

Hampshire County Council Grants

Application Form CG00002924

1. Please tell us which Department/Grant Programme you are applying to:

Department* Policy and Resources Grants
Grant Programme* Have Your Say (2012/13)
Is your grant.* Over £1000 (Standard form) (Yes)
Your Organisation Name* HCCS Community Action (trading as Community First HEH)
Postcode* PO9 1SA
Charity Number (if applicable) 1147527

2. Contact details of your organisation:

Organisation name* HCCS Community Action (trading as Community First HEH)
Organisation address* Langstone Technology Park Langstone Road Havant Hants
Postcode* PO9 1SA
Website www.havantccs.org.uk
Are you applying as part of a consortia (multiagency application)?* No

3. How would you describe your organisation?*

Please tick all boxes that apply

Registered charity Charity number: 1147527
Voluntary or community organisation/group
Self help group/forum
Social enterprise
Company limited by guarantee
Are you a childcare provider?
Other

4. The main contact person for this application

Please make sure that this person knows **all** aspects of your project and is able to talk about it with a grant officer if required

Title* Ms
First name* Amanda
Surname* Harris
Position in organisation* Community Development Worker

Contact address (if different from above) As above

Postcode

Email Address* amanda@havantccs.org.uk

Confirm Email Address:*

Tel No* 07500781421

Mobile N/A

5. Umbrella Group or Larger Organisation

Are you part of an umbrella group or larger organisation? No

6. Aims and Objectives of your Organisation

What are the stated aims and objectives of your organisation? This should be based on your governance documents (e.g. constitution). Maximum 500 Characters including spaces and carriage returns.

To promote any charitable purposes for the benefit of the public, principally but not exclusively in the borough of Havant and its environs. To promote organize and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

7. Title of your project/service/activity

What is the title of your project/service/activity to which this application relates? Approved By You

8. Details of your activity/project/service

a) Please give brief details of your project which this application relates to (maximum 200 characters including spaces and carriage returns)*

In partnership with Havant Borough Council we aim to hold another event building upon our previous success to target groups working with older people who were under represented in the first round.

b) Please give details of your project/activity/service which this application relates and tell us what this funding will pay for if your project is successful (maximum 4000 characters including spaces and carriage returns)*

From lessons learnt in round one it was apparent that organisations targeting older people were at a distinct disadvantage mainly due to not having the confidence to fill in the application and present their idea. Very few groups aiming at this target audience were successful in securing funding for their projects. If successful in this round our intention is to work with the Havant Older Persons Wellbeing Partnership to target small groups and empower them to confidently take part in the process with tailored training on offer to teach them different presentation techniques. Ultimately we aim to hold our participatory budgeting event targeting this group of organisations and inviting the wider community and the Havant Borough Citizen's Panel to vote following the presentations at the event. Older people and the voluntary organisations who deliver these services will benefit from this process in the longer term and aims to enable them to feel more confident and able to 'sell' their valued service when applying for funding in the future. An application process including setting criteria, voting system and monitoring and evaluation has been developed and was utilized successfully in Round 1 of this Grants Scheme. A robust marketing approach by the Havant Older Persons Wellbeing Partnership will ensure the opportunity is promoted widely. Match funding from Havant Borough Council will be used for marketing and venue hire for the event.

c) Please describe the project outcomes and how residents in Hampshire (excluding Portsmouth and Southampton) will benefit (maximum 3000 characters including spaces and carriage returns)*

The project aims to support those small organisations in all areas of the borough including those areas who do not usually qualify for funding; by offering the chance to apply for small grants that will make a positive difference to older people in their immediate community. Most importantly for local people

to decide upon which of the suggested projects should take priority and will have the most impact. The main outcomes will be: Promotion of and raising the profile of more voluntary sector organisations within a locality Giving a voice to local people Targeting resources to assist with projects who provide services supporting older people to remain independent Decrease the feeling of isolation and promote wellbeing Increase access to information on living a healthier lifestyle Increase the offer of activities for disadvantaged older people Residents will benefit by having a wide range of projects which aim to make a positive difference to their immediate community.

d) Please tell us how you involve users/participants involved with this project, in the development of your project/service/activity. How will you seek their feedback? *

We have engaged with all 7 County Councillors in the development of the project and will once again involve them in the process including reviewing the applications. In addition, the Havant Citizens Panel will be invited to take part in the event, and evaluation forms will be used at the events.

9. In relation to your project/activity/service, please answer the following:

Is your project/activity/service ongoing?* No
If no, please give dates:

Date from 31/03/2013
dd/mm/yyyy

Date to 01/07/2013
dd/mm/yyyy

Venue(s)/Location(s) Havant Borough

Frequency 1

Expected number of Hampshire residents 117000
(excluding Portsmouth & Southampton)
per activity/event to benefit

10. Which geographical area(s) will benefit most from your project/activity/service?*

Please tell us which geographical area(s) will benefit most from your project/activity/service which this application relates. Please tick all boxes which apply:

- | | |
|--|--|
| Countywide <input type="checkbox"/> | Havant <input checked="" type="checkbox"/> |
| Basingstoke and Deane <input type="checkbox"/> | Hart <input type="checkbox"/> |
| East Hampshire <input type="checkbox"/> | New Forest <input type="checkbox"/> |
| Eastleigh <input type="checkbox"/> | Rushmoor <input type="checkbox"/> |
| Fareham <input type="checkbox"/> | Test Valley <input type="checkbox"/> |
| Gosport <input type="checkbox"/> | Winchester <input type="checkbox"/> |

Finance

11. Financial Reserves

Please give details about the level of free reserves (unrestricted and undesignated funds) held by your organisation - both the total amount and also the amount in terms of number of months running costs.

