

HAMPSHIRE COUNTY COUNCIL**Decision Report**

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	11 July 2016
Title:	Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)
Reference:	7602
Report From:	Director of Culture, Communities and Business Services

Contact name: Nicola Horsey
Rosellen Lambert

Tel: 01962 845423 **Email:** nicola.horsey@hants.gov.uk
01962 846022 rosellen.lambert@hants.gov.uk

1. Executive Summary

- 1.1 The purpose of this report is to seek approval from the Executive Member for Culture, Recreation and Countryside for £218,220 of funding from the Community Buildings Capital Fund 2016/17.

2. Summary of grants:

- 2.1 Community Buildings Capital Fund 2016/17 applications

Organisation	District	£
Botley Market Hall	Eastleigh	£4,650
Chilworth Village Hall Management Committee	Test Valley	£25,000
Hale Village Hall	New Forest	£9,000
Hambledon Village Hall Management Committee	Winchester	£20,590
Hatch Warren Community Association	Basingstoke and Deane	£20,000
Heath End Village Hall	Basingstoke and Deane	£25,000

Organisation	District	£
Longparish Village Hall	Test Valley	£25,000
The Christy Memorial Hall Old Alresford Trust	Winchester	£0
Wickham Community Association	Winchester	£23,980
Total		£153,220

3. Contextual Information

- 3.1 The County Council works in partnership with specific community organisations, particularly Community Associations and Village Hall Trusts which seek to enable local people to meet the recreational, educational, social, cultural and environmental needs of their local communities. These organisations give local people an opportunity to participate in local activities and encourage local initiatives by people of all ages.
- 3.2 Partnership funding from the Community Buildings Capital Fund enables the voluntary and community sector to maintain the quality of Hampshire's village halls and Community Association buildings. This finance enables improvements to be made to those buildings and can assist with the development of new facilities where appropriate. The provision of these buildings by the voluntary and community sector enable local communities to access the services and facilities they need. Details of the grant criteria are set out in Appendix 1.
- 3.3 By providing financial support to these organisations for the maintenance of their buildings, the County Council is able to work in partnership with the community sector to achieve the Corporate Priority.
- 3.4 Nine organisations have applied for 2016/17 funding and details are set out in Appendix 2.

4. Lymington Museum Trust

- 4.1 Towards the end of 2015, the Executive Member for Culture, Recreation and Countryside was approached by Lymington Museum Trust (which runs St Barbe Museum) to ask whether the County Council would provide a capital grant towards the cost of transforming the Trust's building. This involves reconfiguring the museum and art gallery spaces to enable a much more effective flow of visitors around the building and creating an extra gallery space.

- 4.2 The total cost of the work is £2.3m, of which the Heritage Lottery Fund have awarded a grant of £1.8m, New Forest District Council £65,000, Hampshire Cultural Trust £20,000 and £120,000 from other trusts and donations.
- 4.3 Currently the Trust receives an annual Cultural and Recreation Investment Grant from the County Council of about £38,000 a year plus, via funding transferred to the Hampshire Cultural Trust, a further £21,660 towards the costs of the Director of the Trust.
- 4.4 The Executive Member for Culture, Recreation and Countryside visited the Trust and has decided to award a capital grant of £65,000, subject to the Trust being part of Hampshire Cultural Trust's Flagship Gallery project and phasing out the Trust's annual revenue grant from the County Council.
- 4.5 The Grants Task and Finish Group met at St Barbe's on 11 May 2016 and had a presentation from the Director and a detailed tour of the facilities. The Task and Finish Group were supportive of the Trust's plans and the capital grant from the County Council. The Group suggested that the annual revenue grant was reduced over the next two financial years and phased out altogether by 2019/20. The Group were also mindful that St Barbe would continue to receive a grant of £21,660 from the Hampshire Cultural Trust towards the Director's costs.

