

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Adult Social Care
<b>Date:</b>	20 July 2016
<b>Title:</b>	Supportive Communities Programme Partnership Grants
<b>Reference:</b>	7644
<b>Report From:</b>	Director of Adults' Health and Care

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#### 1. Executive Summary

- 1.1. The purpose of this paper is to seek approval for making grant awards to the voluntary and community organisations outlined in this report.
- 1.2. The Voluntary and Community Sector (VCS) contributes to improving people's quality of life. The grants programme is one of the ways in which Adult Services supports the sector to support people to live fuller more independent lives.
- 1.3. All grant applications received are considered in relation to how well they link with current Adult Services priorities, in particular:
  - Maximising independence and inclusion;
  - Right support in the right place at the right time for users;
  - Vulnerable people are protected;
  - Delivering a high quality, cost-effective service to the vulnerable people of Hampshire;
- 1.4. This paper provides details on:
  - The background to the Adult Services grant programmes;
  - Recommendations to fund identified organisations for a twelve month period between 1 October 2016 and 30 September 2017, including recommended funding allocations, details of proposed activities and the reasons why this funding is required; and
  - The recommendation to grant £100,000 to Hampshire and Isle of Wight Community Foundation towards the Solent Community Grants Programme that has been created for Solent Local Enterprise Partnership.

## **2. Background**

- 2.1. A voluntary organisation may be considered for grant aid from Adult Services only if its services, projects or activities are in compliance with the aims and objectives, priorities and policies of the Adult Services Department.
- 2.2. Grants are awarded to support services that are better provided by the voluntary sector e.g. the mobilisation of community resources to help vulnerable people maintain their independence.
- 2.3. The publication 'A Guide to Procuring Care and Support Services', published by the Department for Communities and Local Government, October 2006, draws a helpful distinction between grants and contracts.
- 2.4. A grant is defined as a sum of money to support a particular activity. It does not usually cover the entire cost of the activity and it is legally considered to be a one-sided gift, rather than a payment in exchange for services.
- 2.5. Voluntary and community organisations provide valuable locally based services that are often rooted in the communities which they serve. Significant benefit is produced through this activity, often through voluntary action and focused towards activity that clearly assists in providing early intervention and prevention initiatives. Grant funding by Adult Services contributes to and helps sustain this activity.
- 2.6. As grants are a contribution to service or activity costs the economic benefit to the department can be significant, leveraging in additional funding, the benefit of volunteer time and therefore providing good value for money to the authority.
- 2.7. Organisations will not normally be eligible for grants where they hold balances in excess of one year's running costs. Those organisations receiving recurring funding which hold in excess of three months' running costs, and where they cannot demonstrate through their reserves policy that these reserves are justified, may receive a reduced grant. To establish the level of reserves, organisations are required to provide a set of their latest accounts and annual report with their application and before grant payment is made – in the case of organisations with an income of £10,000 or above, these must be independently examined or audited. If organisations have reserves in excess of three months, we will apply the newly adopted reserves policy which is in line with the Charity Commission's policy on these matters.
- 2.8. Hampshire County Council Adult Services Department has previously run an annual programme to award grant funding to voluntary and community organisations, to provide services and activities for vulnerable people and their carers in Hampshire.
- 2.9. Adult Services criteria for grant applications are:
  - The grant recipient is a voluntary or community organisation;
  - The services, projects or activities of the organisation support the priorities of Hampshire County Council and fit with the objectives of the Adult Services Department;
  - The services, projects or activities are for people living in Hampshire;

- The organisation has a clear management structure within its constitution;
- Where applicable, the organisation must demonstrate it holds the appropriate level of insurance and has relevant policies in place, in particular Health and Safety, Equal Opportunities and Safeguarding Adults; and
- The organisation holds no more than one year's running costs in free reserves.

