

**HAMPSHIRE COUNTY COUNCIL****Decision Report**

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|---------------------------|---|
| <b>Decision Maker</b>     | Cabinet   |
| <b>Date of Decision</b>   | 24 May 2010                                       |
| <b>Decision Title</b>     | Changes in Responsibility for Executive Functions |
| <b>Decision Reference</b> | 1582  |
| <b>Report From:</b>       | Chief Executive                                   |

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## **1. Executive Summary**

- 1.1 This report sets out some changes in responsibility for executive functions. The Council's Constitution requires these to be reported to Cabinet and full Council.

## **2. Executive Member for Communities**

- 2.1 Responsibility for Executive functions (portfolios) is set out in Part 2 Chapter 1 Paragraph 3 of the Council's Constitution. Part 3:C of the Constitution (Executive Procedures) provides, at Paragraph 1.2, that the allocation of these responsibilities may be varied by the Leader at his or her complete discretion, to aid the more effective discharge of Executive business. Any changes are to be effected by the Chief Executive and reported to the next appropriate meeting of the Cabinet and then Council.

## **3. Changes in Allocation**

- 3.1 In the exercise of the power referred to above, the Leader has made certain changes to the allocation of executive responsibilities. These are incorporated in a revised version of Part 2 Chapter 1 Paragraph 3 of the Council's Constitution, attached as an appendix. These changes are to be reported to Council in July.
- 3.2 The revisions include the creation of a new executive portfolio for the Executive Member for Communities. This arises from the decision of Cabinet at its meeting on 29<sup>th</sup> March 2010 to introduce a framework for executive approval of expenditure from the HATs Community Budget. The

portfolio includes authority to approve expenditure on projects up to £25,000 per project per HAT, subject to not exceeding the approved limit for the respective HATs. The portfolio of the Executive Member for Policy and Resources is amended to include the approval of expenditure for projects over the £25,000 limit, subject to not exceeding the approved limit for the respective HATs.

- 3.3 There is a consequential minor change to the title of the Executive Member for Culture and Communities to “Executive Member for Culture and Recreation”. This is to avoid any confusion in relation to the newly created executive portfolio.

**4. Recommendation**

- 4.1 That the changes in Executive functions are noted and reported to Council in July.

**CORPORATE OR LEGAL INFORMATION:**

| <b>LINKS TO THE CORPORATE STRATEGY</b>   |  |                          | Yes                      | No                       |
|--|--|--------------------------|--------------------------|--------------------------|
| <b>Hampshire safer and more secure for all</b>   |  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Corporate Business plan link no (if appropriate)   | <input style="width: 100px; height: 20px;" type="text"/> |                          |                          |                          |
| <b>Maximising well-being</b>   |  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Corporate Business plan link no (if appropriate)   | <input style="width: 100px; height: 20px;" type="text"/> |                          |                          |                          |
| <b>Enhancing our quality of place</b>  |  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Corporate Business plan link no (if appropriate)   | <input style="width: 100px; height: 20px;" type="text"/> |                          |                          |                          |
| <b>OR</b>  |  |                          |                          |                          |
| <b>This proposal does not link to the Corporate Strategy but requires a decision that the Council's governance and decision making arrangements remain effective</b> |  |                          |                          |                          |

| <b>Section 100 D - Local Government Act 1972 - background documents</b>   |                 |
|---|-----------------|
| <p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p> |                 |
| <u>Document</u>   | <u>Location</u> |
| None  |                 |

**IMPACT ASSESSMENTS:**

**1. Equalities Impact Assessment:**

No significant impact

**2. Impact on Crime and Disorder:**

No significant impact

**3. Climate Change:**

**a) How does what is being proposed impact on our carbon footprint / energy consumption?**

**b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?**

No significant impact

**Amendments to Constitution**  
**Part 2 Chapter 1.3: Responsibility for Executive functions**

| <b>Responsible person</b>                                   | <b>Functions</b>  |
|---|---|
| <p>Leader and Executive Member for Policy and Resources</p> | <p>Chairing and managing the Executive and its work.</p> <p>Overall strategy, policy and co-ordination ‘across the board’, and the direction and utilisation of resources.</p> <p>Primary departmental links – Chief Executive’s, Finance, Property, Business and Regulatory, Human Resources.</p> <p>Service area responsibilities – services within the four departmental remit areas; except where any area has been specifically allocated within the remit of another Executive Member.</p> <p>Functional areas – policy framework; strategic overview; overall performance; budget strategy; and personnel policies, including strategy for pay and remuneration, asset management, and IT services.</p> <p>Approval of recommendations for expenditure from the HATs Community Budget on projects exceeding a limit of £25,000 per project per HAT, subject to not exceeding the approved limit for the respective HATs.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with the minority parties.</p> |
| <p>Executive Member for Communities</p>                     | <p>Approval of recommendations for expenditure from the HATs Community Budget on projects up to but not exceeding £25,000 per project per HAT, subject to not exceeding the approved limits for the respective HATs.</p> <p>Primary departmental link – Culture, Communities and Rural Affairs</p> <p>Service area responsibilities – services within the departmental remit areas relevant to HATs and Communities.</p> <p>Coordinating the work of HATs, individually and corporately, and reporting to the Executive Member P&amp;R on progress by way of informal and formal reports and an annual report.</p>  |

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|--|---|
|  | <p>Liaison with the 11 District Local Strategic Partnerships (LSPs) and reporting on these to Executive Member P&amp;R. Agreeing 2010/11 funding allocations to LSPs.</p> <p>Developing and approving a community engagement strategy and coordinating the contributions from relevant service strategies.</p>  |
| Executive Member for Culture and Recreation. | <p>Overall strategy and policy for libraries, museums, archives, arts, rights of way, outdoor activities, learning and leisure</p> <p>Primary departmental links – Culture, Communities and Rural Affairs</p> <p>Service area responsibilities – Culture and Recreation</p> <p>Functional areas – libraries, museums, archives and records, countryside and rights of way, sport and culture community support, recreation and all ancillary activities</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with the minority parties.</p> |