

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	Policy & Resources Select Committee
Date of meeting:	22 November 2016
Report Title:	Work Programme
Reference:	7750
Report From:	Director of Transformation & Governance – Corporate Services

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1. Purpose of Report

1.1. To consider the Committee's forthcoming work programme.

CORPORATE OR LEGAL INFORMATION:

Links to the Corporate Strategy

<i>Hampshire safer and more secure for all:</i>	(No)
Corporate Improvement plan link number (if appropriate):	
<i>Maximising well-being:</i>	(Yes)
Corporate Improvement plan link number (if appropriate):	
<i>Enhancing our quality of place:</i>	(Yes)
Corporate Improvement plan link number (if appropriate):	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equalities Impact Assessment:

- 1.1. This is a forward plan of topics under consideration by the Select Committee, therefore this section is not applicable to this work report. The Committee will request appropriate impact assessments to be undertaken should this be relevant for any topic that the Committee is reviewing.

2. Impact on Crime and Disorder:

- 2.1. This is a forward plan of topics under consideration by the Select Committee, therefore this section is not applicable to this work report. The Committee will request appropriate impact assessments to be undertaken should this be relevant for any topic that the Committee is reviewing.

3. Climate Change:

- 3.1. How does what is being proposed impact on our carbon footprint / energy consumption?

This is a forward plan of topics under consideration by the Select Committee, therefore this section is not applicable to this work report. The Committee will consider climate change when approaching topics that impact upon our carbon footprint / energy consumption.

- 3.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

This is a forward plan of topics under consideration by the Select Committee, therefore this section is not applicable to this work report. The Committee will consider climate change when approaching topics that impact upon our carbon footprint / energy consumption.

WORK PROGRAMME – POLICY & RESOURCES SELECT COMMITTEE

Topic	Issue	Reason for inclusion	Status and Outcomes	22 Nov 2016	20 Jan 2017	22 June 2017	Autumn 2017
Overview/Pre-Scrutiny - <i>To maintain an overview of Policy and Resources issues, and to consider proposed scrutiny topics for inclusion in the work programme.</i>							
Pre-scrutiny	Revenue and Capital Budget	To pre scrutinise the budget proposals for the Policy & Resources portfolio, prior to approval by the Executive Member.	Budget considered annually in January. In March 2015 Cabinet considered an update on the transformation to 2017 programme, and agreed that in September 2015 the Select Committees would have an item on Consideration of Departmental Transformation to 2017 savings proposals and public consultation feedback. Cllr Thornber requested Nov 2015 for item on overall budget setting, considered Jan 2016.		✓		
Overview	Performance	To monitor how performance is managed corporately, and consider the performance information to support identification of areas to focus scrutiny.	‘Open for Business’ Plan considered October 2011, and full year performance against the plan considered July 2012. Members requested to consider the performance report annually. Last received July 2016, next update expected summer 2017.			✓	

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Overview	Priority setting and Performance Management	To comment on the Plan to follow on from 'Open For Business'.	Item received Oct 2013 on the 'Shaping Hampshire' strategic plan (runs to 2017). To receive an item in future on development of the next strategic plan.			✓?	
Overview	IT developments and issues	Monitoring contribution of IT to change programmes, major projects (e.g. rural broadband) and policy issues in relation to underpinning council services (e.g. disaster recovery plans)	Update has been considered annually. Last update received Jan 2016, next update due Jan 2017.		✓		
Overview	Digital Strategy	Maximising the use of technology identified as an area for development in the annual performance report	Briefing received November 2014. Update included within Jan 2016 IT update. Future update?		✓?		
Overview	Community Infrastructure Levy	To consider the potential impact on the County Council's ability to provide infrastructure of the agreement by District Council's of Community Infrastructure Levy policies.	Request from Cllr Wheale Jan 2016. Timing tbc (could pick up via ETE SC?)				

