

Hampshire County Council Grants

Application Form CG00002786

1. Please tell us which Department/Grant Programme you are applying to:

Department* Policy and Resources Grants
Grant Programme* Have Your Say (2012/13)
Is your grant:* Over £1000 (Standard form) (Yes)
Your Organisation Name* Community First New Forest
Postcode* BH24 1HD
Charity Number (if applicable) 1068964

2. Contact details of your organisation:

Organisation name* Community First New Forest
Organisation address* Archstone House Pullman Business Park Pullman Way
Ringwood
Postcode* BH24 1HD
Website www.cfnf.org.uk
Are you applying as part of a consortia (multiagency application)?* No

3. How would you describe your organisation?*

Please tick all boxes that apply

Registered charity Charity number: 1068964
Voluntary or community organisation/group
Self help group/forum
Social enterprise
Company limited by guarantee
Are you a childcare provider?
Other

4. The main contact person for this application

Please make sure that this person knows **all** aspects of your project and is able to talk about it with a grant officer if required

Title* Mrs
First name* Jackie
Surname* Hartless
Position in organisation* Voluntary & Community Services Manager
Contact address (if different from above)

Postcode BH24 1HD

Email Address* cdmanager@cfnf.org.uk

Confirm Email Address:*

Tel No* 01425 482773

Mobile

5. Umbrella Group or Larger Organisation

Are you part of an umbrella group or larger organisation? Yes

If yes, please specify: Affiliated Member of National Association for Voluntary and Community Action, Volunteering England, NCVO

6. Aims and Objectives of your Organisation

What are the stated aims and objectives of your organisation?*

This should be based on your governance documents (e.g. constitution). Maximum 500 Characters including spaces and carriage returns.

Community First New Forest is a Council of Voluntary Service that works towards removing barriers to social inclusion by working with communities and individuals who may be socially disadvantaged, vulnerable and isolated. By building relationships, fostering partnerships and delivering quality services, Community First New Forest aims to improve quality of life and assist in the development of diverse, strong

communities.

7. Title of your project/service/activity

What is the title of your project/service/activity to which this application relates?*

Rural Community Safety Grant

8. Details of your activity/project/service

a) Please give brief details of your project which this application relates to (maximum 200 characters including spaces and carriage returns)*

Our proposal aims to reduce crime and anti-social behaviour in the rural New Forest community and increase confidence of the community in the services provided by agencies involved in this work.

b) Please give details of your project/activity/service which this application relates to and tell us what this funding will pay for if your project is successful (maximum 4000 characters including spaces and carriage returns)*

The individual objectives of the proposed work are: 1. Reduce the crime and anti-social behaviour experienced by the three key infrastructure communities; remote rural dwellings and isolated settlements, rural conurbations and rural businesses and landowners 2. Reduce domestic abuse experienced in the rural communities 3. Increase satisfaction and confidence in the criminal justice services and community safety partners We will incorporate the elements of the developing rural crime action plan that sets out the preferred reduction of crime and anti-social behaviour priorities, deliverables of the community, and the capacity and processes for minority sector concerns to be recognised and considered appropriately. The application is specific to the New Forest District area and is committed to community engagement and community ownership of the tactical work. The funding received will pay for the marketing and administration of the 'Have Your Say' small grants. This will include rural surgeries and the cost of the voting events. We anticipate the need for 200 hours for this purpose, 100 of these hours will be 'provided in kind' by partner agencies. In order for us to ensure that the grant monies are accessible to those most in need, we will be assisted by analytical support from the Safer New Forest Operational Joint Action Group that will incorporate subjective data from communities, including minority communities. The grants will be promoted to local communities and voluntary sector organisations through the various partnership networks including Safer New Forest, Health and Well Being Board, the Community First membership, National Farmers Union etc. We will be available for local communities at various rural surgeries to assist and provide support with the criteria and application process; this will also be available in other formats. Community First will develop an application process that is simple and easy to use. This approach will set a baseline for the work to be undertaken, will assist in the setting of milestones, outputs, and outcomes and will enable Community First New Forest to set clear grant agreements with measurable activity and

outcomes. All applications will be assessed by a Panel comprising representatives from the partnerships to ensure the grant criteria is met. Following this we will convene two local public voting events. The small grants round will be open for approximately 6 weeks, and every applicant eligible to apply will be invited to present their ideas at the event in their locality. Everyone will be given time for a short presentation on their project/idea, followed by two minutes for questions. A score card voting for each project giving a score of 1-5 will be issued and the funding will be allocated according to the votes received, allowing the community to 'Have their say'. To ensure the voting system did will be fair and equal, a condition will be that everyone will have to score for every project. As the accountable body, Community First New Forest will monitor and report on the successful delivery of any funded projects to meet the outcomes set and demonstrate the impact of the funding.