Does your organisation hold any free reserves?* Yes

14. Project/Service finance summary

Total expenditure* £ 17500.00
Automatically calculated from question 12

Total income* £ 0.00
For applications over £1000,
automatically calculated from question 13

Shortfall* £ 17500.00
Automatically calculated

Funding requested from Hampshire
County Council* £ 17500.00

Please tell us if your project will be sustainable long term. If it is dependent on grants generally, please outline how your organisation intends to bring the project to a close once the funding period ends. (Please indicate if it's for a one-off event):*
One off event

What would happen if your application was only partially awarded or unsuccessful?*

This would depend on the amount awarded as admin & staffing costs need to be covered we would require approximately !0,000 to ensure we can deliver a new event. HBC will match fund this application by providing a venue and marketing.

Have you applied to Hampshire County
Council for a grant for this project or any
other grant within the last year?*

Yes

Sources of funding

15. Have you already approached
sources of funding which have not been
able to support your
project/activity/service?*

No

Quality mark

16. Does your organisation have a quality
mark or are you working towards one?*

No

Hampshire County Council's funding programmes

17. How did you hear about Hampshire County Council's funding programmes?*

Website <input checked="" type="checkbox"/>	Word of mouth <input type="checkbox"/>
District/Borough Council <input type="checkbox"/>	Previous application <input type="checkbox"/>
Local Council of Voluntary Services <input type="checkbox"/>	Other County Council dept. <input type="checkbox"/>
Your County Councillor <input type="checkbox"/>	
Other <input type="checkbox"/>	

18. Documentation

Please can you tick to confirm whether you have the following documentation (those which apply)?

Public Liability Insurance Amount of cover: £ 1000000.00

- Employers Liability Insurance Amount of cover: £ 1000000.00
- Indemnity Insurance
- Adults Safeguarding Policy Child Protection Policy
- Health and Safety Policy Vehicle Insurance
- Constitution Equality and Diversity Policy
- Business Plan

Further Questions

The answers you give will only affect your application for a grant from Hampshire County Council if you are providing a public service on our behalf and are using this grant to do so.

19. Tell us about your organisation

- How many trustees/members of the management committee do you have? 7
- How many staff (excluding trustees)? 51
- How many volunteers (excluding trustees)? 36

20. Equality and Diversity

Please outline how your project will contribute towards:*

- > a) the elimination of unlawful discrimination
- > b) the advancement of equality of opportunity for everyone including those having a protected characteristic
- > c) the fostering of good relations between all including those having a protected characteristic

Protected characteristics are those defined in the Equalities Act 2010, namely race (including ethnic or national origins, colour or nationality), age, disability, gender, religion or belief and sexual orientation.

We work in partnership with the Havant Multi Cultural Forum and the Access Group. We have close links with the Equalities Officer at Havant Borough Council and as an organisation have an open membership scheme for all voluntary sector groups. We have supported a recent research project exploring the LGBT community. We will be using all of our contacts in the delivery of this project.

Supplementary Question(s)

There are no supplementary questions for the selected grant stream.

Monitoring Information

Your answers to this will not affect your grant application and are for monitoring purposes only.

Please indicate whether your project is specifically targeted at people within one or more of the protected characteristics listed below.

(You may tick yes for more than one category)

- a) Male
 Female
 Transgender
 Not Targeted
- b) Young people (under 25)
 People 25-65
 Older People (65+)
 Not Targeted
- c) People with disabilities (physical or emotional or mental)
 Not Targeted
- d) Gay
 Lesbian
 Bisexual
 Heterosexual
 Not Targeted
- e) Race (including ethnic or national origins, colour or nationality)
 Not Targeted
- f) Specific religion or group
 Not Targeted

Is your organisation set up specifically to advance the interests of any of the groups above and if so which ones?

Paper copies and previous documents

Are you submitting paper copies? Yes

If you have submitted the documents in the last 12 months for another application, please provide the details, e.g. date, reference number, grant stream:

We recieved a grant from the Have Your Say Fund in 2012, application reference CG00000436

Privacy Note

The information you have supplied in this form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information provided may go into a public decision report. In addition your application form may be shared with third parties and partner agencies who will be involved in the decision making process or whom can verify specific facts within your application.

In addition we may be required to disclose information outside the County Council to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Full grant applications will be retained for a maximum of 6 years (plus current year). Information will be retained on a database at Hampshire County Council for statistical and monitoring purposes.

Transparency/Open Data

Under Central Government's Open Data agenda, if your application is successful, details of grants of £500 and over will be published on Hampshire County Council's website. No personal information will be published.

Declaration*

I certify that all the particulars given in the form are correct and that any grant money received from Hampshire County Council will be used for purposes stated in this form. The Council reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this year only, with no expectation of funding in future years.

I agree to provide a report detailing the outcomes of this bid/project (a form will be sent out for completion at the relevant time) if the application is successful.