5. Budget Position

5.1 2016/17

	£
Budget approval for 2016/17	125,000
Carry forward from 2015/16	27,522
Transfer from revenue grants 2015/16	60,000
Transfer from revenue grants 2016/17	79,990
	<hr/> 292,512 <hr/>
Previously approved (18 April 2016)	14,500
Grants recommended for approval in this report	153,220
Lymington Museum Trust	65,000
	<hr/> 232,720 <hr/>
Remaining balance available	59,792

6. Other Considerations

- 6.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

7. Recommendations

- 7.1 That the Executive Member for Culture, Recreation and Countryside:
- i) Approves grants for £153,220 from the Community Buildings Capital Fund 2016/17.
 - ii) Approves a capital grant of £65,000 to Lymington Museum Trust and reduces the Trust annual revenue grant from £37,265 for 2016/17 to £30,000 in 2017/18, £15,000 in 2018/19, to £0 in 2019/20.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

1. Impact on Crime and Disorder:

2.1 Not applicable.

3. Climate Change:

a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

Community Buildings Capital Fund

What is funded?

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

Hampshire County Council can fund up to a maximum of 50% of the total project costs not exceeding a maximum grant of £25,000.

The aim of this funding programme is to focus primarily on projects which provide improvements that reduce running costs. By way of example at one end of the scale, the installation of insulation, new windows and a modern central heating system could have a significant effect on heating costs as well as carbon footprint. At the other end of the scale would be the merging of two self-standing facilities into one. An example could be the building of an extension onto an existing centre to accommodate the needs of other local community groups which were previously housed in an old, inadequate building with very high maintenance and heating bills.

The programme is not designed to be over prescriptive and developed innovative ideas for projects are encouraged.

What isn't funded?

The following organisations are not funded under this scheme:


- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use i.e. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties
- Sports clubs
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects, grants are awarded for works to be carried out in the future.

Organisations will not normally be awarded more than one grant per financial year and previously funded projects must be completed before a new application is made. If an organisation requires an emergency request outside of the above dates please contact CCBSgrants@hants.gov.uk.

Grant criteria and eligibility

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, support the priorities and outcomes of Hampshire County Council's [Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#)  and improve the health and wellbeing for all, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Grant criteria

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of open access community programmes/activities from the community building for the benefit of the local community.
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate).
- The local community has been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained (or engaged in the process of) planning permission and/or listed buildings consent (if appropriate) to carry out the works.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

Feasibility studies

In order to assist voluntary organisations apply for funds from other sources, Hampshire County Council may support the costs of feasibility studies. Applications will be considered for 50% of the cost of such studies up to a maximum of £500.

