

Hampshire County Council Grants

Application Form CG00002529

1. Please tell us which Department/Grant Programme you are applying to:

Department* Policy and Resources Grants
Grant Programme* Have Your Say (2012/13)
Is your grant:* Over £1000 (Standard form) (Yes)
Your Organisation Name* Chandler's Ford Parish council
Postcode* SO53 2LE
Charity Number (if applicable)

2. Contact details of your organisation:

Organisation name* Chandler's Ford Parish council
Organisation address* Fryern Recreation Ground Greenways. Chandler's Ford.
SO53 2LE
Postcode* SO53 2LE
Website www.chandlersfordparishcouncil.org.uk
Are you applying as part of a consortia (multiagency application)?* No

3. How would you describe your organisation?*

Please tick all boxes that apply

Registered charity
Voluntary or community organisation/group
Self help group/forum
Social enterprise
Company limited by guarantee
Are you a childcare provider?
Other

4. The main contact person for this application

Please make sure that this person knows **all** aspects of your project and is able to talk about it with a grant officer if required

Title* Mr
First name* Stephen
Surname* Mursell
Position in organisation* Parish Councillor
Contact address (if different from above) Fryern Hill Pavilion Greenways Chandler's Ford Eastleigh

Hampshire

Postcode SO53 2LE

Email Address* clerk.chandlersford@parish.hants.gov.uk

Confirm Email Address:*

Tel No* 023 8026 6612

Mobile

5. Umbrella Group or Larger Organisation

Are you part of an umbrella group or larger organisation? No

6. Aims and Objectives of your Organisation

What are the stated aims and objectives of your organisation? Create and support community cohesion in the local area

This should be based on your governance documents (e.g. constitution). Maximum 500 Characters including spaces and carriage returns.

7. Title of your project/service/activity

What is the title of your project/service/activity to which this application relates? Have Your Say

8. Details of your activity/project/service

a) Please give brief details of your project which this application relates to (maximum 200 characters including spaces and carriage returns)*

Chandler's Ford Parish Council will host a Have Your Say event to cover two County Council divisions within the parish area

b) Please give details of your project/activity/service which this application relates and tell us what this funding will pay for if your project is successful (maximum 4000 characters including spaces and carriage returns)*

CFPC will encourage local community groups to bid for funding a community project with bids open to all sectors of the community. County Councillors may also promote other schemes in their divisions. The event will be publicised with flyers and posters on notice boards together with details on the Parish Council website and spread to known community group contacts. The initiative will be promoted within schools, community associations and community groups, special interest clubs and societies, voluntary groups and uniformed groups together with other group representing minority groups in the community. Groups will be invited to submit bids for funding and then make representations at the Have Your Say event to secure for their project. Funding will be awarded to those applications based on the amount requested until all the grant is awarded. The Parish Council will retain only immediate expenses incurred in room hire and refreshments and this is estimated at £100.00. Applications for grants will be pre-sifted by a panel that will represent local business leaders, Parish Councillors and residents and sifted to ensure applications are appropriate and will derive community benefit rather than support political aims or pressure groups. This is an opportunity for the Parish Council to increase its profile in the community and is an opportunity for community groups to access a new source of funding.

c) Please describe the project outcomes and how residents in Hampshire (excluding Portsmouth and Southampton) will benefit (maximum 3000 characters including spaces and carriage returns)*

Community groups or individuals with projects that derive benefit to the community will be eligible to apply for one-off funding for capital projects or apply for funding that will provide revenue funding for service projects where it is a pilot scheme. Funding may help individuals fulfill their dreams of introducing a scheme sooner than anticipated. By attending the event local groups will become more aware of other groups and working together on projects can also be encouraged to improve community cohesion. By working collaboratively they can spread their influences, pool resources and potentially work together to secure

funding elsewhere. There are over 23,000 residents in Chandler's Ford and the Parish Council as the banker will release funds based on invoices for capital projects and will observe progress with service delivery.

d) Please tell us how you involve users/participants involved with this project, in the development of your project/service/activity. How will you seek their feedback? *

The event will be launched by flyers and notices with specific invitations to community groups. The website will also provide full details of the scheme and how to apply. Follow up contact will be made for all those groups who get through the initial pre-sift and guidance given on presenting their application for funding. Criteria will be laid down to enable voting to take place at the event and guidelines on how to assess benefit to the community to ensure there is maximum impact to residents. Care will be given to ensure those groups who do not have access to computers feel enabled to make an application. The event will be at a central venue at a time when it is deemed most people will be able to attend the event.

