



**HAMPSHIRE
FIRE AND
RESCUE
SERVICE**

**DRAFT HAMPSHIRE FIRE AND RESCUE SERVICE
PLAN 2011 to 14**

**CONSULTATION PROGRAMME
FOR 2010/11**

Who	Method	Where	When	HFRS Staff required	Notes
PUBLIC					
All Stakeholders	Draft Corporate Objectives on HFRS website – invitation to comment		20/09/10 to 10/12/10		
General Public	Advert in popular / regional press				Directing people to look at HFRS website and where to obtain paper copy
	Draft Corporate objectives deposited in libraries and information points with request for comments	All Hampshire town/ city libraries & Information Points	20/09/10 to 10/12/10		M&C to produce posters
	Open meeting	Rushmoor Fire Station	Tuesday 12 October 1900 – 2100		Notices in local press
	Focus Group (4 station review area)	Village Hall, Church Lane, Shedfield	Tue 19 October 1900 – 2100		ORS to recruit attendees representatives of the population
	Focus Group	Ringwood Fire Station	Tuesday 28 September 1900 – 2100		ORS to recruit attendees representative of the population
	Focus Group	Rushmoor Fire Station	Thursday 28 October 1900 – 2100		ORS to recruit attendees representative of the population
(EDCS) External Advisory Group	Focus group and tasked work around the PIA's for each objective	SHQ	04/10/10 1800 – 2030		
COMMUNITY ORGANISATIONS					
Community organisations, including specific community groups, such as ethnic minority and other often excluded groups, inc voluntary sector organisations.	Copy of draft Corporate Objectives requesting comments (strategy to include follow-up		20/09/10 to 10/12/10		

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	letter after six weeks)				
BUSINESSES					
Hampshire Chambers of Commerce	Copy of draft Corporate Objectives requesting comments (Strategy to include follow up letter after six weeks		20/09/10 to 10/12/10		Portsmouth & South East (incl East Hants) Southampton & Fareham (2 offices + Romsey) North Hants (3 offices) Alton Andover
Hampshire Chambers of Commerce (see list above)	Arrange agenda item at the Chamber of Commerce meetings.				Email each to try and arrange meeting
Local businesses (especially around Farnborough area and the 4-station review area)	Copy of draft Corporate Objectives requesting comments (strategy to include follow-up letter after six weeks)		20/09/10 to 10/12/10		
LOCAL AUTHORITIES & GOVERNMENT					
Members of the Hampshire Fire and Rescue Authority	Draft proposals sent to all members Meeting for all members to get more information on objectives	SHQ	20/09/10 to 10/12/10 15/09/10 (1000 – 1030 prior to the HFRA meeting)		Liase with JW
Local authorities (incl HCC, PCC, SCC), public agencies and other emergency services including Fire and Rescue Authorities in the south-east region, and neighbouring FRS, Fire Protection Association	Copy of draft Corporate Objectives requesting comments	Send letter in first instance	20/09/10 to 10/12/10		

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Local authorities and other emergency services including neighbouring Fire and Rescue Authorities	Copy of draft Corporate Objectives requesting comments				
Hampshire Association of Parish Councils	Copy of draft Corporate Objectives requesting comments				
Parish councils in 4-station review area (Wickham, Droxford Botley, Bishop's Waltham,)	Copy of draft Corporate Objectives requesting comments				
CLG Fire Service Advisory Unit Audit Commission CFOA	Copy of draft Corporate Objectives requesting comments (strategy to include follow-up letter after six weeks)		20/09/10 to 10/12/10		
Hampshire Members of Parliament	Copy of draft Corporate Objectives requesting comments to all MP's		20/09/10 to 10/12/10		
EMPLOYEES					
All Staff	Copy of Draft Corporate Objectives on HFRS website – including request for comments	HFRS Website	20/09/10 to 10/12/10		Advertise:- Regular updates in RN, eXtra and Exchange. Progress on initiatives to be placed on the HFRS website
All Staff	Open meeting on corporate objectives issues	Rushmoor Fire Station	Wed 22 September 1900 – 2100		(ALL employees welcome at this meeting)
All Staff	Headquarters meeting on corporate objectives issues	Harland Room, SHQ	Tue 5 October 1000 – 1200		(ALL employees welcome at this meeting)
All Staff	Station meeting on corporate objectives issues	Ringwood Fire Station	Wednesday 6 October 1900 – 2100		(ALL employees welcome at this meeting)

Who	Method	Where	When	HFRS Staff required	Notes
All Staff	Station meeting on corporate objectives issues	Bishop's Waltham Fire Station	Mon 11 October 1900 – 2100		(ALL employees welcome at this meeting)
All Staff	Station meeting on corporate objectives issues	Alton Fire Station	Wednesday 20 October 1900 – 2100		(ALL employees welcome at this meeting)
All Staff	Station meeting on corporate objectives issues	Wickham Fire Station (Botley + Droxford)	Tuesday 26 October 1900 – 2100		ALL employees welcome at this meeting)
All Staff	Station meeting on corporate objectives issues	Petersfield	Monday 15 November 1900 – 2100		(ALL employees welcome at this meeting)
All Staff	Station meeting on corporate objectives issues	St Mary's Fire Station (Blue watch)	Wednesday 17 November 1000 - 1200		(ALL employees welcome at this meeting)
All Staff	Station meeting on corporate objectives issues	Fareham Fire Station (Red Watch)	Tuesday 23 November 1000 – 1200		(ALL employees welcome at this meeting)
Representative bodies	Copy of draft Corporate Objectives requesting comments (strategy to include follow-up letter after six weeks)				
	Draft Corporate Objectives meeting at Headquarters	Committee Room, SHQ	Wednesday 3 November 1000 – 1200		Make aware at Sept JTU meeting. Send formal invite to all.
Representative bodies	JTU meetings	SHQ	1 September 9 December		
HFRS Managers	Leadership forums	SHQ	20 September 7 December		