

HAMPSHIRE COUNTY COUNCIL**Decision Report**

Decision Maker:	Executive Member for Environment and Transport
Date:	22 January 2013
Title:	Hartley Wintney Community Transport Service
Reference:	4611
Report From:	Director of Economy, Transport and Environment

Contact name: Kevin Ings

Tel: 01962 846986

Email: kevin.ings@hants.gov.uk

1. Executive Summary

- 1.1. The purpose of this paper is to seek approval to award a contract under the Dynamic Purchasing System to provide an opportunity for a Community Transport Service to be established in Hartley Wintney and become fully financially sustainable by the end of the contract period.
- 1.2. The scheme will provide a semi scheduled service using an accessible vehicle which predominantly serves residents of Hartley Wintney funded by developer contributions.
- 1.3. This paper sets out details on the background to the scheme, the service that will be provided together with the arrangements for procuring and awarding a contract for the service.

2. Contextual information

- 2.1. Developer contributions are available from the Dilly Lane development in Hartley Wintney. These contributions are only available to provide a transport service for the local area.
- 2.2. The scheme will provide a semi-scheduled service using an accessible vehicle which predominantly serves residents of Hartley Wintney. A survey has already been completed by the parish council to research the transport needs of the local community and this has been used to inform the design of the service specification.
- 2.3. The service specification includes the following:
 - a) The provision of Monday to Friday peak-time commuter trips to Winchfield Station.

- b) Twice weekly shopping services to the Meadows Shopping Centre, Camberley and to Basingstoke Hospital.
- c) A weekly trip to Basingstoke College of Technology.
- d) A Saturday Shopper Service to the Meadows Shopping Centre in Camberley.
- e) A minibus group hire service for local voluntary and community groups.

3. Budget

- 3.1. Developer contributions of up to £246,000 are potentially available to support this scheme. The County Council is currently in receipt of £123,000 and the second payment of £123,000 will be received on occupation of the 85th dwelling within this development. In the event of the second instalment of developer contributions not being received then the contract for the Community Transport Service will be terminated earlier.
- 3.2. There will be no requirement, and there is no expectation, that Hampshire County Council will continue funding this service either at the end of the contract or if the contract is terminated earlier. This was clearly stated in the tender documents. The purpose of this contract is to support the establishment of a Community Transport Service which will become viable and fully financially sustainable by the end of the contract period.

4. Tendering Process

- 4.1. The tendering for this scheme has been undertaken through the Dynamic Purchasing System. Conditions of contract and service specifications have also been designed to set clear quality standards for the services being tendered to ensure that a good quality of service is provided to users.
- 4.2. The evaluation of tenders has been based on price (60%) and quality (40%). Tenderers have been required to submit a Quality Statement which has been used to assess the extent to which they can meet or exceed the quality standards set out in the contract.

5. Tender Results

- 5.1. A tender has been received from 1 tenderer and it is proposed that a contract should be awarded to Hartley Wintney Parish Council for the setting up and operation of a Community Transport Service in Hartley Wintney.
- 5.2. The contract will initially be for five years with the option for this to run for a further two years up to a maximum value of £246,000. Should funding expire prior to the end of the first five year period, then the contract would be terminated.

- 5.3. There will be no financial obligation on the County Council to provide further funding to this project beyond the developer's contribution. Once the budget has been used, it is expected that the service will be fully sustainable. A requirement of the contract is that the successful operator works towards this.
- 5.4. During the term of the contract, monitoring information will be gathered including passenger trips, passenger numbers and number of hires.

6. Conclusion

- 6.1. This report has set out the basis on which a Community Transport Service for the Hartley Wintney area has been tendered and proposes that Hartley Wintney Parish Council be awarded a contract for the operation of this. The contract award will provide an opportunity for a Community Transport Service to be established in Hartley Wintney and become fully financially sustainable by the end of the contract period.
- 6.2. The contract will be funded using developers contributions and will initially be for five years with the option for this to run for a further two years up to a maximum value of £246,000. Should funding expire prior to the end of the first five year period, then the contract would be terminated.

7. Recommendations

- 7.1. That approval be given to award a contract under the Dynamic Purchasing System, as set out in 5.1 and 5.2 of this report, to provide an opportunity for a Community Transport Service to be established in Hartley Wintney and become viable and financially sustainable by the end of the contract period.
- 7.2. That the resulting contract will be of up to 7 years duration with a maximum value of £246,000, all of which relates to Hampshire County Council.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	no
Corporate Improvement plan link number (if appropriate):	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equalities Impact Assessment:

- 1.1 The proposals in this report have been developed with due regard to the requirements of the Equality Act 2010, including the Public Sector Equality Duty and the Council's equality objectives. An assessment of the impacts in this service area can be found at [Safe and efficient transport systems in Hampshire](#).

It is considered that the issues covered by this report will not have impacts requiring further specific actions by the Council above those already established in its existing policies and working procedures. The proposed services should offer improved transport opportunities for the local community.

2. Impact on Crime and Disorder:

- 2.1. The Community Transport Service should provide greater access and support wider community involvement, which can help to reduce crime.

3. Climate Change:

- 3.1. How does what is being proposed impact on our carbon footprint / energy consumption?

The Community Transport Service will be able to provide group transit journeys thus reducing some individual car journeys which may have otherwise taken place.

- 3.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

In a changing context in which sustainable modes of transport become more and more important to mitigating climate change, the proposal provides a travel option for individuals and groups which is in keeping with the need to reduce carbon emissions.