

Hampshire County Council Grants

Application Form

1. Please tell us which Department/Grant Programme you are applying to:

Department* Policy and Resources Grants

Grant Programme* Have Your Say (2012/13)

Is your grant.* Over £1000 (Standard form) (Yes)

Your Organisation Name* Test Valley Partnership

Postcode* sp10 3aj

Charity Number (if applicable)

2. Contact details of your organisation:

Organisation name* Test Valley Partnership

Organisation address* c/o Test Valley Borough Council Beech Hurst Weyhill Road
Andover

Postcode* sp10 3aj

Website

Are you applying as part of a consortia
(multiagency application)?* Yes

3. How would you describe your organisation?*

Please tick all boxes that apply

Registered charity

Voluntary or community
organisation/group

Self help group/forum

Social enterprise

Company limited by guarantee

Are you a childcare provider?

Other If other please clarify: Local Strategic Partnership

4. The main contact person for this application

Please make sure that this person knows **all** aspects of your project and is able to talk about it with a grant officer if required

Title* Mr

First name* James

Surname* Moody

Position in organisation* Policy Manager

Contact address (if different from above)

Postcode

Email Address* jmoody@testvalley.gov.uk

Confirm Email Address:*

Tel No* 01264 368 130

Mobile

5. Umbrella Group or Larger Organisation

Are you part of an umbrella group or larger organisation?*

Yes

If yes, please specify: Local Strategic Partnersip (The Borough Council will be the accountable body on behalf of the Partnerhsip)

6. Aims and Objectives of your Organisation

What are the stated aims and objectives of your organisation?*

This should be based on your governance documents (e.g. constitution). Maximum 500 Characters including spaces and carriage returns.

The Test Valley Partnership has the following statement of purpose: "By working together we will use our combined resources to better effect to bring about a sustained and measurable improvement in the quality of life of the people of Test Valley."

7. Title of your project/service/activity

What is the title of your project/service/activity to which this application relates?*

Empowering Communities

8. Details of your activity/project/service

a) Please give brief details of your project which this application relates to (maximum 200 characters including spaces and carriage returns)*

To host a local funding scheme that supports the delivery of community-led projects in Test Valley

b) Please give details of your project/activity/service which this application relates and tell us what this funding will pay for if your project is successful (maximum 4000 characters including spaces and carriage returns)*

Test Valley Strategic Partnership is seeking support to further develop its approach to empowering its communities. Specifically, we are working to establish methods by which partner organisations (including both the County and Borough Council) are able to support more of our communities to identify and prioritise their own needs so that they can achieve their ambitions for the places they live in. Our programme seeks to develop evidence based decision making, genuine community engagement and the strengthening of representative and participative democracy. Members of the Test Valley Strategic Partnership recently adopted the strategic aim of "increasing the capacity within our communities to take a lead on and resolve issues that are important to them". The Partnership wishes to assist communities in building their capacity to deal with local issues themselves. This funding alongside other funding streams already available within the programme, will provide a practical way in which local communities can get on and take forward their local grass roots projects providing a proven need has been identified, and that there is evidence of community support locally for the initiative being put forward. As part of this overall programme of work, we also envisage local Councillors playing a vital role in this process alongside their communities and partner organisations. We wish to support local councillors better in developing their role as community leaders, playing an important role in ensuring that its not just those who know how the system works that get the resources and influence decision making. To support this, the Borough Council as part of its work is currently supporting the delivery of 5 community planning pilots across Test Valley which will help develop the approach overall. The focus for these pilots is to identify how communities can be best supported in undertaking community planning, how local councillors can be at the heart of the work and to identify the practical ways in which the community can take a lead on addressing its own priorities without organisations leading the way as is often the case. The basis of this proposal for funding

from the Have your Say scheme would be that those projects where a community need has been identified, can be apply to the scheme for funding. Applications to use funds could be made by local voluntary/not for profit community organisations where they wish to develop a project within the community. If successful the funding will be able to complement other sources of funding and resources that exist within the Borough, such as TVBC's Ward Based Budget Scheme, thereby maximising the potential reach of all of these funds within our local communities. Applications to the Have your Say scheme will then be put forward to a public vote. This will be done by hosting one event in the north and one in the south of the Borough complimented by an online vote to enable as many people to vote for projects as possible. If projects have been developed with their local community then we would expect to see that community come out in support of it when a participatory vote is held which makes the need for applicants to engage their community at an early stage even more important. The Test Valley Partnership as the host body for the scheme will oversee the delivery of the public vote. This will enable organisations that form the partnership to be able to promote the scheme amongst their customers/residents and also generate interest when it comes to the vote itself.