9. In relation to your project/activity/service, please answer the following:

Is your project/activity/service ongoing? * Yes
If no, please give dates:

Date from
dd/mm/yyyy

Date to
dd/mm/yyyy

Venue(s)/Location(s)

Frequency

Expected number of Hampshire residents
(excluding Portsmouth & Southampton)
per activity/event to benefit

10. Which geographical area(s) will benefit most from your project/activity/service?*

Please tell us which geographical area(s) will benefit most from your project/activity/service which this application relates. Please tick all boxes which apply:

- | | |
|--|--------------------------------------|
| Countywide <input type="checkbox"/> | Havant <input type="checkbox"/> |
| Basingstoke and Deane <input type="checkbox"/> | Hart <input type="checkbox"/> |
| East Hampshire <input type="checkbox"/> | New Forest <input type="checkbox"/> |
| Eastleigh <input checked="" type="checkbox"/> | Rushmoor <input type="checkbox"/> |
| Fareham <input type="checkbox"/> | Test Valley <input type="checkbox"/> |
| Gosport <input type="checkbox"/> | Winchester <input type="checkbox"/> |

Finance

11. Financial Reserves

Please give details about the level of free reserves (unrestricted and undesignated funds) held by your organisation - both the total amount and also the amount in terms of number of months running costs.

Does your organisation hold any free reserves? * Yes

Free reserves held (£) £ 20000.00

Number of months running costs this equates to 6

Please state the amount of funds held by your organisation which could be used for this project/service £ 0.00

12. Expenditure for your project/activity/service

Please detail all the costs required to carry out your project/activity/service.*
The total cost will automatically be calculated in Question 14.

Description	Cost (£)
Room hire	50.00
Refreshments	20.00
Printing	30.00
Total:	100.00

Income for your Project/Activity/Service*

13. Please let us know your income for your project/activity/service as detailed in this application. If you are applying to any other statutory/non statutory funder(s), for the purposes described in this application, please tell us in the table below.

If you are awaiting a result from an application, please enter the date that you expect to hear the outcome

Name of organisation/funding body	Confirmed?	Expected outcome date (dd/mm/yyyy - if only month is known, enter 01/mm/yyyy)	Amount (£)
Parent organisation	No		0.00
Own funds committed	No		0.00
Local Authority Grants			
County Council department/grant programme Have Your Say	Awaiting Result		5000.00
District/Borough Council	No		0.00
Parish/Town Council	No		0.00
Other Local Authority	No		0.00
Other Income			
Trusts / Foundations (please specify individually)			
	No		0.00
	No		0.00
	No		0.00
	No		0.00
Box Office / Ticket sales (if applicable)			
	No		0.00
Revenue raised through subscriptions			
	No		0.00
Other revenue generated by project			
	No		0.00
In kind support received (Please specify type of support and provide an approximate value for this)			
	No		0.00
Other income (please specify)			

	No		0.00
	No		
Total (£):			5000.00

Funding

14. Project/Service finance summary

Total expenditure*	£ 100.00
Automatically calculated from question 12	
Total income*	£ 5000.00
For applications over £1000, automatically calculated from question 13	
Shortfall*	£ -4900.00
Automatically calculated	
Funding requested from Hampshire County Council*	£ 5000.00

Please tell us if your project will be sustainable long term. If it is dependent on grants generally, please outline how your organisation intends to bring the project to a close once the funding period ends. (Please indicate if it's for a one-off event):*

This will be a one-off event but I hope we can repeat it in subsequent years

What would happen if your application was only partially awarded or unsuccessful?*

If partially funded we can still go ahead, if no funding then it will not take place.

