

Hampshire Fire and Rescue Authority

Standards and Governance Committee

Item 10

15 September 2016

Health and Safety Annual Report – 2016

Report by the Chief Officer

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1 Summary

1.1 The purpose of the attached Health and Safety (H&S) Annual report (Appendix A) is to report on the performance and current status of Hampshire Fire and Rescue Service's (HFRS) Health and Safety Management System (HSMS) for the period 1 April 2015 to 31 March 2016. The report provides a mechanism of assurance to Hampshire Fire and Rescue Authority (HFRA) on our HSMS. This report determined that our HSMS was found to be suitable and adequate for the size and risk profile of the organisation, however some areas were deemed to be not totally effective. These areas are being addressed.

2 Recommendation

2.1 That the Committee approve the Health and Safety Annual Report for the year 2016 and endorse the actions being taken to address areas identified for improvement.

3 Introduction and background

3.1 The annual report format has been reviewed and updated and now follows national best practice as stated in HSG65 and Occupational Health and Safety Assessment Series (OHSAS) 18001. Both of these documents recommend that compliance with the Management of Health and Safety at Work Regulations should be achieved using the Plan, Do, Check, Act (PDCA) cycle. This report follows this approach and reports under each area of the PDCA cycle and includes activities, challenges and level of compliance.

3.2 The report provides assurance that areas identified for improvement are being targeted which will improve the overall effectiveness of our HSMS.

4 Conclusion

4.1 This report provides transparency of our health and safety performance and provides assurance to the HFRA that our HSMS is suitable and adequate. As part of our HSMS, the Objectives and Improvement Plan will ensure that the H&S processes continue to be suitable and sufficient and will also help to improve the organisational effectiveness.

5 Contribution to corporate aims and objectives

5.1 Improved Health and Safety arrangements will support our aim of being the best fire and rescue service in the country.

6 Resource implications

- 6.1 There are no additional human resources, information and communications technology, physical resources or financial implications arising from this report.

7 Risk analysis

- 7.1 It is legally incumbent on HFRS to ensure the health, safety and welfare of its entire staff and to ensure that it complies with all of the applicable Health and Safety legislation and regulations. The maintenance of a positive Health and Safety culture throughout the Service must be key in all activities and supported at all levels.
- 7.2 Responsibility for Health and Safety lies both with the Service and with the Authority; it is crucial that Fire Authority Members have a full understanding of our arrangements and are satisfied that they are suitable and sufficient.

7 People Impact Assessment

- 8.1 The proposals in this report are considered compatible with the provisions of the equality and human rights legislation.

9 Background papers

- 9.1 The following documents disclose the facts or matters on which this report, or an important part of it, is based and has been relied upon to a material extent in the preparation of the report:

None

Note: The list excludes: (1) published works; and (2) documents that disclose exempt or confidential information defined in the Act.