

9 June 2016

Appointment of Committees, Chairmen and Vice-Chairmanships, Deputies and Other Appointments

Report of the Clerk

Contact: Kevin Greenhough 01962 847483

1 Summary

1.1 This report seeks approval to the proportional allocation of members to the Authority's Finance and General Purposes, Standards and Governance, Human Resources and Performance Review and Scrutiny Committees; to the appointment of members and, if required, deputies and co-opted members to serve on each Committee and to the Pension Board; the appointment of the respective Chairmen and Vice-Chairmen of each Committee and to various other appointments.

2 Recommendations

2.1 **That, for the purposes of Part 1 of the Local Government and Housing Act 1989, the allocation of seats on the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees of the Authority be as set out in paragraph 3.1 /Appendix 2 of the report.**

2.2 **That the Authority appoint members of the Finance and General Purposes, Standards and Governance, Human Resources, and Performance Review and Scrutiny Committees and their respective Chairmen and Vice-Chairmen as appropriate following the agreed allocation of seats at 2.1 (above), until the Annual meeting of the Authority in 2017.**

2.3 **That, with regards to the Pension Board, the Authority consider the position as set out in paragraph 4.1 of the report and make appointments in accordance with the Board's Terms of Reference:**

2.4 **That the Corporate Management Team (CMT) include the Members set out in paragraph 5.1 of the report.**

2.5 **That the Authority appoint members to each of the 11 Crime and Disorder Reduction/Community Safety Partnerships currently operated by the 11 districts and two unitary authorities in Hampshire as set out in paragraph 5.2 of the report, until the Annual meeting of the Authority in 2017.**

- 2.6 **That a Member Development Liaison Champion be appointed as set out in paragraph 5.3 of the report, until the Annual meeting of the Authority in 2017.**
- 2.7 **That a Lead Member is appointed for each of the individual Peer Review Outcomes, as set out in paragraph 5.4 of the report. The appointment for Lead Members to be considered and agreed at a future meeting of the Performance Review and Scrutiny Committee.**
- 2.8 **That Minority Group Spokespersons for the Liberal Democrat, Labour and UK Independence Party Groups until the Annual meeting of the Authority in 2017 are confirmed, as set out in paragraph 5.5 of the report.**
- 2.9 **That a Shareholder Representative be appointed by the Authority pursuant to Article 39 of the Articles of Association of 3SFire Ltd as set out in paragraph 5.6 of the report, until the Annual meeting of the Authority in 2017.**
- 2.10 **That the Executive Directors of 3SFire be appointed by the Authority pursuant to Articles 18 and 19 of the Articles of Association of 3SFire Ltd as set out in paragraph 5.7 of the report, until the Annual meeting of the Authority in 2017**

3 Size and Political Composition of Committees

- 3.1 Following local elections and subsequent Hampshire, Portsmouth and Southampton annual Council meetings in May 2016, the political composition of the Hampshire Fire and Rescue Authority (HFRA) may be found at appendix 1. It should be noted that although some new Members have been appointed to the Authority, the political balance remains unchanged from the 2015/16 municipal year.
- 3.2 The political proportionality provisions of the Local Government and Housing Act 1989 apply to the Authority. These require, inter alia, that where one political group has an overall majority, that group must have a majority on any Committee. As there is no change to the overall proportionality of the Authority, changes to the proportionality of Committee appointments are not required. The (unchanged) proposed proportionality table for 2016/17 appears as appendix 2. The Authority is asked to review and confirm the appointment of Members to each Committee, including to fill any vacancies. The membership of the four Committees, as previously appointed, appears as *Appendix 3*.
- 3.3 The Authority's Standing Orders require that, unless otherwise determined by the Authority, each Committee shall include one member from each of the constituent authorities. Notwithstanding this, currently there is no Southampton or Portsmouth member on the Performance Review and Scrutiny Committee. The Authority may wish to have regard to this in making their appointments.
- 3.4 In respect of the two Cities, where they have had only one representative on a Committee, it has sometimes been the practice to appoint a deputy (Standing

Order 2.3). The Authority may wish to take this into consideration in making their appointments.