c) Please describe the project outcomes and how residents in Hampshire (excluding Portsmouth and Southampton) will benefit (maximum 3000 characters including spaces and carriage returns)*

As a result of the overall project we hope to see the following outcomes for our communities: - Evidence of more communities planning and prioritising their own needs either through local action plans, more formal community/parish plans and local public engagement activity - Evidence of more examples of where communities have been able to address their priorities by practically taking forward local grass root projects and initiatives themselves -Evidence of where local communities have been able to influence local resources -Evidence of local councillors at County, Borough and Parish/town being able to play a key role as champions for community-led planning within their localities -Evidence of where local communities have been able to maximise the resources available to them

d) Please tell us how you involve users/participants involved with this project, in the development of your project/service/activity. How will you seek their feedback? *

Communities will be at the heart of this programme of work. Alongside their respective local councillors, communities will take the lead in developing and delivering their own local projects. As such, their experiences and ideas will inform the onward development of the programme longer term. Each successful project will need to provide a short case study on how they have used the funding and how a community-led approach has been able to help them in taking forward their ideas. We will also seek to gain feedback on where partners can do things differently in order to better support communities in this area of work. As part of the Borough Councils pilot work an evaluation framework is in place, the findings of which, will inform a piece of research being led by the Local Government Association.

9. In relation to your project/activity/service, please answer the following:

Is your project/activity/service ongoing?* Yes

If no, please give dates:

Date from
dd/mm/yyyy

Date to
dd/mm/yyyy

Venue(s)/Location(s)

Frequency

Expected number of Hampshire residents
(excluding Portsmouth & Southampton)
per activity/event to benefit

10. Which geographical area(s) will benefit most from your project/activity/service?*

Please tell us which geographical area(s) will benefit most from your project/activity/service which this application relates. Please tick all boxes which apply:

Countywide

Havant

Basingstoke and Deane Hart East Hampshire New Forest Eastleigh Rushmoor Fareham Test Valley Gosport Winchester **Finance****11. Financial Reserves**

Please give details about the level of free reserves (unrestricted and undesignated funds) held by your organisation - both the total amount and also the amount in terms of number of months running costs.

Does your organisation hold any free reserves? No Yes

12. Expenditure for your project/activity/service

Please detail all the costs required to carry out your project/activity/service.*
The total cost will automatically be calculated in Question 14.

Description	Cost (£)
Amount for grant distribution	16500.00
Intital Publicity to launch scheme(s)	500.00
Support for Public Engagement Events	500.00
Total:	17500.00

Income for your Project/Activity/Service*

13. Please let us know your income for your project/activity/service as detailed in this application. If you are applying to any other statutory/non statutory funder(s), for the purposes described in this application, please tell us in the table below.

If you are awaiting a result from an application, please enter the date that you expect to hear the outcome

Name of organisation/funding body	Confirmed?	Expected outcome date (dd/mm/yyyy - if only month is known, enter 01/mm/yyyy)	Amount (£)
Parent organisation	No		
Own funds committed			
Local Authority Grants			
County Council department/grant programme			
District/Borough Council			
Parish/Town Council			
Other Local Authority			
Other Income			
Trusts / Foundations (please specify individually)			

Box Office / Ticket sales (if applicable)	
Revenue raised through subscriptions	
Other revenue generated by project	
In kind support received (Please specify type of support and provide an approximate value for this)	
Other income (please specify)	
Total (£):	0.00

Funding

14. Project/Service finance summary

Total expenditure* £ 17500.00
Automatically calculated from question 12

Total income* £ 0.00
For applications over £1000,
automatically calculated from question 13

Shortfall* £ 17500.00
Automatically calculated

Funding requested from Hampshire
County Council* £ 17500.00

Please tell us if your project will be sustainable long term. If it is dependent on grants generally, please outline how your organisation intends to bring the project to a close once the funding period ends. (Please indicate if it's for a one-off event):*

The project forms part of the way in which the Test Valley Strategic Partnership will focus its priorities in the future. The Borough Council's Ward Based Budgets will help compliment the scheme and will effectively provide a source of match funding. Other partners are also working in a more localised way and as such will be focusing their resources where there is a proven need.