**Community Buildings Capital Fund 2016/17
Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

Project funding requests

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Botley Market Hall (Eastleigh / Botley and Hedge End)	Replacement of heating system (£9,300)	The organisation seeks funding to replace the gas heating system with a more efficient heat exchange unit with work to take place in August-September 2016. The hall is regularly used by groups including activities for children and older people. The organisation does not have Safeguarding Policies in place. The organisation has committed £2,500 of its own funds to the project. This leaves a small shortfall as this organisation has applied for more than the maximum award of 50% of project costs. 2,000 Hampshire residents are expected to benefit. Councillor Kyrle was consulted. It is recommended Botley Market Hall is awarded up to 50% of project costs to a maximum of £4,650 on condition that Safeguarding Policies are developed.	£6,800	£4,650
Chilworth Village Hall Management Committee (Test Valley / Romsey Extra)	Chilworth Village Hall Refurbishment - Phase 2 (£180,960)	The organisation seeks funding to carry out significant refurbishment including new accessible entrance, refurbishment of toilets, improvements to heating and electrics and replacement of the roof. Work is expected to take place between August and December 2016. This is a well used hall and the improvements will mean more groups can use the facilities as well as enabling some current groups to expand. The organisation does not have a Health and Safety Policy in place. The organisation has committed £20,000 of its own funds to the project, has secured £25,000 from Test Valley Borough Council and £20,000 from Chilworth Parish Council and £1,000 from donations. Decisions on a further £90,000 of applications to various trusts are pending and it expects to generate a further £5,000 through local fundraising. 3,000 Hampshire residents are expected to benefit. Councillor Perry was consulted. It is recommended Chilworth Village Hall Management Committee is awarded up to 14% of project costs to a maximum of £25,000 on condition that a Health and Safety Policy is developed and the remaining project costs are secured.	£25,000	£25,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Hale Village Hall (New Forest / Fordingbridge)	Hale Village Hall Renovation Project Phase 4 (£23,040)	The organisation seeks funding to refurbish toilets and changing rooms, including improvements to disabled toilets which at present do not fully comply with current guidelines. Work is expected to be completed in August 2016. The organisation has committed £1,030 of its own funds to the project and has secured £10,300 from Cleansing Services Group and £1,500 from Bernard Sunley. 1,500 Hampshire residents are expected to benefit. Councillor Heron supports the application and the recommendation. It is recommended Hale Village Hall is awarded up to 39% of project costs to a maximum of £9,000.	£9,000	£9,000
Hambledon Village Hall Management Committee (Winchester / Meon Valley)	Heating and Energy Efficiency Project, Stage2 (£41,182)	The organisation seeks funding to install an energy efficient air source heat pump (ASHP) to replace the current heating system, install double glazing and doors and to carry out associated electrical work. This is the second stage of a three stage energy efficiency improvement programme based on recommendations from an energy health check carried out in 2011. Heating costs are expected to reduce by 65%, improving the organisation's sustainability. Planning permission for the ASHP was in the final stages at the time of application. The organisation has committed £10,000 of its own funds to the project. Decisions on applications to Hambledon Parish Council and the Lottery are pending. Councillor Huxstep was consulted. It is recommended Hambledon Village Hall Management Committee is awarded up to 50% of project costs to a maximum of £20,590 on condition that planning permission is in place.	£20,591	£20,590
Hatch Warren Community Association (Basingstoke and Deane / Basingstoke South West)	Toilet Facility Refurbishment (£46,598)	The organisation seeks funding to fully refurbish the toilets, including disabled toilets and make energy efficiency improvements. As well as being well-used by community groups and activities, the centre is a designated Prepared Rest Centre in case of emergency and was used as such recently due to local flooding and again due to a damaged gas main. It was during this intense use that it became clear current facilities needed significant improvement. Work is expected to be completed in August 2016. The organisation has committed £16,500 of its own funds to the project. Decisions on applications to Basingstoke and Deane Borough Council and Veolia, each for £5,000, are pending. 9,000 Hampshire residents are expected to benefit.	£20,000	£20,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
<i>Hatch Warren Community Association</i>		Note: The organisation was awarded £35,000 Community Buildings Capital Fund, Larger Projects 2015/16 (EMPR Decision Day 09/04/2015) towards expanding the centre including enlarged lounge, improved office and soundproofed hall. Councillor Burgess was consulted. It is recommended Hatch Warren Community Association is awarded up to 43% of project costs to a maximum of £20,000.		
Heath End Village Hall (Basingstoke and Deane / Tadley and Baughurst)	Extension to Heath End Village Hall (£75,000)	The organisation seeks funding towards an extension to increase the size of the small hall and create additional toilets. This will enable additional groups to use the centre and the preschool to expand. Income is expected to increase by 20% providing the organisation with financial sustainability. Work is planned to be carried out between August 2016 and April 2017. The organisation has committed £12,000 of its own funds to the project, has secured £14,000 from Basingstoke and Deane Borough Council. It also expects to generate a further £1,000 through local fundraising and decisions on applications to various trusts and local councils for the remaining £24,000 are pending. 250 Hampshire residents are expected to benefit. Councillor Lovegrove was consulted. It is recommended Heath End Village Hall is awarded up to 34% of project costs to a maximum of £25,000 on condition that the remaining project costs are secured.	£25,000	£25,000
Longparish Village Hall (Test Valley / Test Valley Central)	Storage extension (£77,954)	The organisation seeks funding towards an extension to provide improved storage, replacing the existing shipping container, and make improvements to the car park. The organisation hopes to carry out this work between August and November 2016. The land on which the building and car park improvements will take place is not currently covered by the lease and there is no formal owner. The organisation is working with the owner of the hall, the Diocese of Winchester, to claim ownership and the land which will then be added to the lease. The organisation does not have Health and Safety or Equality and Diversity Policies in place. The organisation has committed £13,500 of its own funds to the project, has secured £25,000 from Test Valley Borough Council. Decisions on applications to various trusts for the remaining £14,000 are pending. 700 Hampshire residents are expected to benefit. Councillor Gibson was consulted.	£25,000	£25,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Longparish Village Hall		It is recommended Longparish Village Hall is awarded up to 33% of project costs to a maximum of £25,000 on condition that Health and Safety and Equality and Diversity Policies are developed, that the ownership of the land is secured and the lease is updated to include this land.		
The Christy Memorial Hall Old Alresford Trust (Winchester / Itchen Valley)	Improved Access and Ramp for OA Village Hall (£19,842)	The organisation seeks funding to make improvements to access its building. The organisation has applied for significantly more than the maximum award of 50% of project costs and it holds more than one year's reserves. The lease from the Parish Council expires in 2020. The organisation has committed £4,000 of its own funds to the project and has not applied to any other sources of funding. It has applied for more than the maximum 50% award available through this grant scheme. Councillor Porter supports the application. As there is only a short term remaining on the lease, it is recommended this application is not supported.	£15,842	£0
Wickham Community Association (Winchester / Winchester South Parishes)	Installation of Energy Efficient Condensing Boilers (£47,968)	The organisation seeks funding towards the installation of a new heating system, including energy efficient condensing boilers. The centre is currently heated by two cast iron boilers, the flues of which do not meet current requirements meaning the heating can no longer be operated. The new system is expected to reduce gas bills by one third and to reduce the carbon footprint by 11 tonnes per annum. The organisation hopes to carry out this work between August and September 2016. The community centre is regularly used by 60 community groups and has a footfall of approximately 900 per week. The organisation has committed £10,000 of its own funds to the project, has secured £5,000 from Wickham Parish Council and has applied to various trusts to raise the remaining shortfall of approximately £10,000 (awaiting outcome). Note: The organisation was awarded £3,145 Community Investment Fund 2016/17 (Decision Day 3/12/2016), £3,210 Community Investment Fund 2015/16 (Decision Day 4/12/2016) and £1,000 County Councillor Grants 2015/16 (Decision Day 10/11/2015). Councillor Stallard supports the application and the recommendation. It is recommended Wickham Community Association is awarded up to 50% of project costs to a maximum of £23,980. This amount may be reduced if additional funding is secured.	£ 23,984	£23,980
TOTAL			£236,217	£153,220

