

Hampshire Fire and Rescue Authority

Finance and General Purposes Committee

Item 7

28 October 2010

Code of Practice Relating to Contracts

Report of the Chief Officer

Contact: Wendy Lambert, Head of Financial and Office Services Tel: 02380 644000
Ext 5006

1 Summary

- 1.1 The Code of Practice Relating to Contracts requires the Chief Officer to submit an annual report to the Authority giving details of proposed contracts for goods and services where each contract value is likely to exceed £50,000. The Authority may, on presentation of this report, vary or exclude the operation of any of the Authority's Standing Orders or the Code of Practice.
- 1.2 This report lists the contracts proposed to be let and details of the contracts awarded last year. All proposed contracts are funded either from the approved capital programme or specific revenue budgets.

2 Recommendation

- 2.1 That the annual report on Contracts be noted.

3 Proposed Contracts 2010/11

- 3.1 Fleet Maintenance IT System (FMS)
- 3.2 Integrated Management Information System
- 3.3 Ringwood Fire Station – refurbishment of offices and storage rooms, plus new heating system.
- 3.4 Southsea Fire Station – replacement of gas boilers.
- 3.5 Copnor Fire Station – demolition.
- 3.6 Fire Safety Training (Regional) Hampshire Lead
- 3.7 Flexible Duty System (FDS) Officers Cars

3.8 Total Print Solutions Contract (IS Department)

3.9 Personal Protective Equipment (PPE) - Care

4 Contracts Awarded

	Actual Cost
4.1 New Winchester Fire Station – replacement fire station in Winchester on the site of the former vehicle workshops at Winnall. Contract awarded to J B Leadbitter and Company Limited.	£3.4m
4.2 Three year contract 2008/09 to 2010/11 for frontline pumping appliances awarded to Emergency One through Firebuy.	
4.3 1 First Response Vehicle – Contract awarded to Emergency One.	£112,000
4.4 1 Mobile Community Reporting point (MCCP) (to provide a mobile office/reporting facility). Contract awarded to Fame Commercials Limited	£100,000
4.5 Personal Protective Equipment (PPE) - Care contract awarded to Bristol Uniforms Limited.	Approx £125,000 per annum
4.6 Occupational Health Physician Services awarded to Fit 4 Work Limited	£23,850 per annum
4.7 Employee Assistance Programme awarded to Workplace Options.	£15,250 per annum
4.8 Physiotherapy Services awarded to Rehab Works Limited	£12,798 per annum
4.9 Fleet Maintenance Centre Spares and consumables contract collaboration with Hampshire Transport Management, Hendy Ford, Camberley Auto and Adams Morey	Various spares pricing
4.10 Exterior and interior redecorations at various fire stations – Contract awarded to Purkiss Limited	£85,100
4.11 Driver Training – Mainstream Transport Limited and Sandy Arthurs Training Services Limited.	£1,400 per course
4.12 Fuel Monitoring Equipment. Contract awarded to Timeplan	£75,075
4.13 Fareham Fire Station – roof works contract awarded to Warner Contracting	£50,200
4.14 Print Consumables OGC Buying Solutions Framework	Approx £75,000 per year

4.15	Wide Area Network – Virgin Business Media	£360,000
4.16	Local Area Network Maintenance - Jatco	£176,000
4.17	Hantsfirenet – including SAP - Hampshire County Council	£950,000
4.18	Mobile phones – Premier Mobile	£110,000

5 Contribution to corporate aims and objectives

- 5.1 Letting compliant contracts in accordance with Financial Regulations, Codes of Practice and the National Procurement Strategy ensures best value in the use of resources.

6 Risk Analysis

- 6.1 We need to ensure compliance with EU procurement legislation and demonstrate best value in procurement in accordance with the National Procurement Strategy.

7 Resource implications

- 7.1 There are no additional Human Resources, Physical resources, Information and Communications Technology resources or Financial implications.

8 Equality Impact Assessment

- 8.1 The proposals within this report are considered compatible with the provisions of the European Convention on Human Rights, the Human Rights Act 1998, and the Race Relations (Amendment) Act 2000.

9 Consultation

Not Applicable

Background information (Section 100D of Local Government Act 1972)

The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of the report:

Code of Practice on Contracts

<http://www.hants.gov.uk/decisions/decisions-docs/081114-fgctte-R1107094836.html>

Note: The list excludes: (1) published works; and (2) documents that disclose exempt or confidential information defined in the Act.

Sec/WP/Corporate/HFRA FGP/2010 2010 10 29 HFRA Code of Practice relating to Contracts
WL/DCH/JMW/19/10/2010