### **3. Adult Services Grants Programme 2016–17**

- 3.1. The Adult Services Grant Programme Decision Report taken to the Executive Member for Adult Social Care on 18 January 2016 outlined the overall direction of the Adult Services Grant Programme following review and engagement with stakeholders. The outcome of this review was that Adult Services will implement a new grants programme with refreshed criteria built around three outcome-focused grant streams:
- i. Longer-term grant funding for Hampshire-wide, umbrella and infrastructure organisations, beyond the current one-year ceiling
  - ii. Establishing a small grants pot administered by an independent voluntary organisation
  - iii. Short-term grants to enable innovation and time-limited projects
- 3.2. In January the decision to establish a small grants pot, named the Valuing Hampshire Communities fund, was approved. Furthermore, in January the decision was approved to fund some umbrella and infrastructure organisations for six months between 1 April 2016 and 30 September 2016, in order to allow for further consideration of the requirements for funding to infrastructure organisations. Following this further period of consideration, organisations have had the opportunity to apply for a grant from the Adult Services Partnership Fund. Further details of this fund can be found in section 4 of this report.
- 3.3. In respect towards creating a programme of short term grants to enable innovation, Adult Services intends to establish a fund to support groups who are able to reach individuals with complex barriers to employment, enabling them to move closer or into employment. This fund, if approved, will be match funded by a grant from the European Structural and Investment Fund through the Solent Enterprise Partnership. Further details of this fund can be found in section 5 of this report. It is also intended that Adult Services will open other grant rounds later this year to provide further opportunities to fund innovation and time-limited projects in other identified areas.

### **4. Adult Services Partnership Grant**

- 4.1. The Supportive Communities Programme is a multi-faceted and complex transformation programme that extends beyond 2017. The aim of the Programme is to reduce, delay and/or divert demand on Adult Services by increasing community self-sufficiency and people's independence. The long term ambition for the programme is that there will be more opportunities for people to have early access to non-statutory support in order to better use their own personal and community resources. This requires clearer routes into a community focused local front door facilitated by community based groups working in partnership. The aim is to enable people to have increased opportunity to take personal action to improve their

wellbeing and create a network of support so they can remain independent for as long as possible reducing the need for statutory services.

- 4.2. The Adult Services Partnership Grant will be the grant stream to provide funding to infrastructure organisations that can demonstrate their ability to work in partnership with other organisations to support the objectives of the Supportive Communities Programme. As stated in 3.1 above, the future intention of this fund is to award grants over a period longer than one year to assist with the stability and sustainability of their practice. Following two workshops, held in March and April 2016 with infrastructure organisations, it was identified that establishing partnership relationships would have to be a staged process. This was partly due to concerns expressed by some organisations about the transitional grant funding they had been awarded by Adult Services not giving enough time and stability to build wider partnership arrangements. As a result it was decided that in its first year, the Adult Services Partnership Grant be awarded for one year between 1 October 2016 and 30 September 2017.
- 4.3. The Adult Services Partnership Fund supports the Supportive Communities Programme. Details of the organisations recommended for grant funding from the Adult Services Partnership Fund can be found in Appendix C. The criteria and guidelines of the Partnership Fund can be found in Appendices D and E. It provides grant funding to partnerships of two or more organisations working together across Hampshire. These partnerships will holistically deliver solutions that harness local community action, enabling people to develop their own skills to help themselves and others in the following areas:
- **Stay safe:** keep people safe in their homes and provide assistance in enabling them to remain independent e.g. independent living skills and helping to reduce falls
  - **Eat Well:** eat well and maintain a healthy weight e.g. develop cooking skills and eat with others
  - **Be Active:** keep mentally active e.g. improving memory and mental agility  
Keep physically active e.g. improving muscle strength and flexibility
  - **Information and advice:** e.g. access to information and advice that enables people to take more control of their own wellbeing and lifestyle choices
  - **Connect:** be socially active e.g. supporting people to create or maintain friendships, build networks and supported volunteering
- 4.4. Applicants were required to demonstrate their ability to use an asset-based approach to be able to help people with various levels of need through a wide range of solutions. Asset-based approaches have a different starting point to traditional health and care services. Fundamentally, they ask the question ‘what makes us healthy?’, rather than the deficit-based question ‘what makes us ill?’ These approaches are based on creating and sustaining broadly based support in the community, outside the traditional boundaries of health and social care services, to promote good health and wellbeing and strong social connections. An asset-based approach takes account of how people live and how they can be enabled to realise their potential.
- 4.5. All grant applications have been considered in a staged process, initially by senior commissioning managers and a consultant in Public Health, where applications and recommendations were evaluated within the context of the available budget. Following this stage, shortlisted applicants were invited to be interviewed by the grants panel, including the opportunity to give a short presentation, followed by

questions from the panel. The panel consisted of the Grants Officer, Head of Communities and Wellbeing, and the Chair of the Personalisation Expert Panel.

