

## HAMPSHIRE COUNTY COUNCIL

### Officer Decision Record

<b>Decision Maker:</b>	Karen Murray
<b>Title:</b>	Director of Culture, Communities and Business Services
<b>Reference:</b>	CC09232/ Lot 2

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#### 1. The decision:

- 1.1. That the PM7 Arboriculture and Grounds Team may proceed with the procurement and deployment of a Grounds Management Contract to the following area.

Area 2 : Alton, Petersfield and Borden

Reference : CC09232/ Lot 2

Estimated annual value £ 15000 (Estimated based on previous)

Term Value (3 years) £ 45000 (Estimated based on previous)

#### 2. Reason(s) for the decision:

- 2.1. All sites require some grounds management to maintain them in a safe and presentable state. This contract is one of a suite which ensures that sites have access to a service which is compliant (complies with OJEU and Standing Orders), and provides a service which ensures that contractors operate safely and with controls to ensure quality and value for money.
- 2.2. These contracts collectively provide the service to meet the required standards and ensure that this is available across the whole of Hampshire County Council (including Hampshire Constabulary and Hampshire Fire and Rescue Service).

#### 3. Other options considered and rejected:

- 3.1. '**No action**' is not an option. This would mean that sites do not have access to a compliant and properly managed service to deal with the safe maintenance of their grounds, perimeters, and boundaries which is essential to the well being of site users and neighbours.

#### 4. Conflicts of interest:

- 4.1. None.

**5. Dispensation granted by the Head of Paid Service:**

5.1. None.

**6. Supporting information:**

There are currently 16 Grounds Management Contracts. The intention is to co-terminate these so they all end 31<sup>st</sup> Dec 2019, after which the contracts will be rationalised to 10 contracts to make the arrangement more efficient.

The contract being approved here introduces a management fee to support the staff costs associated with setting up and administering the contracts once deployed.

The rationalisation strategy discussed above was approved at POPPS in July 2016, and this is the next stage in procuring and deploying the relevant contracts to comply with that strategy.

**Approved by:**

**Date:**

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**1 August 2016**

**Karen Murray  
Director of Culture, Communities and Business  
Services**