

HAMPSHIRE COUNTY COUNCIL**Decision Report**

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	6 December 2016
Title:	Grant Funding for Culture and Community Organisations in Hampshire 2017/2018
Reference:	7924
Report from:	Director of Culture, Communities and Business Services

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1. Executive Summary:

- 1.1 This report sets out the detail of the applications that have been submitted by cultural, recreation and community organisations across Hampshire for major grants in 2017/18. As a general principle, it is recommended that a reduction of 2% on awards made in 2016/17 be applied.
- 1.2 The report notes funding to the Lymington Museums Trust (trading as St Barbe Museum and Art Gallery) of £21,660 via the Hampshire Cultural Trust towards staff salaries.
- 1.3 The report also sets out financial information on the draft budget for revenue grant funding in 2017/18.

2. Background:

- 2.1. Culture, Communities and Business Services offers two funding streams that offer revenue grant support to strategic cultural, recreational and community based organisations based in Hampshire. These are:

- 1) Culture and Recreation Investment Fund

This provides investment in the major strategic cultural and recreational organisations in Hampshire. Decisions are only made once a year for applications to this grant stream.

- 2) Community Investment Fund

This provides support for not-for-profit community based organisations with local governance arrangements in Hampshire.

Decisions are also only made once a year for applications to this grant stream.

2.2. Full details of these two grants streams are set out in Appendix 1.

3. Grants for 2017/18:

3.1 Applications have been received from 25 organisations for grants from the Culture and Recreation Investment Fund and the Community Investment Fund. Details of eligible applications are summarised in Appendices 2 and 3.

3.2 Lymington Museums Trust (trading as St Barbe Museum and Art Gallery) will also receive funding of £21,660 via the Hampshire Cultural Trust towards staff salaries.

4. Ineligible Applications to Culture and Recreation Investment Fund

4.1 Four applications were received which were clearly ineligible. These were rejected by Officers in discussion with the Executive Member and are summarised below:

- i) Buckskin and Worting Community Association (Basingstoke & Deane / Basingstoke North West) applied for £19,300 to support a community arts project. As a project application it did not meet the fund criteria. Officers have signposted the organisation to more appropriate funding.
- ii) Hampshire Art and Craft CIC (Test Valley / Romsey Town) applied for £4,000 to support a community arts and wellbeing project. As a project application it did not meet the fund criteria. Officers have signposted the organisation to more appropriate funding.
- iii) Kala the Arts (Basingstoke & Deane / Basingstoke North West) applied for £4,300 to support a community arts and volunteering project. As a project application it did not meet the fund criteria. Officers have signposted the organisation to more appropriate funding.
- iv) The Petersfield Society (East Hampshire / Petersfield Butser) applied for £200 to support the creation of a historical record. As a project application it did not meet the fund criteria. Officers have signposted the organisation to more appropriate funding.

5. Summary of Grants Recommended for Approval 2017/18:

5.1		£
	Culture and Recreation Investment Fund	616,440
	Community Investment Fund	60,240

	Total	£676,680

6. Financial Information 2017/18:

- 6.1. At his decision day on 3 December 2015, as part of a wider review of revenue grant funding, the Executive Member for Culture, Recreation and Countryside agreed the recommendations of the Culture and Communities Select Committee which included savings on Investment Fund awards by reducing the grants awarded to some organisations. As a result, it is not necessary at this time to make significant cuts to Culture and Recreation Investment Fund and Community Investment Fund awards to achieve the necessary savings for 2017/18. However, it is recommended that as a general principal a 2% reduction on awards made in 2016/17 be applied on awards for 2017/18, reflecting the ongoing need for organisations to reduce dependence on Council grant funding.
- 6.2. The MOMC - Leigh Park Crafts Initiative Trust Limited (*trading as Making Space*) has operated through a Management Agreement, currently in its final year, funded through the Arts and Museums budget. Moving forward, the organisation will apply for funding through the Culture and Recreation Investment Fund and a standalone lease will be negotiated and created for the continued use of the building, which was built by the County Council under a 125 year ground lease from Havant Borough Council that commenced in 2005. Under the original Management Agreement, the County Council retained responsibility for maintenance and repairs to the main structural elements of the building, buildings insurance and drawing up tenancy agreements for the leases of the studios that are occupied by makers. It is proposed that similar arrangements will be included in the new lease negotiations, with the County Council continuing to provide some support. However, Making Space will be asked to make a contribution to the costs incurred by the County Council by way of a service charge arrangement in the new lease.
- 6.3. The total budget for the 2017/18 grants is £977,000, including the £34,000 contribution from the Arts and Museums budget as detailed in 6.2. If all the applications in this report are approved, there will be £300,320 remaining for smaller grant schemes. These are indicative figures subject to the County Council approving the overall budget in February 2017.