- 4.6. Grants are generally a contribution to core costs or service/project costs. Adult Services expect those organisations applying to find additional funding from other sources, to contribute to the costs in kind (through volunteer time, for example) or both.
- 4.7. Those organisations and services that fulfil the criteria and comply with mutually agreed reporting and monitoring requirements will be considered by Adult Services for grant funding, and who in addition have confirmed they are aware of their responsibilities regarding safeguarding adults. Where an application has not been successful, advice and guidance in seeking alternative funding will be offered should an organisation request it.
- 4.8. Adult Services recognises the value of the activities and services delivered by grant funded organisations. Whilst the economic climate continues to pose challenges, the Department remains committed to the grant programme.
- 4.9. There has been continued pressure placed on the grants programme budget in terms of the number of applications received for this fund. The programme has been significantly oversubscribed, with 14 applications totalling over £1.3 million worth of applications. An Equality Impact Assessment has been completed and is summarised in Integral Appendix B.

## **5. Grant to administer the Solent Communities Grants Programme**

- 5.1. As part of the Supportive Communities Programme, Adult Services was part of a partnership that has successfully applied to the European Structural and Investment Fund for a grant totalling £500,000 towards the Solent Communities Grant Programme. It is proposed that Adult Services award £100,000 to Hampshire and Isle Of Wight Community Foundation, who will be managing the fund on behalf of the partnership, in a flow-through fund. If approved, this will be match-funded by the European Structural and Investment Fund grant to ensure that there will be at least £200,000 for the Solent Communities Grant Programme to award to projects in the Hampshire County Council area that falls within the area covered by the Solent Local Enterprise Partnership.
- 5.2. The Solent Communities Grant Programme has been created to provide grants to support groups who are able to reach and work with individuals with complex barriers to employment, enabling them to move closer or into employment. The fund will provide grants of £10,000 to £30,000 to groups working in the Solent Local Enterprise Partnership area. Priority will be given to those working in areas of the highest unemployment and deprivation.
- 5.3. The Solent Community Grants Programme was created by the Solent Local Enterprise Partnership, supported by Hampshire County Council, Hampshire & Isle of Wight Community Foundation, Portsmouth City Council and Southampton City Council. As part of this programme each council is expected to contribute half of the funds to be spent in their council area. Additionally Hampshire and Isle of Wight Community Foundation will be contributing £300,000, matched by a contribution of the same amount from the European Structural and Investment Fund, following an application by the Partnership, to create a £600,000 pot to provide additional grants in the areas of greatest need with no limited geographical preference, within the Solent Local Enterprise area.

- 5.4. Hampshire and Isle of Wight Community Foundation were chosen by Solent Local Enterprise Partnership to manage the funds. This decision was taken due to Hampshire and Isle of Wight Community being selected by Adult Services to administer the Valuing Hampshire Communities small grants fund. Programme management costs of £107,000 will be taken against the expected total programme fund of £1 million.
- 5.5. The Solent Communities Grant Programme will specifically be for activities that can provide:
- Routes to Employment – structured evidence-based approach to support people towards employment
  - Supportive Volunteering – creating a supportive volunteering model for Hampshire to divert people from organised activities to more bespoke longer term individualised self directed activities
  - Wellbeing Activities - that focus on social integration, practical acquisition and application of skills, that build individual resilience and social networks
- 5.6. The Solent Community Grants Programme will grant funds to organisations who are active in the Hampshire area, and can offer an innovative project resulting in economically inactive participants engaging in job searching, training or employment and/or unemployed individuals engaged in training or employment. All applications must clearly show how new and/or innovative ideas can deliver evidence-based pathways towards employment for the beneficiaries, and how projects will compliment, and not duplicate local provision.
- 5.7. The Solent Community Grants Programme is expected to hold two separate application rounds with awards being made in October 2016 and April 2017. All projects are expected deliver the intervention to be completed by 31 December 2017. The grants will be awarded following panel meetings which will include officers of Hampshire County Council.