Have you applied to Hampshire County Council for a grant for this project or any other grant within the last year?*

No

Sources of funding

15. Have you already approached sources of funding which have not been able to support your project/activity/service?*

No

Quality mark

16. Does your organisation have a quality mark or are you working towards one?*

No

Hampshire County Council's funding programmes

17. How did you hear about Hampshire County Council's funding programmes?*

- Website
 Word of mouth
- District/Borough Council
 Previous application
- Local Council of Voluntary Services
 Other County Council dept.
- Your County Councillor
 Please specify: Colin Davidovitz
- Other

18. Documentation

Please can you tick to confirm whether you have the following documentation (those which apply)?

- Public Liability Insurance Amount of cover: £ 10000000.00
- Employers Liability Insurance Amount of cover: £ 10000000.00
- Indemnity Insurance Amount of cover: £ 250000.00
- Adults Safeguarding Policy Child Protection Policy
- Health and Safety Policy Vehicle Insurance
- Constitution Equality and Diversity Policy
- Business Plan

Further Questions

The answers you give will only affect your application for a grant from Hampshire County Council if you are providing a public service on our behalf and are using this grant to do so.

19. Tell us about your organisation

How many trustees/members of the management committee do you have? 18

How many staff (excluding trustees)? 1

How many volunteers (excluding trustees)? 12

20. Equality and Diversity

Please outline how your project will contribute towards:*

- > a) the elimination of unlawful discrimination
- > b) the advancement of equality of opportunity for everyone including those having a protected characteristic
- > c) the fostering of good relations between all including those having a protected characteristic

Protected characteristics are those defined in the Equalities Act 2010, namely race (including ethnic or national origins, colour or nationality), age, disability, gender, religion or belief and sexual orientation.

All community groups will be encouraged to make a bid and the harder to reach groups will receive appropriate contact to ensure they feel able to apply should they wish to do so.

Supplementary Question(s)

There are no supplementary questions for the selected grant stream.

Monitoring Information

Your answers to this will not affect your grant application and are for monitoring purposes only.

Please indicate whether your project is specifically targeted at people within one or more of the protected characteristics listed below.

(You may tick yes for more than one category)

- a) Male
 Female
 Transgender
 Not Targeted
- b) Young people (under 25)
 People 25-65
 Older People (65+)
 Not Targeted
- c) People with disabilities (physical or emotional or mental)
 Not Targeted
- d) Gay
 Lesbian
 Bisexual
 Heterosexual
 Not Targeted
- e) Race (including ethnic or national origins, colour or nationality)
 Not Targeted
- f) Specific religion or group
 Not Targeted

Is your organisation set up specifically to advance the interests of any of the groups above and if so which ones?

Paper copies and previous documents

Are you submitting paper copies? No

If you have submitted the documents in the last 12 months for another application, please provide the details, e.g. date, reference number, grant stream:

Privacy Note

The information you have supplied in this form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information provided may go into a public decision report. In addition your application form may be shared with third parties and partner agencies who will be involved in the decision making process or whom can verify specific facts within your application.

In addition we may be required to disclose information outside the County Council to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Full grant applications will be retained for a maximum of 6 years (plus current year). Information will be retained on a database at Hampshire County Council for statistical and monitoring purposes.

Transparency/Open Data

Under Central Government's Open Data agenda, if your application is successful, details of grants of £500 and over will be published on Hampshire County Council's website. No personal information will be published.

Declaration*

I certify that all the particulars given in the form are correct and that any grant money received from Hampshire County Council will be used for purposes stated in this form. The Council reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this year only, with no expectation of funding in future years.

I agree to provide a report detailing the outcomes of this bid/project (a form will be sent out for completion at the relevant time) if the application is successful.