- 6.4. It is recommended that £150,000 of this remaining funding be ring-fenced for the Culture and Community Activity Grants scheme for 2017/18 and the remaining £150,320 be transferred to the Community Buildings Capital Fund scheme.

7. Other Key Issues:

- 7.1. All the organisations regularly funded via the Culture and Recreation Investment Fund and Community Investment Fund have to complete an End of Grant Evaluation form for 2015/16 and an Interim Monitoring Form for 2016/17. To date two of the 16 organisations funded in 2015/16 and 2016/17 have not done this. They are:
- Lymington Museums Trust (trading as St Barbe Museum and Art Gallery)
 - Pilands Wood Community Association
- 7.2. These organisations have already received three reminders to supply the missing information and, if it is not forthcoming, it is recommended that a decision for a grant for 2017/18 is deferred.
- 7.3. Legal Implications: The Council has wide powers under section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

8. Recommendation:

- 7.1 That the Executive Member for Culture, Recreation and Countryside:
- i) Approves grants from the Culture and Recreation Investment Fund totalling £616,440, as set out in Appendix 2. These are subject to receiving the relevant evaluation and monitoring forms from Lymington Museums Trust.
 - ii) Approves grants from the Community Investment Fund totalling £60,240, as set out in Appendix 3. These are subject to receiving the relevant evaluation and monitoring forms from Pilands Wood Community Association.
 - iii) Approves the transfer of £150,320 to the Community Buildings Capital Fund 2017/18.

**CORPORATE OR LEGAL INFORMATION:
Links to the Corporate Strategy**

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Other significant links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>		<u>Date</u>

Section 100 D – Local Government Act 1972 – background documents

The following documents discuss fact or matters on which their report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB@ the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENT

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

2. Impact on Crime and Disorder:

2.1 Not applicable.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption? Not applicable.
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Not applicable.

Hampshire County Council Grant Guidance Notes for Culture and Recreation Investment Fund

Purpose

The Culture and Recreation Investment Fund provides support for a programme of investment in the strategic cultural and recreational infrastructure within Hampshire. Applicants must support the priorities and outcomes of Hampshire County Council's Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'

1. Health and Wellbeing: Improving health and wellbeing for all, including mental health and wellbeing.
2. Economy: Promoting economic prosperity and protecting the environment.
3. Communities: working with communities to enhance local services.
4. Efficiency: Delivering high quality, cost-effective public services.

When to apply

The Culture and Recreation Investment Fund is an annual programme and has one round per year. Funding is granted on an annual basis only, so organisations must apply every year. The fund is open to applications between 8 August 2016 and 16 September 2016.

What is funded

A grant can be awarded to eligible cultural and/or recreational/sports organisations to contribute towards service/programme costs and/or core running costs, including salaries. Applications should specify what funding would support. Applications should also specify any investment/improvements to improve efficiency.

What isn't funded

- Services and organisations that do not meet the Fund's criteria
- Individuals
- Organisations already in receipt of funding from other Hampshire County Council departments for the majority of their core costs and/or service/project activity delivery
- Sports organisations that do not have a Countywide engagement/participation reach
- Services provided solely within the unitary authority areas of Portsmouth City Council and/or Southampton City Council
- Capital projects or capital grants for equipment (building work, extensions, materials/resources, play/sports equipment, uniforms, etc.)
- Parish/town councils
- Schools and uniformed organisations

Grant criteria and eligibility

The grants programme is open to organisations, partnerships and consortiums delivering cultural and recreational services in Hampshire, which must meet the following eligibility criteria.

- The services/programmes of the cultural and/or recreational organisation benefit Hampshire residents and visitors and clearly deliver against the priorities above.
- Cultural and/or recreational organisations must be properly constituted with clear and effective management and governance structures.
- Consortiums of properly constituted cultural and/or recreational organisations must have clear terms of reference or partnership agreements, as appropriate.
- Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant.