## **6. Performance**

- 6.1. Organisations recommended for grant funding will be able to support, alongside Adult Services priorities, the County Council's strategic aims as outlined in "Shaping Hampshire: modern, public services for the future", in particular the following key themes:
- Health and Wellbeing: Improving health and wellbeing for all.
  - Promote and support healthy choices for all, reducing the difference between those with the best and worst health.
  - Communities: Working with communities to enhance local services. Outcomes include working with communities to find the local solutions that work best, giving more control over local services to communities where appropriate.

## **7. Financial Implications**

- 7.1. Annually the department has been allocated £869,000 for grants. For 2016/17 Adult Services has £194,000 yet to be awarded. In addition it has been agreed that the Public Health Grant budget of £260,000 be amalgamated with Adult Services grants

programme. This has resulted in a total residual budget of £454,000 that may be allocated in the remainder of 2016/17.

- 7.2. The grant proposals in this report total £290,000, to be allocated from the available budget of £454,000. Payments to the two grant awards totalling £190,000 recommended as part of the Adult Services Partnership Fund will be made in two halves. The first half of the funding award will be made on signature to the grant agreement, with payment of the remainder of the grant subject to the receipt of the organisations annual accounts for the previous financial year. The recommended grant of £100,000 to the Solent Communities Grant Programme will be made in one payment to Hampshire and Isle of Wight Community Foundation on signature of the grant agreement. All grant agreements have conditions that enable the Council to require repayment of the award or any part of it if it remains unspent at the end of the grant period, or if there is a material breach of the grant agreement

## **8. Risk Assessment and Management**

- 8.1. The provision of grants to voluntary and community sector organisations by statutory bodies always presents a degree of risk. Specific risks that statutory bodies are required to manage include voluntary and community organisations accepting funding without providing any activity; organisations not delivering the service as expected; and there being an under spend on the expected activity. This applies to all grants; however larger grants represent a potentially higher risk to the County Council.
- 8.2. A number of mechanisms have been employed successfully over a number of years to mitigate and alleviate these risks. These include nominating a Liaison Officer from the County Council whose responsibility is to monitor how the grant is spent, specifying within the grant agreement that the grant is 'restricted' funding for the provision of the specified activity only and phasing the payment of grants over the course of the award duration.
- 8.3. All organisations awarded a grant sign a declaration stating they accept that grant funding can only be awarded for the given period and no commitment exists from the Council to continue funding after this time, or in subsequent years.

## **9. Equality Impact Assessment**

- 9.1. An initial Equality Impact Assessment has been completed and it was assessed that there is a low impact to these changes.
- 9.2. The Equality Impact Assessment also highlights the importance of recommending grant funding to services or activities operating in areas of multiple deprivation as identified in the Joint Strategic Needs Assessment, improving access to mainstream services for marginalised groups identified in the Equality Act 2010.
- 9.3. Grants are a discretionary funding source, as such consideration has been given by grants panels to the potential impact of the recommendations to reduce or not award Adult Services grant funding in 2016-17 to organisations awarded funding in the previous year. Not all organisations that applied for Adult Services grant funding within each grant stream and were awarded grant funding in 2015-16, have been recommended grant funding in 2016-17. There are also organisations who were awarded six month transitional funding until 30 September 2016, and who have not been recommended for a grant from the Adult Services Partnership Fund between 1

October 2016 and 30 September 2017. The two further grant rounds in 2016-17, as described in section 7.3 will provide further opportunity for these projects to be awarded funding. The Solent Community Grant Programme could also provide another opportunity for organisations to be awarded funds, to support any work they undertake to help individuals to move closer or into employment.

## **10. Legal Considerations**

10.1. In exercising its functions an authority must have due regard to the need to: eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act and advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

## **11. Recommendations**

11.1. That approval be given by the Executive Member for Adult Social Care, for the support of voluntary organisations in 2016-17 for the following grant awards:

- i) To award an amount of £100,000 to the partnership led by Good Neighbours Support Service as part of the Adult Services Partnership Grant (as set out in appendix C of the report).
- ii) To award an amount of £90,000 to the partnership led by Carers Together as part of the Adult Services Partnership Grant (as set out in appendix C of the report).
- iii) To award an amount of £100,000 to Hampshire and Isle of Wight Community Foundation towards the Solent Community Grants Programme.