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Overview	Rural Strategy	Rural affairs became the remit of this committee as of November 2013	Strategy went to Cabinet in March 2014. Update could be provided to this committee – timing tbc				
Pre-scrutiny	Grants to Voluntary Sector Infrastructure Organisations	The approach to grant funding voluntary sector organisations has been reviewed.	HALC presentation received April 2016, rec to Exec Member P&R regarding refresh of partnership agreement and review of grant for 17/18				
Overview	Complaints Management	Referred to in annual performance report as an area for development	Identified summer 2014, timing tbc				
Overview	Integrated Business Centre (IBC)	Significant change programme	Item added following IT update heard Oct 2014. Timing to be determined, likely to be once IBC has been rolled out to Oxfordshire.(note IBC update to audit cttee Feb 2015)				

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Overview	Budget Monitoring	<p>(a) Final Accounts considered at summer meeting, to see how the budget was managed for the year compared to plan.</p> <p>(b) Medium Term Financial Strategy – considered when appropriate to provide longer term financial context.</p> <p>(c) Planning for the 2017/18 budget gap</p>	<p>(a) Last considered July 2016</p> <p>(b) MTFS last considered July 2016.</p> <p>(c) Item on ‘transformation to 2017/18’ heard October 2014 (identified through consideration of the MTFS in July 2014). Update received Sept 2015. Future update, timing tbc</p>		(c) ?	<p>✓ (a)</p> <p>(b) ✓ ?</p>	
Overview	Devolution	To consider the implications of the potential devolution deal for the Hampshire region.	Subject to announcement regarding the devolution deal. Timing tbc				

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Scrutiny Review - <i>to scrutinise, in-depth, priority areas agreed by the Committee</i>							
None at this time							
	Real-time Scrutiny - <i>to scrutinise light-touch items agreed by the Committee, through working groups or items at formal meetings.</i>						
Joint Working with Communities/ Locality Working Corporate Workstream	Improving provision of services in communities while making savings	To consider how public sector agencies can work better together to improve service delivery and manage demand by early intervention	Presentation received July 2013 on priority corporate policy areas. Item on joint working with communities received at April 2014 meeting. Update received July 2014. Last update received July 2015.				

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Consultation Policy	Whether improvements could be made to how the County Council engages with the public.	Members were aware of examples of consultations that had not been well received by the public, and wanted to review corporate guidance on consultations.	Briefing received to April 2012 meeting. Update received April 2013 on progress. (April 2013 request that future update include developments in use of social media as an engagement tool). Update received Oct 2013 – initiated working group – reported to July 2014 meeting and recommended to Cabinet. Cabinet agreed new policy Feb 2015. Review of implementation April 2016. To retain for future update, timing tbc				
Crime & Disorder	Duty to review, scrutinise, and report on the decisions made, and actions taken by 'responsible authorities' under the Crime and Disorder Act.	This duty passed from the Safe & Healthy People Select Committee to this committee in May 2014	Introductory item on crime and disorder received at Oct 2014 meeting. Update on crime & disorder work (domestic abuse focus) received at Nov 2015 meeting. Update due autumn 2016.	✓			

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Community Buildings Fund large Grants	To make recommendations regarding applications for large grants under this grant stream	Requested by CCBS Dept following well received process undertaken by C&C Select Committee when these grants were considered previously.	Established a sub committee to undertake (at July 2015 meeting). Sub committee met 2 March 2016 to receive presentations from short listed organisations and make recommendations to the Executive Member (Executive Member due to take decision on grants April 2016).				
Monitoring Scrutiny Outcomes - <i>to examine responses to the Committee's reports or comments and check on subsequent progress.</i>							
Recruitment and Retention of Staff	Light touch scrutiny in 2009 regarding how the County Council manages its workforce.	Member interest in ensuring the County Council has a workforce fit for the future in a changing environment for local government.	In 2011 the committee considered the County Council's sickness absence policy. Update in October 2012 on developments to the policy. July 2013 members requested to receive quarterly updates on performance against sickness absence targets. Item received Oct 2013 – confirmed further updates only required if absence levels rise above previous years for 3 consecutive months.				

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Collation of Annual Report of Select Committee activity	To support oversight of the scrutiny function, and the role of this committee to ensure scrutiny activity is having impact and being evaluated.	The constitution requires that this committee report to full Council annually providing a summary of the activity of the select committees	In recent years this has been prepared by financial year. The report for 2015/16 was approved by the Select Committee in April 2016, and reported to full Council in July 2016. July 2013 members requested in future the annual report focus on evaluating the effectiveness of the scrutiny undertaken over the past year.			✓	