

REPORT OF THE  
Chief Executive  
PART I

**255. AMENDMENT TO THE CONSTITUTION**

1. On 14 July 2011 the County Council resolved in its review of the Constitution that provision be made for Deputy Members to be appointed to both Regulatory Committee A and the Buildings, Land and Procurement Panel (BLAPP). This allows for an appointed Deputy Member to deputise for an Ordinary Member, providing that no less than 10 working days notice is given by the Ordinary Member, in writing to the Chief Executive that he or she is unable to attend and that his Deputy Member will be attending the Meeting in his place.

2. In light of experience of operating this arrangement over the last eight months, it is proposed that the procedure by which a Deputy member may attend a Meeting in place of an Ordinary Member be varied. It is proposed that, providing notice is given to the Chief Executive prior to the start of a Meeting of Regulatory Committee A or BLAPP by an Ordinary Member that he or she is unable to attend and that his or her Deputy Member will be attending in his place, such Deputy Member may attend the Meeting in place of the Ordinary Member.

3. It is also proposed that a protocol for recording the attendance of Deputy Members at meetings of Regulatory Committee A and BLAPP be developed by the Chief Executive in consultation with the Chairman of Regulatory Committee, in order to avoid any future question regarding membership at a Meeting of Regulatory Committee A or BLAPP.

**RECOMMENDATION**

That the County Council:

- (a) approve an amendment be made to Part 1: Chapter 6, paragraph 6.5, and Chapter 10, paragraph 10.2, to reflect the changes set out in paragraph 2 above
- (b) authorise the Monitoring Officer to make the necessary amendments to the County Council's Constitution
- (c) request the Chief Executive in consultation with the Chairman of Regulatory A Committee, to prepare an appropriate protocol for recording the attendance of Deputy Members at Regulatory A Committee and BLAPP.