**CORPORATE OR LEGAL INFORMATION:****Links to the Corporate Strategy**

<b>Hampshire safer and more secure for all:</b>	yes
<b>Maximising well-being:</b>	yes
<b>Enhancing our quality of place:</b>	yes

**Other Significant Links**

<b>Links to previous Member decisions:</b>		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Adult Services Grant Programme	7183	18 January 2016
Grants to Voluntary Organisations 2015–16	6333	27 January 2015
Older Persons Community Support Grant	6548	11 March 2015
Older Persons Community Support Grant	7077	27 November 2015
<b>Direct links to specific legislation or Government Directives</b>		
<u>Title</u>	<u>Date</u>	

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

#### **Purpose for project/proposal**

The purpose of this Equality Impact Assessment is to consider whether changes to the Adult Services grant programme in 2016-17 will have an impact on the voluntary sector organisations recommended for grant funding in 2015-16. In 2016-17 there has been an increase to the programme budget, and the changes proposed ensure that grants programme follows an outcome focused approach through three grants streams:

- Longer term grant funding for Hampshire wide, umbrella and infrastructure organisations, beyond the current one year ceiling
- Developing a small grants pot administered by the voluntary sector
- Short term grants to enable innovation and time limited projects

As part of this approach Adult Service Partnership Grants will be awarded to identified voluntary and community organisations between 1 October 2016 and 30 September 2017. Another grant will be awarded to Hampshire and Isle of Wight Community Foundation to contribute to the Solent Community Grants Programme.

## Consultation

Has a consultation been carried out? No

In September 2015 Adult Services wrote to all organisations who received a grant award from the Adult Services Main Grant programme in 2015-16, informing them of the review of the grant programme, reminding them that their current funding was for that year only with no expectation of future funding, but also asking them to contact Adult Services if they had any concerns about the impact of these changes. Furthermore, organisations who had been awarded a grant of £10,000 or more in 2015–16 were invited to meet with Adult Services between September and November to discuss their sustainability, including exploring the likely impact of both the new approach and delay in awarding grants in 2016–17, and to be directed to alternative sources of funding.

Adult Services has also held workshops to discuss the new approach to which all organisations who were awarded funding in 2015-16 were invited. The first round of these workshops were held in late September and early October 2015, with the second round of workshops being held in late November and early December 2015. A further workshop was held at the end of January 2016. In mid March 2016 and Early April 2016 organisations were invited partnership workshops

### Statutory considerations

#### Impact

Age	Low
Disability	Low
Sexual orientation	Low
Race	Low
Religion and belief	None
Gender reassignment	Low
Sex	None
Marriage and civil partnership	None
Pregnancy and maternity	None

#### Other policy considerations

Poverty	Low
Rurality	None
Other factors	None
If other please describe	

Geographical impact All Hampshire

Have you identified any medium or high impact?\* Yes No

Why do you consider that your project/proposal will have low or no impact?

The proposal that has been made will have a low impact for the Adult Services Grant Programme, as all applications which were agreed in the 2015-16 round will either:

- Have the opportunity to apply for funding through the Valuing Hampshire Communities fund established in April 2016;
- Will have the opportunity to apply in two further Adult Services grant rounds in 2016-17;
- Have the opportunity to apply for funding through the Solent Community Grant Programme, to support any work they undertake to help individuals to move closer or into employment.
- Have identified, or have been directed towards, alternative sources of funding.

The establishment in April 2016 of the small grants pot, named Valuing Hampshire Communities, and administered by Hampshire and Isle of Wight Community Foundation, has increased the visibility to voluntary sector organisations who have not previously applied for a grant from Adult Services, whilst still enabling organisations who have applied in previous years to apply. In administering the grant pot Hampshire and Isle of Wight Community Foundation will also provide support to organisations who are unsuccessful with their application, including sign-posting to alternative sources of funding.

Adult services plan to hold two further grant rounds in 2016-17, that will provide further opportunity for projects to be awarded funding. The Solent Community Grant Programme will also provide another opportunity for organisations to be awarded funds, to support in any work they undertake to help individuals to move closer or into employment.