- As a minimum standard we would expect your organisation to meet the minimum legal requirements along with policies and procedures to cover your organisation's services/programmes. Generally we would expect organisations to have £10m cover for public liability and employers' liability insurance.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

All successful applicants will be required to provide appropriate reporting and/or monitoring for their services/programmes, including completion of interim and end of grant monitoring and evaluation forms.

Successful applicants awarded £30,000 or over will be expected to agree to a Nominated Councillor joining their Board as an Observer or Trustee.

Grant Criteria

All eligible applications will be assessed against the grant criteria. These criteria are relevant to cultural/recreational organisations and directly link to the 'Shaping Hampshire: modern, public services for the future' Strategic Plan 2014 -2017 priorities.

Organisations do not need to meet all of these priorities, but must clearly demonstrate within their application that they are able to deliver against some of these

- Organisations providing flagship cultural and recreational experiences of national or regional standing. The programmes of work delivered are of high quality, innovative and appropriately aspirational.
- Organisations that support the development of Hampshire's home grown talent.
- Organisations that can demonstrate actively increasing the numbers of local people accessing inspiring experiences and participating in cultural and/or recreational activity, particularly young people, hard to reach and older people.
- Organisations enabling and/or supporting other organisations to provide cultural and recreational services.
- Organisations working towards optimising their economic, social and environmental sustainability.

Hampshire County Council Grant Guidance Notes for Community Investment Fund

Purpose

The Community Investment Fund supports community based organisations delivering services/projects/activities which support the priorities and outcomes of Hampshire County Council's Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'.

Those most relevant to this scheme are:

1. Health and wellbeing: Improving health and wellbeing for all, including mental health and wellbeing.
2. Communities: working with communities to enhance local services

Priority is given to organisations serving communities with high levels of multiple deprivation. This is taken into consideration when calculating the value of any award.

Where an application is assessed to be eligible for an award, but the value of that award is calculated to be less than £3,000 the organisation will be signposted to apply for support through the Culture and Community Activity Grants scheme instead. This is to ensure the required levels of monitoring and reporting are proportionate to the value of award.

When to apply

The Community Investment Fund is an annual programme and has one round per year. Funding is granted on an annual basis only, so organisations must apply every year. The fund is open to applications between 8 August 2016 and 16 September 2016.

What is funded

A grant can be awarded to eligible organisations to contribute towards service costs and/or core costs including salaries. Applications should specify what funding would support. Applications should also specify any investment/developments to improve efficiency.

What isn't funded

- Organisations that do not meet the Fund's criteria
- Individuals
- Profit making organisations
- Organisations already in receipt of funding from other Hampshire County Council departments for core costs and/or core service/programme delivery.
- Organisations providing services and/or projects solely within the unitary authority areas of Portsmouth City Council and Southampton City Council.
- Organisations whose main priority is of an individual focus or single use i.e. young people, older people, health, arts, sports/recreation.
- Parish/Town Councils
- Other local authorities
- Uniformed organisations such as Scouts, Girl Guides, cadets etc
- Schools
- Capital projects including building works and equipment

Grant criteria and eligibility

The Community Investment Fund is open to not for profit, community based organisations with local governance arrangements in Hampshire, which meet the following eligibility criteria;

- The services/programmes of the community based organisation clearly deliver against the priorities above.

- The services/programmes of the community based organisation benefit a local community/communities in Hampshire, improving health and wellbeing for all.
- The community-based organisation must be properly constituted with clear and effective local governance and management structures.
- Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.
- As a minimum standard we would expect your organisation to meet the minimum legal requirements along with policies and procedures to cover your organisation's services/programmes. Generally we would expect organisations to have £10m cover for public liability and employers liability insurance.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

All successful applicants will be required to provide appropriate reporting and/or monitoring for their organisation, services/programmes, including completion of interim and end of grant monitoring and evaluation forms.

Grant Criteria

All eligible applications will be assessed against the grant criteria. The criteria are relevant to community based organisations and directly link to the Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future' priorities.

Your organisation must:

- Provide services/programmes that improve your community's access to services in their area of benefit.
- Provide services/programmes that improve the life chances and health and wellbeing for all, particularly those who are vulnerable or disadvantaged.
- Work in partnership and be engaged with relevant neighbourhood/community partnerships, to support the delivery of a range of community services/programmes.
- Work towards optimising economic, social and environmental sustainability.
- Provide services/programmes that ensure the delivery and improvement of high quality services.
- Demonstrate a commitment to support and/or increase participation through volunteering.
- Actively engage and consult with your local community to identify needs.