

HAMPSHIRE SAFEGUARDING ADULTS BOARD

BUSINESS PLAN 2014- 2016

Safeguarding Adults is a responsibility placed on health and social care currently through the 'No Secrets' guidance (Department of Health 2000) and based on the Local Authority and Social Services Act 1970. Through this legislation, statutory health, social care and criminal justice organisations have a duty of partnership to work together to put in place services which act to prevent abuse of vulnerable adults, provide assessment and investigation of abuse and ensure people are given an opportunity to access justice.

The Local Authority has a co-ordinating role to ensure that all those who provide services for our citizens' work together effectively to address the safeguarding agenda in Hampshire. In April 2015, the Care Act 2014 will come into force and this will provide a new statutory framework for adult safeguarding including new statutory duties being placed on local safeguarding adults' boards. Hampshire already has a Safeguarding Adults Board which ensures and oversees the effectiveness of the arrangements made by individual agencies and the wider partnership to safeguard adults at risk from abuse. The Hampshire Safeguarding Adults Board's (HSAB) remit is one of strategic co-ordination and it contributes to the wider goals of improving the well-being of adults.

The HSAB has developed a Safeguarding Adults Strategic Plan which sets out its vision regarding safeguarding adults and within this, identifies a number of key priorities and objectives. A number of factors have helped to shape and influence these priorities such as the review of activity, the need to respond to national developments such as implementation of the Care Act 2014 and other initiatives such as Making Safeguarding Personal. In addition, Secondly the HSAB undertook a consultation exercise with the public, service users and grass roots organisations in which local people were asked about the key issues within adult safeguarding that they feel HSAB should be responding to.

This document describes the activities the HSAB will be undertaking throughout 2014/16 to enable it to realise the vision outlined in its Safeguarding Adults Strategic Plan. The Business Plan will be implemented through the work of HSAB subgroups which will each be focusing on specific objectives. Activities will be monitored throughout the year and progress will be reported on annually in the HSAB Accountability Statement. Click [here](#) to view the HSAB Safeguarding Adults Strategic Plan. For more information about the work of the Hampshire Safeguarding Adults Board and to view this Strategic Plan go to www.hampshiresab.org.uk

The Hampshire Safeguarding Adults Board will achieve its vision through the working out of the following strategic objectives:

No.	Priority	Action Required	Who	How	Success Measure	Target Date
1	Clear and policy framework - robust policies and procedures are in place to enable staff in all agencies work to an appropriate policy context.	Update multi-agency safeguarding policy and procedures ensuring these are consistent with Care Act 2014 requirements.	HSAB Manager and multi agency Task and Finish Group	Co-ordination via a small pan Hampshire and IOW editorial group and liaison with the other LSABs via the inter-authority management group.	Staff across all agencies can access up to date safeguarding policy and procedures and practice is consistent with the Care Act and the principles of MSP.	April 2015 (Report to HSAB 10 th June 2015)
		Develop financial abuse practice guidance.	HCC Safeguarding Unit in conjunction with Trading Standards and the Police.	Production and publication of practice guidance. Publication on the HSAB website and partner agency intranet sites.	People who are (or are at risk of) experiencing financial abuse receive appropriate and timely support.	October 2015 (Report to HSAB 16 th Dec 2015)
		Develop human trafficking and modern slavery multi-agency memorandum of understanding and practice guidance	Police and multi agency children and adult safeguarding leads	Establish a small multi agency steering group to develop the MOU and to produce practice guidance.	People who have been trafficked or who are subject to slavery are safeguarded and receive appropriate support	July 2015 (Report to HSAB 23 rd Sept 2015)
		Develop safeguarding toolkits for the wider workforce.	Communication Subgroup and HCC project officer	Production and publication of practice guidance. Publication on the HSAB website and partner agency intranet sites.	All staff regardless of role, understand that safeguarding is also <u>their</u> business and are able to act upon concerns appropriately.	August 2015 (Report to HSAB 23 rd Sept 2015)