The organisations recommended for funding provide services across the whole of the county, or specifically provide access to mainstream services for marginalised groups identified in the Equality Act 2010. This funding should have a positive impact on older people and people with disabilities, developing and improving activities and projects in local communities, promoting choice and community engagement and reducing social exclusion, isolation and loneliness.

## **2. Impact on Crime and Disorder:**

The County Council has a legal obligation under Section 7 of the Crime and Disorder Act 1998 to consider the impact of all decisions it makes on the prevention of crime. The proposal in this report aims to improve the safety of vulnerable Hampshire residents and reduce the risk of crime occurring

## **3. Climate Change:**

- a) How does the proposal impact on our carbon footprint / energy consumption?

The Adult Services Grant Programme proposes to support local organisations providing services within local communities. This reduces the need to travel and therefore reduces both the carbon footprint and energy consumption.

- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

The proposal recognises the need to adapt to climate change and issues will be addressed throughout the period of the grant award through the monitoring of outcomes.

## Adult Services Partnership Fund

Lead Organisation	Other Organisations	Area Served	Project/Service	Target Client Group	Expected Number of People Supported	New/Existing Activity	Recommended award 1 October 2016 – 30 September 2017
Good Neighbours Support Service	Partnership between the Anglican dioceses of Portsmouth, Winchester and Guildford, that cover Hampshire	County-wide	Growing and sustaining the Good Neighbours Network: A network of local groups working with their communities and local providers to create sustainable local solutions for stronger communities	Long-term conditions Unpaid Carers	27,000	Existing Activity	£100,000
Carers Together	Hampshire Neurological Alliance, Timebanking UK, Sundowners, Kingsley Organisation, Citizen Choice	County-wide	Hampshire Partnership Solutions – Your Local Choice Matters: The project will help develop coordinated, innovative, responsive partnerships in local communities with information, activities and support for/with local people	Long-term conditions, Mental health needs, Unpaid Carers	2,600	New and Existing Activity	£90,000
<b>Amount to be awarded:</b>							<b>£190,000</b>

## **Adult Services Partnership Fund Criteria**

### **Introduction**

Applications are invited from two or more organisations to work together across Hampshire to holistically deliver and support prevention and early intervention solutions. Proposed solutions must aim to harness local community action to enable people to use or develop their own skills to help themselves and others in the following areas:

**Stay safe:** keep people safe in their homes and provide assistance in enabling them to remain independent eg independent living skills and helping to reduce falls

**Eat Well:** eat well and maintain a healthy weight eg develop cooking skills and eat with others

**Be Active:** keep mentally active eg improving memory and mental agility  
Keep physically active eg improving muscle strength and flexibility

**Information and advice:** eg access to information and advice that enables people to take more control of their own wellbeing and lifestyle choices

**Connect:** be socially active eg supporting people to create or maintain friendships, build networks and supported volunteering)

### **Beneficiaries**

Proposals must demonstrate how they will work with beneficiaries of all ages over the age of eighteen, at risk of social isolation and diminished independence. We would welcome applications from partnerships that can evidence working with people who have:

- Autism
- Learning disability
- Physical disability
- Long term conditions
- Mental health needs
- And unpaid carers of the people listed above

### **Partnership and Solution**

Partnerships that wish to apply need to demonstrate in their application the ability to use an asset based approach to be able to help people with various levels of need through a wide range of solutions across the whole of Hampshire.

Asset-based approaches have a different starting point to traditional health and care services. Fundamentally, they ask the question 'what makes us healthy?', rather than the deficit-based question 'what makes us ill?' These approaches are based on creating and sustaining broadly based support in the community, outside the traditional boundaries of health and social care services, to promote good health and wellbeing and strong social connections. An asset-based approach takes account of how people live and how they can be enabled to realise their potential.

Partnerships must be made up of two or more organisations. Partnerships will need to demonstrate how the individual organisations will work together and how they will be organised. They will also need to provide evidence of a history of working effectively with various other organisations. In addition they will need to describe how they will work with a range of groups to deliver their proposal, from small community-based solutions to larger more specialised charities such those that operate nationally.

