

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Culture, Recreation and Countryside
<b>Date:</b>	6 December 2016
<b>Title:</b>	Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)
<b>Reference:</b>	7920
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact name:** Nicola Horsey  
Rosellen Lambert

**Tel:** 01962 845423                      **Email:** [nicola.horsey@hants.gov.uk](mailto:nicola.horsey@hants.gov.uk)  
01962 846022                              [rosellen.lambert@hants.gov.uk](mailto:rosellen.lambert@hants.gov.uk)

### 1. Executive Summary

- 1.1 The purpose of this report is to seek approval from the Executive Member for Culture, Recreation and Countryside for £1,500 of funding from the Community Buildings Capital Fund 2016/17.

### 2. Summary of grants:

- 2.1 Community Buildings Capital Fund 2016/17 applications

Organisation	District	£
Parish of St Matthew with St Paul, Winchester	Winchester	£1,500
<b>Total</b>		<b>£1,500</b>

### 3. Contextual Information

- 3.1 The County Council works in partnership with specific community organisations, particularly Community Associations and Village Hall Trusts which seek to enable local people to meet the recreational, educational, social, cultural and environmental needs of their local communities. These organisations give local people an opportunity to participate in local activities and encourage local initiatives by people of all ages.

- 3.2 Partnership funding from the Community Buildings Capital Fund enables the voluntary and community sector to maintain the quality of Hampshire's village halls and Community Association buildings. This finance enables improvements to be made to those buildings and can assist with the development of new facilities where appropriate. The provision of these buildings by the voluntary and community sector enable local communities to access the services and facilities they need. Details of the grant criteria are set out in Appendix 1.
- 3.3 The Parish of St Matthew with St Paul in Winchester has made an urgent application for 2016/17 funding towards replacement of a broken boiler and details are set out in Appendix 2.

#### 4. Budget Position

##### 4.1 2016/17

	£
Budget approval for 2016/17	125,000
Carry forward from 2015/16 (inc. returned funds)	32,565
Transfer from revenue grants 2016/17 (3 December 2015)	79,990
Transfer from revenue grants 2015/16 (18 April 2016)	60,000
Transfer from P&R Large Projects 2015/16 (22 April 2016)	225,500
Transfer from revenue grants 2016/17 (4 October 2016)	63,820
	<hr/> 586,875 <hr/>
Previously approved (18 April 2016)	14,500
Previously approved (11 July 2016)	218,220
Previously approved (4 October 2016)	113,780
Grants recommended for approval in this report	1,500
	<hr/> 348,000 <hr/>
Remaining balance available	<b>238,875</b>

**5. Other Considerations**

- 5.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

**6. Recommendations**

- 6.1 That the Executive Member for Culture, Recreation and Countryside:
- i) Approves grants for £1,500 from the Community Buildings Capital Fund 2016/17.

**CORPORATE OR LEGAL INFORMATION:****Links to the Corporate Strategy**

<b>Hampshire safer and more secure for all:</b>	no
Corporate Improvement plan link number (if appropriate):	
<b>Maximising well-being:</b>	yes
Corporate Improvement plan link number (if appropriate):	
<b>Enhancing our quality of place:</b>	yes
Corporate Improvement plan link number (if appropriate):	

**Other Significant Links**

<b>Links to previous Member decisions:</b>		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Grant Funding for Culture and Community Organisations in Hampshire 2016/17	7057	3 December 2015
Grant Funding for Culture and Community Organisations 2015/16 and 2016/17	7417	18 April 2016
Community Buildings Capital Fund 2016/17 (requests for £15,000 and under)	7431	18 April 2016
Community Buildings Capital Fund 2015/16 (requests for £25,000 and over)	7416	22 April 2016
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	7602	11 July 2016
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	7730	4 October 2016
<b>Direct links to specific legislation or Government Directives</b>		
<u>Title</u>	<u>Date</u>	

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

#### **1.2. Equalities Impact Assessment:**

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

### **2. Impact on Crime and Disorder:**

2.1 Not applicable.

### **3. Climate Change:**

a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

### Community Buildings Capital Fund

#### What is funded?

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

Hampshire County Council can fund up to a maximum of 50% of the total project costs not exceeding a maximum grant of £25,000.

The aim of this funding programme is to focus primarily on projects which provide improvements that reduce running costs. By way of example at one end of the scale, the installation of insulation, new windows and a modern central heating system could have a significant effect on heating costs as well as carbon footprint. At the other end of the scale would be the merging of two self-standing facilities into one. An example could be the building of an extension onto an existing centre to accommodate the needs of other local community groups which were previously housed in an old, inadequate building with very high maintenance and heating bills.

The programme is not designed to be over prescriptive and developed innovative ideas for projects are encouraged.

#### What isn't funded?

The following organisations are not funded under this scheme:


- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use i.e. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties
- Sports clubs
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects, grants are awarded for works to be carried out in the future.

Organisations will not normally be awarded more than one grant per financial year and previously funded projects must be completed before a new application is made. If an organisation requires an emergency request outside of the above dates please contact [CCBSgrants@hants.gov.uk](mailto:CCBSgrants@hants.gov.uk).

#### Grant criteria and eligibility

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, support the priorities and outcomes of Hampshire County Council's [Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#)  and improve the health and wellbeing for all, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

### **Grant criteria**

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of open access community programmes/activities from the community building for the benefit of the local community.
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate).
- The local community has been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained (or engaged in the process of) planning permission and/or listed buildings consent (if appropriate) to carry out the works.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

### **Feasibility studies**

In order to assist voluntary organisations apply for funds from other sources, Hampshire County Council may support the costs of feasibility studies. Applications will be considered for 50% of the cost of such studies up to a maximum of £500.

**Community Buildings Capital Fund 2016/17  
Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

**Project funding requests**

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Parish of St Matthew with St Paul, Winchester  (Winchester / Winchester Westgate)	New boiler, St Paul's Hall  (£3,072)	<p>The organisation seeks funding towards the emergency replacement of a broken boiler serving the St Paul's Church Hall. Community use of the hall includes dance classes for children five days per week, Pilates sessions, concerts and community events and activities and social use. It is also used five days a week by a community pre-school and at the weekend by church run youth groups. Lack of hot water for washing is a health and safety concern and lack of heating is a concern for activities for children and young people and for vulnerable people in particular.</p> <p>Due to the urgent nature of the work, a 'Without Prejudice' letter was issued and work has already taken place.</p> <p>The organisation has committed £1,572 of its own funds towards the project. Councillor Tod was consulted.</p> <p>Note 1: The organisation was not successful in an application to this fund earlier this year, as that application did not meet scheme criteria (decision day 4.10.2016).</p> <p>Note 2: It was awarded £1,000 County Councillor Grant 2015/16 towards repairs and modifications to the mediaeval church (decision 18/08/2015) and £1,480 Community Buildings Capital Fund 2014/15 towards new boiler at the Parish Rooms of St Matthew with St Paul (decision day 15/05/2014)</p> <p><b>It is recommended Parish of St Matthew with St Paul Winchester is awarded up to 50% of project costs to a maximum of £1,500</b></p>	£1,500	£1,500
<b>TOTAL</b>			<b>£1,500</b>	<b>£1,500</b>