No.	Priority	Action Required	Who	How	Success Measure	Target Date
2	Prevention and early intervention – acting before harm occurs and robust shared risk management approaches	Develop a HSAB prevention and early intervention strategy to include promoting initiatives to address social isolation.	Stakeholder Subgroup jointly with the Communication Subgroup	Task and Finish Group to draft a strategy (to be ratified by HSAB) in consultation with the stakeholders. Promoting initiatives to address social isolation - friendship circles, peer support groups.	People at risk are identified at an early stage and offered appropriate advice and support before a crisis develops.	August 2015 (Report to HSAB 23 rd Sept 2015)
		Develop a multi-agency risk management process	HSAB Manager and multi agency Task and Finish Group	Small multi-disciplinary working group to develop and publish a multi agency process(ratified by HSAB and partner agencies)	People at risk are identified at an early stage and offered appropriate advice and support and support before a crisis develops.	April 2015 (Report to HSAB 10 th June 2015)
		On-going fire safety and fire death prevention work	Hampshire Fire and Rescue Service in conjunction with partners	Pan Hampshire and IOW Fire Safety Working Group led by HFRS	Reduction in fire deaths involving people with needs of care and support.	On-going (Update to HSAB 28 th March and 16 th Dec 2015)
		Safeguarding is included in current and new processes being developed to reduce ASB and disability hate crime.	Hampshire Community Safety Network (+ Caroline Ryan)	Adult safeguarding is added to relevant strategies and plans linked to community safety.	Reduction in the number of anti-social behaviour and hate crime referrals involving vulnerable people.	April 2015 (Report to HSAB 10 th June 2015)

No.	Priority	Action required	Who	How	Success Measure	
3	Wide awareness of abuse, its impact and engagement of the local community in the adult safeguarding agenda	Implementation of the HSAB Communication Plan	Communication Subgroup in conjunction with Jane Vidler	HSAB website	Publication of a programme of activities	February 2015 (Report to HSAB 18 th March 2015)
		Development of a Schools Awareness Programme	Communication Subgroup in conjunction with schools education team and HCC project officer	Production of an awareness and training resource for use in schools.	The awareness and understanding of children and young regarding adult abuse is raised addressing the inter-generational effects of elder abuse	August 2015 (Report to HSAB 23 rd Sept 2015)
		Develop community awareness and engagement in adult safeguarding	Communication Subgroup jointly with the Stakeholder Subgroup	Stakeholder events involving the public, service users, grass roots organisations, etc.	Increased awareness of safeguarding adults and the issue included in the terms of reference of local groups and grass roots organisations.	On-going 2014-2016 (Update to HSAB 28 th March and 16 th Dec 2015)
		Raising awareness of disability hate crime and its impact	Pan Hampshire and IOW Safeguarding Communication Network, Police and Community Safety	Media campaigns and production of publicity material	A raised awareness among people with disabilities of hate crime and how to report concerns.	On-going 2014-2016 (Update to HSAB 10 th June and 23 rd Dec 2015)

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4	Service user involvement - Safeguarding services improved and shaped by the views of service users, carers and other stakeholders	Development of a Stakeholder Subgroup	Stakeholder Subgroup	Participation of service users at HSAB meetings Involvement in the strategic development of safeguarding	Increased numbers of service users involved in safeguarding adults work. People at risk have a voice and are able to influence change	January 2015 (Report to HSAB 18 th March 2015)
		Use of "expert partners" or "experts by experience"	Stakeholder Subgroup	Set up expert panel	As above	August 2015 (Report to HSAB 23 rd Sept 2015)
		Service user involvement in the safeguarding process	HSAB Manager and multi agency Task and Finish Group	Add standards re involving service users in the safeguarding process to the local Multi-Agency Safeguarding Policy. Publication of local practice guidance around 'Making Safeguarding Personal.	Service users feel involved in their safeguarding process and they achieve the outcomes <u>they</u> want	April 2015 (Report to HSAB 10 th June 2015)
		Gaining feedback from users of safeguarding services	HCC Safeguarding Unit and partners	Development of a user feedback form and process and implementation of a pilot project Implementation of Making Safeguarding Personal	Safeguarding services improved and shaped by the views of service users, carers and other stakeholders	April 2016

