

Hampshire County Council Grants

Application Form

1. Please tell us which Department/Grant Programme you are applying to:

Department* Policy and Resources Grants
Grant Programme* Have Your Say
Is your grant:* Over £1000 (Standard form) (Yes)
Your Organisation Name* Gosport Community Safety Partnership
Postcode* PO12 1EB
Charity Number (if applicable)

2. Contact details of your organisation:

Organisation name* Gosport Community Safety Partnership
Organisation address* Town Hall High Street Gosport
Postcode* PO12 1EB
Website www.safergosport.co.uk
Are you applying as part of a consortia (multiagency application)?* Yes

3. How would you describe your organisation?*

Please tick all boxes that apply

Registered charity
Voluntary or community organisation/group
Self help group/forum
Social enterprise
Company limited by guarantee
Are you a childcare provider?
Other If other please clarify: Statutory Partnership

4. The main contact person for this application

Please make sure that this person knows **all** aspects of your project and is able to talk about it with a grant officer if required

Title* Miss
First name* Samantha
Surname* Mitchell
Position in organisation* Community Engagement & Projects Officer
Contact address (if different from above)

Postcode

Email Address* sam.mitchell@gosport.gov.uk

Confirm Email Address:*

Tel No* 023 9254 5232

Mobile

5. Umbrella Group or Larger Organisation

Are you part of an umbrella group or larger organisation? Yes

If yes, please specify: Gosport Borough Council

6. Aims and Objectives of your Organisation

What are the stated aims and objectives of your organisation? To improve the quality of life for residents of Gosport by: Reducing Anti-social Behaviour; Reducing Violent Crime & Domestic Abuse; Reducing Alcohol & Drug related Offending. This should be based on your governance documents (e.g. constitution). Maximum 500 Characters. The Partnerships constitution & plan are available on the website detailed in this application form.

7. Title of your project/service/activity

What is the title of your project/service/activity to which this application relates? YOUdecide

8. Details of your activity/project/service

a) Please give brief details of your project which this application relates to (maximum 200 characters)*

Gosport Community Safety Partnership makes funds available for Gosport residents to apply for to improve their community, making it feel safer, involving them in the decision making process.

b) Please give details of your project/activity/service which this application relates and tell us what this funding will pay for if your project is successful (maximum 4000 characters)*

YOUdecide is based on Participatory Budgeting and makes a sum of public funds available (in this case £12,000 from Have Your Say) for groups and individuals to fund projects that meet the overall aim set out in 8a. The criteria and supporting documentation accompanies this application. Applications to YOUdecide are invited within a given time frame, usually 8 weeks. Applications are monitored as they are submitted, with advice offered on issues such as legal or planning where appropriate. Projects are also advised to consider their costings carefully, particularly when a high volume of applications are received but a maximum is not imposed to allow as wide a range of bids as possible. Following the application deadline, applications are reviewed to ensure they meet the overall criteria only NOT a pre-sieft. The reviewing group consists of CSP representatives, volunteer members of the public and elected members. Applications that meet the criteria are invited to present at a Decision Day, to which any Gosport resident is eligible to attend – this is normally 4-6 weeks after the closing date. A copy of the invitation is attached to successful applications is attached. Bidders are also invited to attend a 'masterclass' session where they are offered advice for the Decision Day and meet previous bidders. Details of the Decision Day finalists are made public prior to the event and a range of methods are used to promote the event to the community. Any person residing in Gosport is eligible to attend and vote. Members of the public listen to all projects presenting at the Decision Day before awarding each project a score between 1-10 (10 being the most deserving). The votes are counted up by staff, of which elected members involved in the process and the winners are announced on the day. You can find a video of the last YOUdecide via our Facebook page (www.facebook.com/GosportCSP) as the event was live streamed to engage a wider audience. This process is completely transparent and includes members of the public at all stages.

c) Please describe the project outcomes and how residents in Hampshire (excluding Portsmouth and Southampton) will benefit (maximum 3000 characters)*

The core concept of YOUdecide means residents are directly involved in decision making and how public funds are spent on improving their community. The direct benefits to residents vary widely dependant

on the types of projects that are funded but include: Cleaner neighbourhoods through environmental projects such as clean up days, litter picks etc Reduction in ASB through funding of diversionary activities (recent examples include Forton Footy Project, Music Fusion Rowner) Safer Streets (Street Pastors) Provision of support for vulnerable groups such as Homeless or those suffering from substance misuse (Transformers and Accommodation Resource Centre were recently funded)

d) Please tell us how you involve users/participants involved with this project, in the development of your project/service/activity. How will you seek their feedback? *

There are a number of ways this happens: By directly applying for projects to improve their local community Volunteering to be part of the application reviewing group Through the bidders masterclass (sharing of experiences) Decision Day voting and evaluation forms Bidders evaluation forms Verbal feedback Evaluation results and learning from previous rounds of YOUdecide have formed part of forward planning for subsequent rounds of YOUdecide. This has led to changes including the bidders masterclass and introduction of livestreaming of the event.

