

Hampshire Pension Fund

Appendix 1

28 February 2014

Internal Audit progress report 2013/14

Report of the Chief Internal Auditor

1. Opinion definitions

Opinion	Framework of governance, risk management and management control
Substantial assurance	A sound framework of internal control is in place and is operating effectively. No risks to the achievement of system objectives have been identified.
Adequate assurance	Basically a sound framework of internal control with opportunities to improve controls and / or compliance with the control framework. No significant risks to the achievement of system objectives have been identified.
Limited assurance	Significant weakness identified in the framework of internal control and / or compliance with the control framework which could place the achievement of system objectives at risk.
No assurance	Fundamental weakness identified in the framework of internal control or the framework is ineffective or absent with significant risks.

2. Status of 'live' reports

Audit title	Report date	Audit Sponsor	Audit Assessment		Management Actions (of which are 'high' priority)			
			Original	Current	Reported	Cleared	Pending	Overdue
Pensions payroll and benefits calculations (12/13)	10 July 2013	Director of Corporate Resources	Substantial	Substantial	3 (0)	3(0)	-	-

3. Executive summaries of new reports published where critical weaknesses or unacceptable levels of risk were identified

3.1 None of the reports issued in the period under review have identified critical weaknesses.

4. Internal audit performance

4.1 The 2013/14 internal audit plan was prepared in line with the internal audit strategy. As at 31 January 2014, we have delivered 78% of the total plan.

5. Rolling work programme

Audit title	Audit Sponsor	Audit Progress					
		Audit scoping started	Audit Outline issued / Qtr planned	Fieldwork commenced	Fieldwork complete	Draft report issued	Final report issued
2012/13 audit plan							
Pensions payroll and benefit calculations (inc Axise payroll) - stages one - three	Director of Corporate Resources	✓	✓	✓	✓	✓	10 July 2013
2013/14 audit plan							
Pension Transfers (including Notionals)	Director of Corporate Resources	✓	✓	✓	✓	✓	
Accounting for pension receipts	Director of Corporate Resources	✓	✓	✓	✓	✓	14 Jan 2014
Pensions payroll and benefit calculations	Director of Corporate Resources	✓	✓	✓	✓		
Member Deaths	Director of Corporate Resources	✓					