What would happen if your application was only partially awarded or unsuccessful?*

The commitment to empowering our communities will continue as it's fundamentally about developing a new relationship between organisations and local communities with representative democracy at its heart. Funding from the "Have your Say" scheme will provide an important element of funding which will enable local communities at the earliest opportunity to begin to get their projects off the ground and ensure any emerging projects are actively pursuing community support for their initiatives.

Sources of funding

15. Have you already approached sources of funding which have not been able to support your project/activity/service?* No

Quality mark

16. Does your organisation have a quality mark or are you working towards one?* No

Hampshire County Council's funding programmes

17. How did you hear about Hampshire County Council's funding programmes?*

Website

Word of mouth

- District/Borough Council
- Local Council of Voluntary Services
- Your County Councillor
- Other
- Previous application
- Other County Council dept.

18. Documentation

Please can you tick to confirm whether you have the following documentation (those which apply)?

- Public Liability Insurance
- Employers Liability Insurance
- Indemnity Insurance
- Adults Safeguarding Policy
- Health and Safety Policy
- Constitution
- Business Plan
- Child Protection Policy
- Vehicle Insurance
- Equality and Diversity Policy

Further Questions

The answers you give will only affect your application for a grant from Hampshire County Council if you are providing a public service on our behalf and are using this grant to do so.

19. Tell us about your organisation

How many trustees/members of the management committee do you have?

How many staff (excluding trustees)?

How many volunteers (excluding trustees)?

20. Equality and Diversity

Please outline how your project will contribute towards:*

- > a) the elimination of unlawful discrimination
- > b) the advancement of equality of opportunity for everyone including those having a protected characteristic
- > c) the fostering of good relations between all including those having a protected characteristic

Protected characteristics are those defined in the Equalities Act 2010, namely race (including ethnic or national origins, colour or nationality), age, disability, gender, religion or belief and sexual orientation.

The Council (as the accountable body for the partnership) has a statutory obligation to comply with the Equality Duty as defined by the Equality Act 2012. By working more closely with our communities will enable partners to recognise and respond more effectively to the many different needs that exist within our

communities. By encouraging local councillors to be the champions for community planning will ensure that all parts of a community are represented and able to put forward their projects ensuring that its not just the vocal minority. Supporting local projects that have genuine community support will have a positive impact across the breadth of people that live within our communities.

Supplementary Question(s)

There are no supplementary questions for the selected grant stream.

Monitoring Information

Your answers to this will not affect your grant application and are for monitoring purposes only.

Please indicate whether your project is specifically targeted at people within one or more of the protected characteristics listed below.

(You may tick yes for more than one category)

- a) Male
 Female
 Transgender
 Not Targeted
- b) Young people (under 25)
 People 25-65
 Older People (65+)
 Not Targeted
- c) People with disabilities (physical or emotional or mental)
 Not Targeted
- d) Gay
 Lesbian
 Bisexual
 Heterosexual
 Not Targeted
- e) Race (including ethnic or national origins, colour or nationality)
 Not Targeted
- f) Specific religion or group
 Not Targeted

Is your organisation set up specifically to advance the interests of any of the groups

above and if so which ones?

Paper copies and previous documents

Are you submitting paper copies?

If you have submitted the documents in the last 12 months for another application, please provide the details, e.g. date, reference number, grant stream:

Privacy Note

The information you have supplied in this form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information provided may go into a public decision report. In addition your application form may be shared with third parties and partner agencies who will be involved in the decision making process or whom can verify specific facts within your application.

In addition we may be required to disclose information outside the County Council to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Full grant applications will be retained for a maximum of 6 years (plus current year). Information will be retained on a database at Hampshire County Council for statistical and monitoring purposes.

Transparency/Open Data

Under Central Government's Open Data agenda, if your application is successful, details of grants of £500 and over will be published on Hampshire County Council's website. No personal information will be published.

Declaration*

I certify that all the particulars given in the form are correct and that any grant money received from Hampshire County Council will be used for purposes stated in this form. The Council reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this year only, with no expectation of funding in future years.

I agree to provide a report detailing the outcomes of this bid/project (a form will be sent out for completion at the relevant time) if the application is successful.