

**HAMPSHIRE COUNTY COUNCIL****Executive Decision Record**

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|------------------------|---|
| <b>Decision Maker:</b> | Executive Member for Economy, Transport and Environment |
| <b>Date:</b>           | 10 September 2013                                       |
| <b>Title:</b>          | Procurement of Scheduling Software Contract             |
| <b>Reference:</b>      | 5165  |
| <b>Report From:</b>    | Director of Economy, Transport and Environment          |

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**The decision:**

- 1.1 That approval to procure and spend is given in respect of the contract for a Flexible Transport Booking System for up to 5 years duration, with an estimated total contract value of £175,000 over 5 years.
- 1.2 That a ratio of 60% for price and 40% for quality is applied in tender evaluation of the items approved.
- 1.3 That, in consultation with the Executive Member for Economy, Transport and Environment, the Director of Economy, Transport and Environment be given delegated authority to agree minor variations to the items approved at paragraphs 1.1 and 1.2 above, and to terminate the contract or negotiate reductions in the service provided should operational requirements change during the contract term.

**2. Reason for the decision:**

- 2.1 Currently Hampshire uses the MobiSoft Transport Booking System, but the original contract for this system expired in 2005. A Single Tender Authority has been granted for Hampshire County Council to continue to use the MobiSoft system until 1 March 2014, by which time a tender exercise must have been completed and a replacement system must be in operation to ensure that the County Council complies with procurement legislation.

**3. Other options considered and rejected:**

- 3.1 Consideration was given to whether Hampshire County Council could continue to manage and book both Demand Responsive Transport and Social Care transport without using this type of system in the future, but this was rejected as there would be no suitable provision to plan, book and record the required transport journeys.

3.2 It was also considered if there were other IT systems available to use from within other County Council departments that might meet the requirements of this contract, however there are not.

**4. Conflicts of interest:**

Conflicts of interest declared by the decision-maker: None.

Conflicts of interest declared by other Executive Members consulted: None.

**5. Dispensation granted by the Conduct Advisory Panel: none.**

**6. Reason(s) for the matter being dealt with if urgent: not applicable.**

**7. Statement from the Decision Maker:**

Approved by:

Date:

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**10 September 2013**

**Executive Member for Economy, Transport and  
Environment  
Councillor Seán D T Woodward**