No.	Priority	Action required	Who	How	Success Measure	
5	Quality Assurance and governance	Implementation of the integrated quality assurance framework	Quality Assurance Subgroup	Management reports to board and annual report	Local agencies are held to account for their safeguarding work	On-going (Quarterly reports to HSAB)
		Implementation of the Integrated Scorecard and Self Audit Tool	Quality Assurance Subgroup	Management reports to board	Outcomes of audits and monitoring inform policy and service development and lead to improvements	On-going (Quarterly reports to HSAB)
		Publication and implementation of a 2014/16 audit programme	Quality Assurance Subgroup	Collaborative and single agency audits are undertaken. Management reports to board and Annual Report	Outcomes of audits and monitoring inform policy and service development and lead to improvements	January 2015 (Quarterly reports to HSAB)
		Use of the 6 safeguarding government principles for benchmarking	Quality Assurance Subgroup	Collaborative and single agency audits are undertaken. Management reports to board and annual report	Outcomes of audits and monitoring inform policy and service development and lead to improvements	On-going (Quarterly reports to HSAB)

No.	Priority	Action required	Who	How	Success Measure	Target Date
6	Learning from experience	Learning from Experience Database is maintained	HSAB manager	The database's search functionality will be improved	Mechanisms are in place to promote learning from serious cases and promote evidence based practice.	On-going (Quarterly reports to HSAB)
		Programme of activities to ensure lessons from serious cases are learned and applied in practice	Workforce Development Subgroup	Publication of an annual programme of events	Mechanisms are in place to promote learning from serious cases and promote evidence based practice	On-going and as required (Quarterly reports to HSAB and summary included in Annual Report)
		Hold learning and reflective practice workshops	Workforce Development Subgroup and partner agency Learning and Development Teams	Single agency and multi agency workshops are held as required on specific and a sample of cases	Mechanisms are in place to promote learning from serious cases and promote evidence based practice	On-going and as required (Quarterly reports to HSAB and summary included in Annual Report)
		Pan Hampshire and IOW Annual Learning Conference	Learning and Review Subgroup	Annual conference and presentation of an annual learning report	Mechanisms are in place to promote learning from serious cases and promote evidence based practice	May 2015 (Report to HSAB 10 th June 2015)

No.	Priority	Action required	Who	How	Success Measure	Target Date
7	Skilled, competent workforce	Develop a pan Hampshire and IOW safeguarding learning and development strategy	Workforce Development Subgroup	Publication of multi agency safeguarding learning and development strategy	Staff respond appropriately to adults at risk and practice is safe reflecting the highest professional standards	March 2015 <i>(Report to HSAB 18th March 2015)</i>
		Develop a pan Hampshire and IOW learning and development programme	Workforce Development Subgroup	Publication of multi agency safeguarding learning and development programme in which expertise and resources are shared	Staff respond appropriately to adults at risk and practice is safe reflecting the highest professional standards	September 2015 <i>(Report to HSAB 23rd Sept 2015)</i>
		Ensure practitioners are able to access up to date policy and practice guidance	HSAB Manager	Regular updating of the professionals area on the HSAB Website. Regular publication of the HSAB Safeguarding Policy and Practice Bulletin	Staff respond appropriately to adults at risk and practice is safe reflecting the highest professional standards	On-going and as required
		Development of a safeguarding practitioner network	HSAB Manager and Workforce Development Subgroup	Set up a Task and Finish Group involving the LSAB and workforce leads. Promote use of Safeguarding Knowledge Hub	Staff respond appropriately to adults at risk and practice is safe reflecting the highest professional standards	April 2016 <i>(Quarterly reports to HSAB)</i>