

**At a meeting of the HAMPSHIRE FIRE AND RESCUE AUTHORITY STANDARDS
AND GOVERNANCE COMMITTEE held at Hampshire Fire
and Rescue Service Headquarters, Eastleigh
on 7 December 2016**

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recording for broadcasting purposes.

PRESENT:

Councillors:

p	Graham Burgess	p	Robin McIntosh (Chairman)
p	Chris Carter	p	Sharon Mintoff
p	David Fuller	p	Mark Staplehurst
p	David Harrison	p	Matthew Winnington
a	Geoff Hockley (Vice Chairman)		

159 APOLOGIES

Apologies were received from Councillor Hockley.

160 DISCLOSURES OF INTEREST

Members were mindful of their duty to disclose at the meeting any disclosable pecuniary interest they had in any matter on the agenda for the meeting, where that interest was not already entered in the Authority's register of interests, and their ability to disclose any other personal interests in any such matter that they might have wished to disclose.

There were no declarations of interest received for the meeting.

161 MINUTES AND MATTERS ARISING

It was noted on Page 10 that in Minute 156, the reference should be to Item 10, rather than Item 8. It was confirmed that the Health and Safety report discussed in Minute 157 was not yet live. The Minutes from the meeting on the 15 September 2016 were then agreed to be correct and signed by the Chairman.

162 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements for this meeting.

163 DEPUTATIONS

There were no deputations received for the meeting.

164 ANNUAL REPORT OF PENSIONS BOARD

The Committee received a report from the Head of Finance, (Item 6 in the Minute Book) which summarised the progress of the Pensions Board for 2015/16. It was explained that the Board was formed to focus on employer pensions and that temporary promotions had been a major focus over the past eighteen months. It was agreed that a pensions overview would be provided after the next Committee meeting.

It was acknowledged that a lot of work had been put in by officers on the temporary promotions project, and Committee thanked them for their input over the past few months.

RESOLVED:

The contents of the report were received and acknowledges, in particular the implications for resources arising from pension activity set out in paragraph 9.25.

165 STRATEGIC RISK REGISTER

The Committee received a report from the Chief Officer (Item 7 in the Minute Book), which was the annual presentation of the Strategic Risk Register.

The officer summarised the report, which focused on three main areas from the appendix: Entries, 22, 23 and 24; which were to remain on the Strategic Risk Register.

It was confirmed that it was important for people to be supported during changes at the organisation and all procedures would be looked at going forward.

RESOLVED:

The Committee

a) Noted the current status of the existing Strategic Risk Register entries and agree that the following entries remain on the Strategic Risk Register:

ai) Entry number 22 – Due to a reliance on, or an association with, a third party, our ability to directly manage and control aspects of our business could diminish.

aii) Entry number 23 – Decrease in Organisational Performance

aiii) Entry number 24 – Failure to identify and capitalise on opportunities for investment (internally and externally).

b) Note that all risks that have been placed on the green list continue to be monitored by Service Management Team (SMT).

166 INTERNAL AUDIT ACTIVITY

The Committee received a report from the Chief Internal Auditor and Chief Officer (Item 8 in the Minute Book) regarding progress with Internal Audit.

Details and progress on the plan was detailed, and Appendix B in the pack looked at new additions along with safeguarding recommendations that had been actioned.

RESOLVED:

a) The Committee considered the reports of the Chief Internal Auditor and the Chief Officer set out in Appendices A and B respectively, together with the specific recommendations contained within each report:

ai) Committee noted the progress of internal audit work for the period ending 31 October 2016.

aii) Committee noted the report and the progress made towards the implementation of the internal audit management actions detailed in Appendix 1.

167 ANNUAL AUDIT LETTER FOR THE YEAR ENDED 31 MARCH

The Committee received a report from the Chief Officer (Item 9 in the Minute Book).

Staff were congratulated on their hard work following the issue of the unqualified audit report for both the financial statements and the value for money conclusion.

RESOLVED

The Committee received the External Auditor's Annual Audit Letter for 2015/16.

168 INDEPENDENT PERSON TO HAMPSHIRE FIRE AND RESCUE AUTHORITY

The Committee received a report from the Clerk (Item 10 in the Minute Book).

A report had previously come to Committee and it was agreed that research would be done regarding a shared Independent Person. Exploratory discussions were now being carried out with Winchester City Council looking at a joint selection panel being set up following a single shared advert.

Going forward, it was felt that it would be more effective to appoint three people at £100 per annum rather than one person at £500 per annum, so there was more flexibility across authorities as well as a small cost saving. Sharing

the role would also mean the Independent Person could get more involved in different issues.

RESOLVED

a) The Committee acknowledge progress made in pursuing shared recruitment for Independent Person(s) and support the direction of travel set out in this report.

b) The Committee agreed to an indicative allowance Independent Person(s) appointed as a result of shared recruitment of £100 per person, per annum, to be recommended to the Full Authority at the time of appointment in June 2017.