9. In relation to your project/activity/service, please answer the following:

Is your project/activity/service ongoing? * Yes
If no, please give dates:

Date from 01/04/2012
dd/mm/yyyy

Date to 31/03/2013
dd/mm/yyyy

Venue(s)/Location(s) TBC

Frequency Annually

Expected number of Hampshire residents 500
(excluding Portsmouth & Southampton)
per activity/event to benefit

10. Which geographical area(s) will benefit most from your project/activity/service?*

Please tell us which geographical area(s) will benefit most from your project/activity/service which this application relates. Please tick all boxes which apply:

- | | |
|--|--------------------------------------|
| Countywide <input type="checkbox"/> | Havant <input type="checkbox"/> |
| Basingstoke and Deane <input type="checkbox"/> | Hart <input type="checkbox"/> |
| East Hampshire <input type="checkbox"/> | New Forest <input type="checkbox"/> |
| Eastleigh <input type="checkbox"/> | Rushmoor <input type="checkbox"/> |
| Fareham <input type="checkbox"/> | Test Valley <input type="checkbox"/> |
| Gosport <input checked="" type="checkbox"/> | Winchester <input type="checkbox"/> |

Finance

11. Financial Reserves

Please give details about the level of free reserves (unrestricted and undesignated funds) held by your organisation - both the total amount and also the amount in terms of number of months running costs.

Does your organisation hold any free reserves? * No

12. Expenditure for your project/activity/service

generally, please outline how your organisation intends to bring the project to a close once the funding period ends. (Please indicate if it's for a one-off event):*

Under the Community Safety Plan, the partnership is committed to assigning funds to YOUdecide. However, it's obligation has been carried out in this financial year and future plans are unclear until the appointment of the Police and Crime Commissioner.

What would happen if your application was only partially awarded or unsuccessful?*

We would not run a further round of YOUdecide in this financial year if this application was not successful.

Sources of funding

15. Have you already approached sources of funding which have not been able to support your project/activity/service?*

No

Quality mark

16. Does your organisation have a quality mark or are you working towards one?*

No

Hampshire County Council's funding programmes

17. How did you hear about Hampshire County Council's funding programmes?*

- | | | | |
|-------------------------------------|--------------------------|----------------------------|-------------------------------------|
| Website | <input type="checkbox"/> | Word of mouth | <input type="checkbox"/> |
| District/Borough Council | <input type="checkbox"/> | Previous application | <input type="checkbox"/> |
| Local Council of Voluntary Services | <input type="checkbox"/> | Other County Council dept. | <input checked="" type="checkbox"/> |
| Your County Councillor | <input type="checkbox"/> | | |
| Other | <input type="checkbox"/> | | |

18. Documentation

Please can you tick to confirm whether you have the following documentation (those which apply)?

- | | | | |
|-------------------------------|-------------------------------------|--------------------------------|-------------------------------------|
| Public Liability Insurance | <input checked="" type="checkbox"/> | Amount of cover: £ 10000000.00 | |
| Employers Liability Insurance | <input checked="" type="checkbox"/> | Amount of cover: £ 10000000.00 | |
| Indemnity Insurance | <input checked="" type="checkbox"/> | Amount of cover: £ 10000000.00 | |
| Adults Safeguarding Policy | <input checked="" type="checkbox"/> | Child Protection Policy | <input checked="" type="checkbox"/> |
| Health and Safety Policy | <input checked="" type="checkbox"/> | Vehicle Insurance | <input checked="" type="checkbox"/> |
| Constitution | <input checked="" type="checkbox"/> | Equality and Diversity Policy | <input checked="" type="checkbox"/> |
| Business Plan | <input type="checkbox"/> | | |

Further Questions

The answers you give will only affect your application for a grant from Hampshire County Council if you are providing a public service on our behalf and are using this grant to do so.

19. Tell us about your organisation

How many trustees/members of the management committee do you have?
How many staff (excluding trustees)?

How many volunteers (excluding trustees)?

20. Equality and Diversity

Please outline how your project will contribute towards:*

- > a) the elimination of unlawful discrimination
- > b) the advancement of equality of opportunity for everyone including those having a protected characteristic
- > c) the fostering of good relations between all including those having a protected characteristic

Protected characteristics are those defined in the Equalities Act 2010, namely race (including ethnic or national origins, colour or nationality), age, disability, gender, religion or belief and sexual orientation.

The YOUdecide process adheres to GBC's commitment to equality of opportunity in all areas of work and fair provision of services through adherence to GBC's Equality & Diversity policies and procedures.

Supplementary Question(s)

There are no supplementary questions for the selected grant stream.

Monitoring Information

Your answers to this will not affect your grant application and are for monitoring purposes only.

Please indicate whether your project is specifically targeted at people within one or more of the protected characteristics listed below.

(You may tick yes for more than one category)

- a) Male
 Female
 Transgender
 Not Targeted
- b) Young people (under 25)
 People 25-65
 Older People (65+)
 Not Targeted
- c) People with disabilities (physical or emotional or mental)
 Not Targeted
- d) Gay
 Lesbian
 Bisexual
 Heterosexual
 Not Targeted

- e) Race (including ethnic or national origins, colour or nationality)
 Not Targeted
- f) Specific religion or group
 Not Targeted

Is your organisation set up specifically to advance the interests of any of the groups above and if so which ones?

Paper copies and previous documents

Are you submitting paper copies?

If you have submitted the documents in the last 12 months for another application, please provide the details, e.g. date, reference number, grant stream:

Privacy Note

The information you have supplied in this form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information provided may go into a public decision report. In addition your application form may be shared with third parties and partner agencies who will be involved in the decision making process or whom can verify specific facts within your application.

In addition we may be required to disclose information outside the County Council to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Full grant applications will be retained for a maximum of 6 years (plus current year). Information will be retained on a database at Hampshire County Council for statistical and monitoring purposes.

Transparency/Open Data

Under Central Government's Open Data agenda, if your application is successful, details of grants of £500 and over will be published on Hampshire County Council's website. No personal information will be published.

Declaration*

I certify that all the particulars given in the form are correct and that any grant money received from Hampshire County Council will be used for purposes stated in this form. The Council reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this year only, with no expectation of funding in future years.

I agree to provide a report detailing the outcomes of this bid/project (a form will be sent out for completion at the relevant time) if the application is successful.