

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Economy, Transport and Environment
<b>Date:</b>	9 July 2015
<b>Title:</b>	Procurement Approval: Renewal of Dynamic Purchasing System for School Transport using vehicles with 17 seats and over
<b>Reference:</b>	6806
<b>Report From:</b>	Director of Economy, Transport and Environment

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#### 1. Executive Summary

- 1.1. The purpose of this paper is to seek approval to procure a dynamic purchasing system (DPS) to deliver Home to School Transport contracts using vehicles with 17 seats and over.
- 1.2. The paper seeks to demonstrate that replacing the DPS for Home to School Transport using vehicles with 17 seats and over will provide the most effective procurement system for Home to School Transport with larger vehicles, for which there is an annual spend of £5 million over a number of contracts.
- 1.3 Home to School Transport is managed by the Passenger Transport Group within the County Council's Economy, Transport and Environment Department on behalf of the Children's Services Department, which holds the budget against which individual contracts are awarded.

#### 2. Contextual information

- 2.1. DPS is a modern procurement process which supports rapid electronic tendering for individual contracts through the In-Tend system used by the County Council.
- 2.2. The advantage of a DPS over a framework agreement is that new suppliers can be allowed to join throughout the life of the system. .
- 2.3. The existing DPS has been effective in achieving best value and managing contract prices and is now due for replacement as it is reaching the end of the term of the system.
- 2.4. A change in regulations means that DPS systems can now be without time limit. The proposal here is for a five year system with the option to extend

annually up to a maximum duration of 10 years if that is considered appropriate at the time.

### **3. Overview of procurement item**

- 3.1. The start date of the DPS would be October 2015 for an initial 5 year term with options to extend for 5 further years in annual increments.
- 3.2. The maximum anticipated County Council spend over the term through using the DPS to award individual contracts is estimated to be no more than £50m.

### **4. Finance**

- 4.1. The contracts awarded via the DPS are funded from the Children's Services Home to School Transport budget. The Home to School Transport budget is reviewed regularly.

### **5. Recommendations**

- 5.1. That approval be given to procure a dynamic purchasing system (DPS) to deliver Home to School Transport contracts using vehicles with 17 seats and over for a period of up to 5 years duration with an option to extend annually up to 10 years at an estimated total spend up to the value of £50 million.
- 5.2. That the Director of Economy, Transport and Environment be given delegated authority to agree any variations to the items approved, in consultation with the Executive Member for Economy, Transport and Environment.

**CORPORATE OR LEGAL INFORMATION:****Links to the Corporate Strategy**

<b>Hampshire safer and more secure for all:</b>	Yes
Corporate Improvement plan link number (if appropriate):	
<b>Maximising well-being:</b>	yes
Corporate Improvement plan link number (if appropriate):	
<b>Enhancing our quality of place:</b>	yes
Corporate Improvement plan link number (if appropriate):	

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

#### **Due regard in this context involves having due regard in particular to:**

- (a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- (b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- (c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

This decision will have no impact upon groups with protected characteristics, as transport will continue to be provided in accordance with the Home to School Transport Policy established by the County Council's Children's Services Department.

All operators have to complete satisfactorily a comprehensive Pre Qualification Questionnaire before they can join the Dynamic Purchasing System. The Questionnaire ensures that County Council policy requirements are met for safe, professional transport services which are appropriate for client needs.

### **2. Impact on Crime and Disorder:**

2.1. None.

### **3. Climate Change:**

3.1. How does what is being proposed impact on our carbon footprint / energy consumption?

The DPS ensures that appropriate requirements are set regarding vehicle quality and operation.

3.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Efficient Home to School Transport minimises the need for individual car journeys at peak journey times.