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Lymington Museum Trust (LMT) <i>(trading as St Barbe Museum and Art Gallery)</i> (New Forest / Lymington)	The Future for St Barbe (£2.8million)	<p>The organisation seeks funding towards a major project to develop the building, its services, operations and activity over the next 5 years which will underpin the organisation's long term sustainability. The capital project will reconfigure and upgrade the museum and art gallery facilities, adding a third gallery space to enable bigger and better exhibitions to be hosted. This is a key element of the Hampshire Cultural Trust's flagship gallery project as the organisation seeks to enhance the cultural asset for the benefit of the New Forest and of Hampshire generally.</p> <p>The organisation has been awarded a £1.8 million Heritage Lottery Fund grant (of which £452,000 is towards an associated activity programme), contingent on the organisation raising the remaining funds and demonstrating local authority support. It has secured £65,000 from New Forest District Council, £20,000 from Hampshire Cultural Trust and £122,000 from various other trusts with the remaining funds to come from trusts, private individuals, corporate donations and generated income.</p> <p>200,000 Hampshire residents are expected to benefit.</p> <p>Note: The organisation was awarded £37,265 Culture & Recreation Investment Fund 2016/17 (Decision Day 03/12/2015) and £38,025 Culture & Recreation Investment Fund 2015/16 (Decision Day 04/12/2014).</p> <p>Councillor England was consulted.</p> <p>It is recommended Lymington Museum Trust is awarded up to 3.5% of project costs to a maximum of £65,000.</p>	£65,000	£65,000