. Recent appointments, in addition to those frameworks available or forthcoming which are shown in Appendix One below, are highlighted hereunder:
- Security Services  
Available for Hampshire County Council Education and Non-Education sites.  
Started 01/02/2021, Ends 31/01/2026, extension available to 31/12/2028.  
Value £964,285 per annum, £6,750,000 whole life (including extensions).
  - Cash Collection Services  
Started 01/04/2022, Ends 31/03/2026, no extension available.  
Value £50,000 per annum, £200,000 whole life.
  - Building Fabric Term Maintenance Contract  
Started 01/08/2017, Ends 31/07/2024, extension available to 31/07/2027.  
Value £991,500 per annum, £9,915,000 whole life (including extensions).
- 4.2. The Procurement team aims to provide professional procurement advice to provide the opportunity for schools to obtain best value. This includes closely working with

the Central Buying Consortium (CBC) to access the best possible deals for all its clients and potential clients.

- 4.3. Benchmarking is a key element of the Procurement Department's operations, in being able to demonstrate to schools that best value is being achieved on their behalf, should they choose to opt into the frameworks made available to them.

## **5. Recommendations**

It is recommended that the Schools Forum:

- 5.1. Notes the schedule of tendering activity and collaborative framework agreements to be undertaken by HCC Procurement.
- 5.2. Determines whether the Forum requires additional information on any of the frameworks due to be let, as shown in Appendix One.
- 5.3. Confirms that it wishes this report to be circulated to members of the Primary and Secondary Resources Committee.
- 5.4. Receives a further update on available and forthcoming framework agreements of relevance to schools in twelve months' time, as applicable dependant on circumstances prevailing.

## Framework Agreements Schedule Affecting Schools

Procurement Team	Contract title	Framework type	Contract lead authority	Start date	End date	Max end date	Hampshire annual contract value	Hampshire whole life contract value (to max end date)	Approval required
Professional Services	Provision of Supply Teachers and Staff into Schools and Educational Establishments	Direct to end user	Hampshire	07/01/2019	06/01/2023	06/01/2023	£12,000,000	£48,000,000	No
	Provision of Specialist Learning and Development Services	Dynamic Purchasing System	Hampshire	01/10/2016	30/09/2026	30/09/2026	£1,000,000	£10,000,000	No
	<b>Number of Frameworks: 2</b>				<b>Professional Services Total</b>		<b>£13,000,000</b>	<b>£58,000,000</b>	
Property	Grounds Maintenance 2020	Framework	Hampshire	01/01/2021	31/12/2024	31/12/2024	£4,333,333	£13,000,000	No
	Grounds Maintenance for North East Hampshire and Hart	Framework	Hampshire	01/10/2022	31/12/2024	31/12/2024	£351,532	£703,065	No
	Minor Works 2021-2025	Framework	Hampshire	28/01/2022	27/01/2026	27/01/2026	£32,500,000	£130,000,000	No
	Landscape and External Works	Framework	Hampshire	16/09/2019	15/09/2023	15/09/2023	£7,500,000	£30,000,000	Yes
	<b>Number of frameworks: 4</b>				<b>Property Total</b>		<b>£44,684,865</b>	<b>£173,703,065</b>	
FM	Supply of Heating Oils and Motor Fuels	Service Shop	Hampshire	01/04/2021	31/03/2025	31/03/2025	£13,750,000	£ 55,000,000	Yes
	Cleaning and Window Cleaning Services	Dynamic Purchasing System	Hampshire	15/03/2018	14/03/2024	14/03/2024	-	-	Yes
	Catering Services to Educational Establishments	Dynamic Purchasing System	Hampshire	01/11/2021	31/10/2025	31/10/2025	-	-	No
	PE Equipment Inspection, Maintenance & Repair	Framework	Hampshire	01/04/2019	31/03/2023	31/03/2023	£125,000	£500,000	No
	Supply and Maintenance of Fire Extinguishers and Other Equipment	Call Off Under Hampshire Framework	Hampshire	17/01/2021	16/01/2025	16/01/2025	£200,000	£ 800,000	No
	Pest Control	Call Off Under ESPO Framework	Hampshire	01/04/2020	31/10/2024	31/10/2025	-	-	No
	Portable Appliance Inspection, Testing & Supply	Framework	Hampshire	01/09/2020	31/07/2024	31/07/2024	£200,000	£800,000	No
	<b>Number of frameworks: 7</b>				<b>FM Total</b>		<b>£14,275,000</b>	<b>£57,100,000</b>	

## Framework Agreements Schedule Affecting Schools

ETE	Provision Of Public Notice Advertising Service	Framework	Hampshire	01/01/2023	31/12/2026	31/12/2026	£151,250	£605,000	Yes
	Transport Services 2023-2033	Dynamic Purchasing System	Hampshire	01/04/2023	01/04/2033	01/04/2033	-	£282,000,000	Yes
	<b>Number of frameworks: 2</b>					<b>ETE Total</b>	<b>£151,250</b>	<b>£282,605,000</b>	
	<b>Grand Total: 15</b>					<b>Grand Total</b>	<b>£72,111,115</b>	<b>£571,408,065</b>	