c) Please describe the project outcomes and how residents in Hampshire (excluding Portsmouth and Southampton) will benefit (maximum 3000 characters including spaces and carriage returns)*

The outcomes for the project will be; 1. A reduction of 10% in rural anti-social behaviour, and crime incidents for the areas targeted 2. Increased awareness of what constitutes domestic abuse and how victims can seek help. This will include reporting mechanisms, advice and information services and assistance available through the criminal justice system and information to local rural partner agencies on how to recognise domestic abuse. 3. Reported increases in community satisfaction with the services they have received from agencies and partners. The rural community will benefit by: 1. A reduction of victimisation and loss due to crime 2. A reduction of fear of crime 3. An increase in quality of life 4. An increase in lifestyle choices where previously inhibited by anti-social behaviour 5. Having an increased understanding of the importance of how reporting crime informs how agencies and local authorities tackle and address the issue of rural crime 6. Local communities strengthened by becoming empowered to recognise their own vulnerability and how to overcome this in a positive way

d) Please tell us how you involve users/participants involved with this project, in the development of your project/service/activity. How will you seek their feedback? *

The involvement of the community forms the baseline of this proposal. Throughout the whole process the community will be engaged through initial consultation, surgeries and access to lead partners and 'Have Your Say' events. Monitoring of individual grants will include feedback from local communities, organisations and individuals. The use of media support will ensure that information regarding the project activities and Hampshire County Councils 'Have Your Say' grant, reaches the wider community.

9. In relation to your project/activity/service, please answer the following:

Is your project/activity/service ongoing?* No
If no, please give dates:

Date from 01/04/2013
dd/mm/yyyy

Date to 31/03/2014
dd/mm/yyyy

Venue(s)/Location(s) Rural New Forest

Frequency

Expected number of Hampshire residents
(excluding Portsmouth & Southampton)
per activity/event to benefit

10. Which geographical area(s) will benefit most from your project/activity/service?*

Please tell us which geographical area(s) will benefit most from your project/activity/service which this application relates. Please tick all boxes which apply:

Countywide

Havant

Basingstoke and Deane

Hart

East Hampshire

New Forest

Eastleigh

Rushmoor

Fareham Test Valley Gosport Winchester **Finance****11. Financial Reserves**

Please give details about the level of free reserves (unrestricted and undesignated funds) held by your organisation - both the total amount and also the amount in terms of number of months running costs.

Does your organisation hold any free reserves? Yes

Free reserves held (£) £ 29600.00

Number of months running costs this equates to 2.5

Please state the amount of funds held by your organisation which could be used for this project/service £

12. Expenditure for your project/activity/service

Please detail all the costs required to carry out your project/activity/service.*
The total cost will automatically be calculated in Question 14.

Description	Cost (£)
administration	1750.00
grants	33250.00
Total:	35000.00

Income for your Project/Activity/Service*

13. Please let us know your income for your project/activity/service as detailed in this application. If you are applying to any other statutory/non statutory funder(s), for the purposes described in this application, please tell us in the table below.

If you are awaiting a result from an application, please enter the date that you expect to hear the outcome

Name of organisation/funding body	Confirmed?	Expected outcome date (dd/mm/yyyy - if only month is known, enter 01/mm/yyyy)	Amount (£)
Parent organisation			
Own funds committed			
Local Authority Grants			
County Council department/grant programme Have Your Say	Awaiting Result	01/04/2013	35000.00
District/Borough Council			
Parish/Town Council			
Other Local Authority			
Other Income			
Trusts / Foundations (please specify individually)			

Box Office / Ticket sales (if applicable)	
Revenue raised through subscriptions	
Other revenue generated by project	
In kind support received (Please specify type of support and provide an approximate value for this)	
Other income (please specify)	
Total (£):	35000.00

Funding

14. Project/Service finance summary

Total expenditure* £ 35000.00
Automatically calculated from question 12

Total income* £ 35000.00
For applications over £1000, automatically
calculated from question 13

Shortfall* £ 0.00
Automatically calculated

Funding requested from Hampshire
County Council* £ 35000.00

Please tell us if your project will be sustainable long term. If it is dependent on grants generally, please outline how your organisation intends to bring the project to a close once the funding period ends. (Please indicate if it's for a one-off event):*

one off event

What would happen if your application was only partially awarded or unsuccessful?*

if the application was partially awarded - we would explore options to manage any reduction and adjust the service capacity and explore efficiency options.

Have you applied to Hampshire County
Council for a grant for this project or any
other grant within the last year?*

Yes

Sources of funding

15. Have you already approached sources
of funding which have not been able to
support your project/activity/service?*

No

Quality mark

16. Does your organisation have a quality
mark or are you working towards one?*

Yes

Name of the quality mark? ISO 901, VE Accreditation, Foundations Quality Mark
(working towards)

Hampshire County Council's funding programmes

17. How did you hear about Hampshire County Council's funding programmes?*

Website

Word of mouth

District/Borough Council

Previous application

Local Council of Voluntary Services

Other County Council dept.

