

HAMPSHIRE COUNTY COUNCIL

Officer Decision Record

Decision Maker:	Nicola Horsey, Assistant Director Community and Regulatory Services
Date:	19 February 2017
Title:	Temporary Library closures to facilitate the installation of new mobile shelving units as part of the Book Fund reinvestment programme
Reference:	8135

Tel: Nicola Horsey

Email: nicola.horsey@hants.gov.uk

1. The decision:

1.1 To temporarily close:

- Bordon Library on Monday 6th and Tuesday 7th March
- Romsey Library on Thursday 9th March [n.b. regular closed day of Wednesday to also form part of the programme]
- Chineham Library on Friday 10th, Saturday 11th and Tuesday 14th March [n.b. regular closed day of Monday to also form part of the programme]
- Hayling Island Library on Wednesday 15th and Friday 17th March [n.b. regular closed day of Thursday to also form part of the programme]
- Totton Library on Tuesday 21st March and Thursday 22nd March [n.b. regular closed day of Wednesday to also form part of the programme]

1.2 To facilitate the installation of new mobile shelving units which will require the removal and re-shelving of all book stock over this time.

1.3 This supports the Library Service Strategy:

<http://documents.hants.gov.uk/libraries/LibraryServiceTransformationStrategyto2020ApprovedVersion.pdf>

2. Reason(s) for the decision:

- 2.1. To demonstrate the commitment made in the Library Strategy to 2020 to invest money from the Book Fund reduction to improve the aesthetic of the library and make it a more modern, welcoming and relevant public space.
- 2.2. Mobile shelving with increase the flexibility of the Library spaces to allow an increased range of activity to be accommodated including income streams such as out-of-hours lettings, learning and events.

3. Other options considered and rejected:

- 3.1. To leave the libraries without wheeled shelving which would make it less appealing and relevant to customers and reduce potential for income generation.
- 3.2. Safe completion of works while remaining open to the public is not possible.

4. Conflicts of interest:

- 4.1. None

5. Dispensation granted by the Head of Paid Service:

- 5.1 None

6. Supporting information:

- Where possible existing scheduled closed times and planned closures for staff briefings has been incorporated into works.
- No fines will be charged on items due back during this time and customers will be directed to other nearby libraries and to the e-books and e-resources via the library website.
- Functions such as renewals and reservations will still be available through self-service on the website and via HantsDirect.

Approved by:

Date:

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20 February 2017

Nicola Horsey
Assistant Director Community and Regulatory Services
(on behalf of the Director of Culture, Communities and
Business Services)