

AT A MEETING of the HAMPSHIRE FIRE AND RESCUE AUTHORITY PERFORMANCE REVIEW AND SCRUTINY COMMITTEE held at Hampshire Fire and Rescue Service Headquarters, Eastleigh on 1 July, 2010

PRESENT:

Councillors: D.A. Kirk (Chairman); I. Beagley; K. Chapman; Mrs. J. Frankum; Sam Payne; D. Simpson; A. Weeks.

35 **APOLOGIES**

Apologies were received from Councillors A. Evans and P. West.

36 **DECLARATIONS OF INTEREST**

Members were mindful that, where they believed they had a personal or personal prejudicial interest in any matter to be considered at the meeting, they should, normally at the time of the debate, declare their interest and, having regard to the circumstances described in Paragraphs 9, 10, 11 and 12 of the Fire Authority's Code of Conduct, consider whether to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with Paragraph 12 of the Code.

There were no declarations of interest made by members under this item.

37 **MINUTES**

The Minutes of the meeting held on 26 February, 2010 were confirmed as a correct record and signed by the Chairman.

Matter arising

On Minute 33, the Clerk confirmed that the proposed changes to the Performance Review and Scrutiny Committee's terms of reference were adopted by the Authority on 9 June, 2010.

38 **DEPUTATIONS**

Pursuant to Standing Order 19, there were no deputations to the meeting.

39 **PROJECT ENGAGE UPDATE AND CHANGES TO THE CORPORATE PLANNING PROCESS TIMESCALES**

The Committee considered the report of the Chief Officer (Item 5 in the Minute Book) on Project Engage which included the changes to the corporate planning process timescales for the forthcoming year.

RESOLVED:

- (a) That the Committee endorse the work of the Service in making Project Engage a success.
- (b) That the Committee endorse the changes to the corporate planning process timetable as set out in the report.

**40 INCIDENT RECORDING SYSTEM AND DATA QUALITY**

The Committee received a presentation by the Chief Officer on the incident recording system and data quality (Item 6 in the Minute Book).

The presentation highlighted the changes between the previous and the new incident recording systems, its effects on the HFRS performance profile and those steps taken in response to this. The Committee thanked ACO Kevin Butcher for his informative and helpful presentation.

**41 PERFORMANCE INDICATORS**

The Committee considered the report of the Chief Officer (Item 7 in the Minute Book) on the performance indicator data for the financial year 2009/10. Members felt the report provided helpful background information for the Committee and wished to record their thanks to the officers for their work on this.

RESOLVED:

That the report be supported and the strategies to meet the targets be endorsed.

**42 THE RELOCATION OF RESOURCES IN PORTSMOUTH**

The Committee considered the report of the Chief Officer (Item 8 in the Minute Book) about the relocation of resources in Portsmouth following the closure of Copnor Fire Station on 1 October, 2008.

RESOLVED:

That the Committee endorse the report and the successful implementation of the expectations outlined in Objective 10 of the Fire and Rescue Plan 2008-2011.

**43 ROAD RISK MANAGEMENT STRATEGY**

The Committee considered the report of the Chief Officer (Item 9 in the Minute Book) summarising various issues relating to vehicle and driving policies and on progress made with the Road Risk Management Strategy Group.

RESOLVED:

- (a) That the report, including the improvements made, be supported.
- (b) That the Committee accept the phased introduction of the HFRS Driver and Vehicle Service Order with overall ownership being with the Health and Safety department, the overall aim being to improve health and safety, introduce accountability and reduce strategic risk.

#### 44 **ANNUAL SUMMARY OF STATION AUDITS**

The Committee considered the report of the Chief Officer (Item 10 in the Minute Book) on the annual summary of Station Audits.

RESOLVED:

- (a) That the Committee accept the report highlighting how the station audit process is improving compliance against identified policy, procedures and activities on fire stations.
- (b) That the Committee support the steps taken by the Service Delivery Team to commission Hampshire County Council Internal Audit to test the entire station audit process and provide critical feedback to ensure the process is operating effectively.
- (c) That the Committee supports proposals to explore how the station audit process can be broadened to encompass operational areas that have become the responsibility of Service Delivery following the directorate review.

#### 45 **EVALUATION OF THATCH PROJECT**

The Committee considered the report of the Chief Officer (Item 11 in the Minute Book) detailing the outcomes following the first year of a Service Delivery Medium Team project to seek to eliminate thatch fires in Hampshire by 2011. Members wished to congratulate the Chief Officer and other officers involved for their work in this area.

RESOLVED:

- (a) That the positive outcomes achieved in the first year of the Thatch Project be supported.
- (b) That a further evaluation be undertaken in twelve months time and the results reported to the Committee.

46 **FLEET MAINTENANCE CENTRE REVIEW**

The Committee considered the report of the Chief Officer (Item 12 in the Minute Book) about progress on the review of the Fleet Maintenance Centre. The Chief Officer clarified that the management structure had been part of the review conducted by the external consultants, Munro Kempton Associates Limited.

RESOLVED:

- (a) That the progress on the review of the Fleet Maintenance Centre be supported.
- (b) That the evaluation report be presented to the Committee twelve months after implementation of the recommended changes.

47 **REPORTING ON COMMUNITY RESPONSE GROUP PERFORMANCE**

The Chief Officer gave a short oral update about reporting on community response group performance and it was noted that a written report would be made on this to the next meeting.

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