

Notice of Meeting

Meeting **HAMPSHIRE FIRE AND RESCUE
AUTHORITY - GOVERNANCE COMMITTEE**
Date and Time **THURSDAY, 23 SEPTEMBER, 2010 AT 10.00
(A.M.) (*)**
Place **HARLAND ROOM, HAMPSHIRE FIRE AND
RESCUE SERVICE HQ, LEIGH ROAD,
EASTLEIGH**

Directions <http://www.hantsfire.gov.uk/directionshq.htm>

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*Clerk to the Hampshire Fire and Rescue
Authority*

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**(*) PLEASE NOTE START TIME AND
VENUE**

Agenda

Councillors: R. McIntosh (Chairman); A.S. Carew; L. Fairhurst; D. Fuller; D. Harrison;
P. Marsh-Jenks; R. Smith and Mrs. M. Tucker.

1. APOLOGIES

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

All Members who believe they have a personal or a prejudicial interest in any matter to be considered at the meeting must declare their personal interest and having regard to the circumstances described in paragraphs 9, 10, 11 and 12 of the Fire Authority's Code of Conduct, consider whether to leave the meeting whilst the matter is discussed, save for exercising any right to speak in accordance with Paragraph 12 of the Code. The declaration should be made at the time of the relevant debate.

3. MINUTES

To confirm the Minutes of the meeting of the Committee held on 29 June, 2010.

4. DEPUTATIONS

Pursuant to Standing Order 19 to receive any deputations.

5. DRAFT ANNUAL GOVERNANCE REPORT - HFRA AUDIT 2009/10

The District Auditor will present the 2009/10 HFRA Annual Governance report which asks the Committee to:

- (i) consider the matters raised before approving the financial statements
- (ii) agree to adjust the errors in the financial statements identified
- (iii) approve the letter of representation on behalf of the Fire Authority.

6. REVIEW OF MEMBERS' ALLOWANCES SCHEME 2011/12

To consider the report of the Clerk about the process by which the Members' Allowances Scheme for 2011/12 should be approved.

7. PROGRESS OF IMPLEMENTATION OF RECOMMENDATIONS AND ACTIONS ARISING FROM INTERNAL AUDIT REPORTS

To consider the report of the Chief Officer on progress towards implementing recommendations made in internal and external audit reports.

8. HEALTH AND SAFETY ANNUAL REPORT 2009/10

To consider the report of the Chief Officer seeking approval to the Health and Safety Annual report for the year 2009/10.

9. SERVICE LEVEL AGREEMENT – AUDIT SERVICES

To consider the report of the Chief Officer which asks the Chairman of the Committee to sign the Service Level Agreement for the provision of internal audit services.

ABOUT THIS AGENDA

This agenda is available on the Hampshire Fire and Rescue Service website (www.hantsfire.gov.uk) and can be provided, on request by telephone number/e-mail address quoted at the head of this agenda, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please call the telephone number/use the e-mail address at the head of this agenda in advance of the meeting so that we can help.