4. Pension Board Members

- 4.1 At its meeting of 20 February 2015, the Authority agreed the formation of a Pension Board, to meet the requirements of the Public Service Pension Scheme Act 2013, consisting of three employer representatives and three scheme members to be appointed by the Fire Authority. The Terms of Reference for the Pension Board make provision for the Board to elect its own Chairman and Vice-Chairman and therefore this responsibility does not fall to the Fire Authority.

Employer Representatives:

- 4.2 Employer representatives should normally be appointed by the Fire Authority at its Annual Meeting for a fixed four year term, which may be extended for a further four years. Following Local Government elections in May 2016, an employer vacancy already exists on the Board. When Hampshire's Pension Board was set up the assumption was that most Boards would appoint elected members as the employer representatives on the Board.
- 4.3 After the first year of the operation of the Boards nationally, it has come to light that very few Pension Boards have appointed elected members as the employer representatives and therefore Members are requested to consider an alternative composition of one elected member and two officer appointments to act as the employer representatives. The Terms of Reference for the Pension Board does not stipulate that elected members must be appointed as the employer representatives and this suggestion is therefore in line with these. Officers appointed would need to meet the following criteria: (a) they have the capacity and understanding to represent employers on the local pension board; (b) they are not responsible for the discharge of any pension functions under the Regulations (i.e. scheme management functions); and (c) there is no conflict of interest.
- 4.4 At its meeting of 20 February 2015, the Authority delegated scheme management of the Fire Fighters Pension Scheme to Finance and General Purposes (F&GP) Committee, it would therefore amount to a conflict of interest for a Member of the F&GP Committee to also be appointed to the Pension Board and the Authority is advised to take this into account when reaching a decision.

Scheme Members:

- 4.5 Following the resignation of Charlie House earlier in the year a scheme member vacancy exists on the Board. The F&GP Committee has delegated authority to implement an appropriate recruitment mechanism for scheme members of the Pension Board. This mechanism has been put into effect, but not yet concluded. It is therefore recommended that the Authority agrees to defer appointment to the vacant position until after the conclusion of the recruitment process.

5 Other Authority Appointments

- 5.1 Corporate Management Team – The Group meets as a preliminary sounding board with senior officers to develop policies, plans and recommendations for subsequent presentation to the Authority. It is informal and was originally established to make progress with the Authority’s Integrated Risk Management Plan. It has also been used as a useful cross-party group to discuss and deal with matters of urgency. It is proposed that the Authority appoint the following leading Members to the CMT:
- Chairman and Vice-Chairman of the Authority,
 - Chairman of Finance and General Purposes Committee,
 - Chairman of Human Resources Committee
 - Chairman of Performance Review and Scrutiny Committee,
 - Chairman of Standards and Governance Committee
 - Two Liberal Democrat Members
 - One Labour Member.
 - One UK Independence Party Member
- 5.2 Crime and Disorder Reduction/Community Safety Partnerships (CSPs) – The Authority has appointed one, and in some cases more than one, of its members to serve on each of the CSPs currently operated by the 11 district and two unitary authorities in the Authority’s area. They are seen as an important way to achieve and improve the delivery of “joined-up” services to the local community and enable resources to be targeted using the most appropriate skills. Current representation may be seen at Appendix 4. The Authority is asked to re-appoint members to the 11 Crime and Disorder Reduction/Community Safety Partnerships and to fill any vacancies.
- 5.3 Member Development Liaison Champion – The Authority is asked to consider the appointment of a Member to the role of Member Development Liaison Champion. Cllr Roz Chadd was respectively appointed to this role for one year in June 2015. With regard to the Environmental Champion, environmental issues are now embedded within the Service, and the Service will endeavour to ensure these issues are covered effectively.
- 5.4 Lead Members for Individual Peer Review Outcomes – the Authority is asked to note that the appointment of Lead Members for Individual Peer Review Outcomes will be considered and agreed at a future meeting of the Performance Review and Scrutiny Committee.
- 5.5 Minority Group Spokespersons – A Minority Group Spokesperson’s position is set out in the Members’ Allowances Scheme. The Liberal Democrat, Labour and UK Independence Party Groups are asked to confirm their appointment to these positions and to inform the Clerk accordingly.
- 5.6 3SFire Ltd. Shareholder Representative – The trading company 3SFire was established in 2013 by the Authority. Pursuant to Article 39 of the Articles of Association of 3SFire Ltd, the Authority is asked to appoint a Shareholder Representative.