Your County Councillor

Other

18. Documentation

Please can you tick to confirm whether you have the following documentation (those which apply)?

- | | |
|---|---|
| Public Liability Insurance <input checked="" type="checkbox"/> | Amount of cover: £ 10000000.00 |
| Employers Liability Insurance <input checked="" type="checkbox"/> | Amount of cover: £ 10000000.00 |
| Indemnity Insurance <input checked="" type="checkbox"/> | Amount of cover: £ 250000.00 |
| Adults Safeguarding Policy <input checked="" type="checkbox"/> | Child Protection Policy <input checked="" type="checkbox"/> |
| Health and Safety Policy <input checked="" type="checkbox"/> | Vehicle Insurance <input checked="" type="checkbox"/> |
| Constitution <input checked="" type="checkbox"/> | Equality and Diversity Policy <input checked="" type="checkbox"/> |
| Business Plan <input checked="" type="checkbox"/> | |

Further Questions

The answers you give will only affect your application for a grant from Hampshire County Council if you are providing a public service on our behalf and are using this grant to do so.

19. Tell us about your organisation

How many trustees/members of the management committee do you have? 9

How many staff (excluding trustees)? 120

How many volunteers (excluding trustees)? 35

20. Equality and Diversity

Please outline how your project will contribute towards:*

- > a) the elimination of unlawful discrimination
- > b) the advancement of equality of opportunity for everyone including those having a protected characteristic
- > c) the fostering of good relations between all including those having a protected characteristic

Protected characteristics are those defined in the Equalities Act 2010, namely race (including ethnic or national origins, colour or nationality), age, disability, gender, religion or belief and sexual orientation.

Community First New Forest promote equality and diversity as an employer and seeks to ensure that equality and diversity principles underpin all areas of the organisation's work and service provision. We are committed to delivering all our services in a non-discriminatory way and will challenge and seek to eliminate harassment and unlawful discrimination in respect of race, disability, faith and gender and transgender equality. As examples of our commitment towards this area, we have a Equality and Diversity Statement, Action plan and scheme. We ensure that all staff receive relevant Diversity and Equality training during induction and refresher training as appropriate. • We will provide networking opportunities that actively encourage all sectors of the community, particularly those individuals with protected characteristics to be involved • We will deliver equality and diversity training to voluntary and community organisations and

groups We are actively involved in a number of strategic and operational networks where we contribute to issues that relate to diversity and equality, examples include: - Children & Young People - Health & Welbeing - Community Safety - Transport - Older People - Active Communities

Supplementary Question(s)

There are no supplementary questions for the selected grant stream.

Monitoring Information

Your answers to this will not affect your grant application and are for monitoring purposes only.

Please indicate whether your project is specifically targeted at people within one or more of the protected characteristics listed below.

(You may tick yes for more than one category)

- a) Male
 Female
 Transgender
 Not Targeted
- b) Young people (under 25)
 People 25-65
 Older People (65+)
 Not Targeted
- c) People with disabilities (physical or emotional or mental)
 Not Targeted
- d) Gay
 Lesbian
 Bisexual
 Heterosexual
 Not Targeted
- e) Race (including ethnic or national origins, colour or nationality)
 Not Targeted
- f) Specific religion or group
 Not Targeted

Is your organisation set up specifically to advance the interests of any of the groups above and if so which ones?

Paper copies and previous documents

Are you submitting paper copies? No

If you have submitted the documents in the last 12 months for another application, please provide the details, e.g. date, reference number, grant stream:

Policy & Resources Annual Grants 2013/14 Adult Services Grant 2013/14 Children's Services
Integrated Grants 2013/14

Privacy Note

The information you have supplied in this form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information provided may go into a public decision report. In addition your application form may be shared with third parties and partner agencies who will be involved in the decision making process or whom can verify specific facts within your application.

In addition we may be required to disclose information outside the County Council to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Full grant applications will be retained for a maximum of 6 years (plus current year). Information will be retained on a database at Hampshire County Council for statistical and monitoring purposes.

Transparency/Open Data

Under Central Government's Open Data agenda, if your application is successful, details of grants of £500 and over will be published on Hampshire County Council's website. No personal information will be published.

Declaration*

I certify that all the particulars given in the form are correct and that any grant money received from Hampshire County Council will be used for purposes stated in this form. The Council reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this year only, with no expectation of funding in future years.

I agree to provide a report detailing the outcomes of this bid/project (a form will be sent out for completion at the relevant time) if the application is successful.