

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Economy, Transport and Environment
<b>Date:</b>	10 September 2013
<b>Title:</b>	Procurement of Scheduling Software Contract
<b>Reference:</b>	5165
<b>Report From:</b>	Director of Economy, Transport and Environment

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#### 1. Executive Summary

- 1.1. The purpose of this paper is to seek approval to procure and spend for a contract to provide a Flexible Transport Booking System, which will be used to:
  - provide Demand Responsive Transport (DRT) public bus and Dial-a-Ride services
  - provide Social Care transport for Adult Services & Children's Services.
- 1.2. This project is to procure a new IT system to replace the current MobiSoft system used to book, plan and record the use of DRT and the transport of adults and children, as requested by social workers in both Adults and Children's Services.
- 1.3. The specialised nature of this service, which records and caters for a wide range of individual client needs, such as wheel chair boarding times or who can travel with whom, and which devises pick up schedules and records driver mileages for payment purposes meant that it was considered unsuitable for Hantsdirect following a detailed review in 2012.
- 1.4. Hampshire County Council provides a DRT public bus service (Cango) covering three geographical areas in Hampshire. In addition it also provides a passenger booking service for Dial-a-Ride and Call &Go services operating in three further areas.
- 1.5. Hampshire County Council is also required to provide transport for some people who are under the care of social care teams (Adult Services and Children's Services). Their transport is requested directly by Social Workers.
- 1.6. This procurement will include the migration of data from the old system to the new, and will allow for training of staff to use the new system.

- 1.7. It is not expected that there will be any significant saving against the current system. However, it will be a better system that will allow the public to use the latest mobile devices to request transport and see where the transport is if it is running late.

## **2. Contextual information**

- 2.1. Since 2001 MobiSoft has been used to book, record and report on the use of transport used for social care and public use. The contract for this service expired in 2005 and since then Hampshire County Council has continued to use MobiSoft to book, record and report on the use of the bus services and transport used for social care purposes.

## **3. Finance**

- 3.1. There is no significant variation from the previous budget and costs will be covered within the existing budget for the service.

## **4. Performance**

- 4.1. The booking software plans and records 100,000 journeys a year in an effective and efficient manner, bringing together delivery for a wide range of resident travel needs.

## **5. Future direction**

- 5.1. It is anticipated that there will be a continued need for Demand Responsive Transport across Hampshire, and this procurement should provide the tools that will enable Hampshire to analyse current and past trends to determine future need and facilitate planning.

## **6. Recommendations**

- 6.1. That approval to procure and spend is given in respect of the contract for a Flexible Transport Booking System for up to 5 years duration, with an estimated total contract value of £175,000 over 5 years.
- 6.2 That a ratio of 60% for price and 40% for quality is applied in tender evaluation of the items approved.
- 6.3 That, in consultation with the Executive Member for Economy, Transport and Environment, the Director of Economy, Transport and Environment be given delegated authority to agree minor variations to the items approved at paragraphs 6.1 and 6.2 above, and to terminate the contract or negotiate reductions in the service provided should operational requirements change during the contract term.

**CORPORATE OR LEGAL INFORMATION:****Links to the Corporate Strategy**

<b>Hampshire safer and more secure for all:</b>	no
Corporate Improvement plan link number (if appropriate):	
<b>Maximising well-being:</b>	yes
Corporate Improvement plan link number (if appropriate):	
<b>Enhancing our quality of place:</b>	yes
Corporate Improvement plan link number (if appropriate):	

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

DocumentLocation

None

## **IMPACT ASSESSMENTS:**

### **7. Equalities Impact Assessment:**

- 1.1 The proposals in this report have been developed with due regard to the requirements of the Equality Act 2010, including the Public Sector Equality Duty and the Council's equality objectives.

The website contains a summary [assessment of the impacts](#) under 'Safe and Efficient Transport systems in Hampshire'.

- 1.2 It is considered that the issues covered by this report will not have impacts requiring further specific actions by the Council above those already established in its existing policies and working procedures.

### **8. Impact on Crime and Disorder:**

- 8.1. There will be no impact in relation to crime and disorder.

### **9. Climate Change:**

- 9.1. How does what is being proposed impact on our carbon footprint / energy consumption?

The newly proposed system will make use of newer more efficient servers for hosting the software in Hampshire County Council's Data Centre. The old servers currently used for the MobiSoft product will be switched off and recycled.

- 9.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Hampshire County Council always considers the future need of the environment and the new system will make use of the latest mobile technology and smartphones, which from a consumer perspective will reduce the need to print confirmation and directions onto paper.