

## Item 5

### Report to the Solent Local Transport Body

**Date:** 7 June 2013

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**Subject:** Solent Local Transport Body Assurance Framework

#### 1. Summary

- 1.1. This report seeks the adoption of the Solent Local Transport Body (LTB) Assurance Framework (as attached as Appendix 1), in principle, by the LTB Board. At the time of writing this report a response from the Department for Transport (DfT) on the submitted draft Assurance Framework has not been received and, therefore, the attached Assurance Framework is subject to change.
- 1.2 The following decisions are sought:
- (a) That the Local Transport Body adopts, in principle, the Assurance Framework (attached in Appendix 1).
  - (b) That the Local Transport Body delegates authority to the Monitoring Officer to the Local Transport Body and the Local Transport Body Project Manager to finalise the Assurance Framework to account for alterations required by the Department for Transport.
  - (c) That the Local Transport Body notes that the Assurance Framework as approved by the Department for Transport will at that stage be submitted for formal approval by all Local Transport Body Full Members.

2. **Reason**
  - 2.1. The DfT has invited Local Transport Authorities (LTAs) and Local Enterprise Partnerships (LEPs) to establish LTBs to manage a devolved local major transport schemes fund from April 2015. As part of this process an Assurance Framework must be adopted by each LTB formalising arrangement for governance, prioritisation and programme management.
3. **Other Options Considered and Rejected**
  - 3.1 Taking no action.
4. **Conflicts of Interest Declared by the Decision Maker or Other Executive Member Consulted – None.**
5. **Dispensation granted by the Conduct Advisory Panel – None.**
6. **Reason(s) for the Matter being dealt with if Urgent – None.**

Approved by: ..... Date: .....

Councillor ..... - Chairman  
Solent Local Transport Body