

## HAMPSHIRE COUNTY COUNCIL

### Officer Decision Record

<b>Decision Maker:</b>	Assistant Director Community
<b>Date:</b>	23 April 2015
<b>Title:</b>	Temporary closure of Farnborough Library for essential works to modify premises to allow the re-location of Adult Services Aldershot Day Services and provision of premises for Parkside.
<b>Reference:</b>	6639

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#### **1. The decision:**

- 1.1. To close the Library building for 7 weeks between Thursday 4<sup>th</sup> June to Thursday 23<sup>rd</sup> July inclusive, re-opening on Friday 24<sup>th</sup> July 2015 to allow works to be started.

#### **2. Reason(s) for the decision:**

- 2.1. As part of the corporate work-style project this will allow re-location of an existing Adult Services provision in Aldershot.
- 2.2. The works will also facilitate Parkside [formerly Aldershot Mencap] to provide facilities for adults with learning disabilities in Farnborough. Parkside will also operate a community café within the library offering work experience opportunities to their clients.
- 2.3. Provision of more accessible toilet facilities and a changing space form part of these works.
- 2.4. The Library will have self-service equipment installed which allows greater flexibility in the way that customers access the service, releasing staff to help those customers requiring more support. Its installation is being rolled out across all library sites.
- 2.5. Conversion to self-service will allow more efficient use of staff resources and achieve some staff savings.
- 2.6. A temporary closure is required for part of the works due to the impact on direct customer provision and health and safety issues.

**3. Other options considered and rejected:**

- 3.1. That the Library does not accommodate these partners.
- 3.2. Adult Services has researched alternative premises in the area but the Library was evaluated as the best option.
- 3.3. The project is too large and the library open too many hours for works to be completed out of hours.
- 3.4. Partial closure of some areas while all works are done was considered but quotes provided show this to be too expensive to achieve. The completion of the project will be achieved in this way.

**4. Conflicts of interest:**

- 4.1. Conflict of interest declared by an Executive Member who is consulted by the officer which relates to the decision:  
None

**5. Dispensation granted by the Head of Paid Service:**

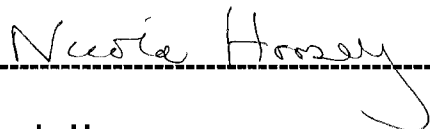
- 5.1 None.

**6. Supporting information:**

- 6.1 The whole building project is considerably longer than the closure period but some works can be accomplished while the library is open, so disruption to the public is minimised.
- 6.2 Timings have been considered to avoid school holidays as much as possible, in particular the summer break although due to delays the Library will re-open 2 days into the school holiday. Should the project be completed early the Library will re-open in advance of the advertised date.

**Approved by:**

**Date:**

  
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**23 April 2015**

**Nicola Horsey  
Assistant Director Community**