

**ECONOMY TRANSPORT & ENVIRONMENT SELECT COMMITTEE**

**TASK AND FINISH WORKING GROUP ON TRIALLING NEW WAYS OF WORKING  
DURING THE EXTENSION OF THE HIGHWAYS CONTRACT (HIGHWAY CONTRACT  
PHASE 1)**

**TERMS OF REFERENCE**

**1. Role and Purpose of the Task and Finish Working Group**

The Task and Finish Working Group is a working group of the Economy Transport & Environment Select Committee, and is appointed in accordance with the Constitution of Hampshire County Council.

The Task and Finish Group's purpose is to provide recommendations regarding the new ways of working to be trialled during the extension of the Term Highway Contract from 2016 until 2017/18.

**2. Scope of the Task and Finish Group**

The Economy Transport & Environment Select Committee supported an extension of the current Highway Maintenance contract at their meeting held in April 2014. It was noted that new ways of working could be trialled during this extension period.

The Task and Finish Group will identify the areas that Members wish to explore, anticipated to include how control of weeds on the highway is managed.

The task and finish group will seek guidance from officers regarding the extent of changes that can be accommodated within the bounds of the existing contract.

This task and finish group will not be considering how Highway Maintenance will be undertaken following the end of the current contract, as this aspect will be considered by a further task and finish group (Highway Contract Phase 2).

**3. Method**

The task and finish group will consider evidence regarding the current arrangements under the highway contract, and discuss suggestions from Members (and officers if applicable) regarding new ways of working that could be explored during the extension period.

Where the working group requires further information in order to pursue the issues outlined in the scope, such information will be requested.

**4. Membership**

The working group shall be a cross party group made up of five Members of the Economy Transport & Environment Select Committee.

**5. Meetings**

The task and finish Group shall hold an initial meeting in September 2014. After this, it shall meet as often as required to complete its work. It is anticipated the work of the group shall conclude by January 2015.

**6. Code of Conduct**

Elected Members of the Working Group shall comply with the Hampshire County Council Code of Conduct applicable to Members.

**7. Reporting**

The task and finish Group will make a final report to the full Economy Transport and Environment Select Committee, for the Select Committee to approve any proposed recommendations. The report and recommendations will then be provided to the Executive Member for Economy Transport & Environment.

The Working Group will cease to exist once its purpose has been fulfilled.