5.7 Articles 18 and 19 of the Articles of Association require that the company shall have between three and seven directors and that all Executive Directors be appointed by a resolution of the HFRA until the subsequent Annual meeting of the Authority. For reference, the current Executive Directors are: Councillors C. Carter, R. Price and Neil Odin. Pursuant to these Articles, the Authority is asked to appoint Executive Directors of 3SFire.

6 Equality Impact Assessment

6.1 The proposals in this report are considered compatible with the provisions of the equality and human rights legislation.

Section 100D – Local Government Act 1972 – background papers

The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of this report.

N.B. The list excludes:

Published works.

Documents that disclose exempt or confidential information as defined in the Act.

TITLE	FILE
None	

Hampshire Fire and Rescue Authority

Membership

(following May 2016 local elections and subsequent Council appointments)

Hampshire County Council (19)

John Bennison (Independent)
Ann Briggs (Conservative)
Graham Burgess (Conservative)
Chris Carter (Conservative)
Roz Chadd (Conservative)
Mark Cooper (Liberal Democrat)
Liz Fairhurst (Conservative)
Jane Frankum (Labour)
Jonathan Glen (Conservative)
David Harrison (Liberal Democrat)

Geoff Hockley (Conservative)
Chris Lagdon (UKIP)
Fiona Mather (Conservative)
Robin McIntosh (Conservative)
Frank Pearce (Conservative)
Roger Price (Liberal Democrat)
David Simpson (Liberal Democrat)
Mark Staplehurst (UKIP)
John Wall (Conservative)

Portsmouth City Council (3)

Frank Jonas (Conservative)
Luke Stubbs (Conservative)
Matthew Winnington (Liberal Democrat)

Southampton City Council (3)

Hannah Coombs (Labour)
David Fuller (Conservative)
Sharon Mintoff (Labour)

Proposed HFRA Proportionality from June 2016

	Conservatives	Lib dem	Labour	UKIP	Ind	Total
Members:	14	5	3	2	1	25
F&GP	6	2	1	1		10
HR	5	2	1	1		9
Perf Review	5	2	1	0	1	9
Standards & Gov	5	2	1	1		9
Total	21	8	4	3	1	37
Entitlement	20.72	7.4	4.44	2.96	1.48	
Rounded	21	7	4	3	1	
Balance	0	1	0	0	0	

**COMMITTEE MEMBERSHIP
AND OTHER APPOINTMENTS PRECEDING HFRA AGM 2016**

Finance and General Purposes Committee

J. Bennison
G. Burgess (Vice-Chairman)
C. Carter
R. Chadd
D. Fuller (Southampton)
G. Hockley
S. Mintoff
R. Price
D. Simpson
L. Stubbs (Chairman) (Portsmouth)

Performance Review and Scrutiny Committee

A. Briggs
M. Cooper
J. Frankum
C. Lagdon
F. Pearce (Vice-Chairman)
D. Simpson
J. Wall

2 x Conservative Vacancies

Standards and Governance Committee

G. Burgess
C. Carter
D. Fuller (Southampton)
D. Harrison
G. Hockley (Vice-Chairman)
R. McIntosh (Chairman)
S. Mintoff (Southampton)
M. Staplehurst

1 x Liberal Democrat Vacancy

Human Resources Committee

A. Briggs
M. Cooper
L. Fairhurst (Chairman)
C. Lagdon
J. Wall (Vice-Chairman)

2 x Conservative Vacancies
1 x Liberal Democrat Vacancy
1 x Labour Vacancy

Appendix 4

Crime and Disorder Reduction Community Safety Partnerships (Preceding HFRA AGM 2016)

Basingtoke, Hart and Rushmoor (Safer North Hampshire) – **J. Wall**
Eastleigh – **G. Burgess**
East Hampshire – **Vacancy**
Fareham - **R. Price**
Gosport - **C. Carter**
Havant - **F. Pearce**
New Forest – **D. Harrison**
Portsmouth – **L. Stubbs**
Southampton – **D. Fuller**
Test Valley – **M. Cooper**
Winchester – **R. Chadd**