Recipients of an award from the Adult Service Partnership Fund will be expected to actively engage in the development of a wider partnership approach between organisations and Hampshire County Council.

**Period and amount**

The term of the grant will be for one year. Grant applications for solutions in the range of £40,000 to £300,000 are expected. The amount of funding requested should reflect:

the extent to which the application meets part or all of the above criteria

the ability of the partnership of organisations to work with all or some of the identified beneficiaries

the proposed solution ability to meet all areas of the Supportive Communities Programme

## Guidelines for Partnership Grants

### 1. What we're looking for

- 1.1. Credible, clear and concise applications that meet our priority areas as detailed in each grant round and eligibility (see section 6)
- 1.2. Information on the outcomes to be achieved, measurable benefit and value for money which will need to be evidenced through effective monitoring and evaluation processes
- 1.3. Evidence based, targeted approaches that tackle the root cause of problems, addressing specific needs such as poor outcomes in specific populations and reducing the demand on adult services
- 1.4. Solutions that are broadly replicable at scale either within a sector or across geographical locations
- 1.5. Collaboration with like-minded organisations and those fulfilling the same functions
- 1.6. All initiatives to be coproduced with the participation of people and communities that will be beneficiaries, providing a strong connection to local resources and communities
- 1.7. Proportionate and focused funding, encompassing key cost milestones or forecasting of spend
- 1.8. Long-term sustainability and use of additional resources beyond Adult Services grants including the ability to secure additional funding, where applicable
- 1.9. The removal of barriers to enable all people to access funded projects in line with the Equalities Act 2010

### 2. Core principle for receiving a grant award; the core principle is that the proposal needs to address one or more of the following

- 2.1. an improvement in opportunities for people to maintain or develop their social support networks to reduce isolation
- 2.2. an improvement in independence and confidence, particularly where there is a long term condition<sup>1</sup> and /or disability involved, to reduce dependence on services
- 2.3. an improvement in opportunities for people to take part in exercise to improve muscle tone and reduce risk of falling
- 2.4. an improvement in access to good food and nutrition to reduce risk of malnutrition
- 2.5. an improvement in mental agility to reduce the risk of mental decline

Proposed solutions (i.e. projects, services or activity) that address more than one of these principles will be given priority. It is important to note that the priorities are overarching and specific outcome-focused requirements

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<sup>1</sup> Long term condition: A Long Term Condition is defined as a condition that cannot, at present be cured; but can be controlled by medication and other therapies. Examples of Long Term Conditions are diabetes and heart disease

will be detailed for each grant scheme. All schemes will be required to evaluate their intervention and support will be given with this. Any proposed intervention should include trying something new (with clear identification of aims and objectives and how the benefits will be measured), or introducing into local communities something that has been shown to work elsewhere.

**3. Outcomes;** The **two key outcomes** that this grants programme is seeking to deliver increased numbers of:

- 3.1. People who are active and connected to their community
- 3.2. People who have improved health and wellbeing (demonstrated through improved independence and confidence)

Applications **must demonstrate** how the proposed solution supports achievement of these outcomes.

**4. Guidance on proposals to achieve outcomes:** Research on 'what works' in early intervention and prevention initiatives indicates that the following are important to meet the two key outcomes above:

- 4.1 Community-based information, advice and signposting that support identified vulnerable people to make positive behaviour changes (peer support approaches)
- 4.2 Increased participation of vulnerable groups (for example people with learning or physical disabilities), encouraging them to have a voice in areas where they are under-represented, reducing disadvantage and marginalisation and promoting integration
- 4.3 Bringing people together to share their time and skills, supporting more volunteering, and transitions people from service user to volunteering, particularly for the vulnerable and under-represented
- 4.4 Interventions that enable people to
  - 4.4.1 **Stay safe:** keep people safe in their homes and provide assistance in enabling them to remain independent (e.g. helping to reduce falls)
  - 4.4.2 **Eat Well:** eat well and maintain a healthy weight (e.g. community gardens, dining clubs, community cafes)
  - 4.4.3 **Be Active:** keep mentally active – improving memory and mental stimulation (e.g. Reading groups/singing groups) and physically active – improving muscle strength and flexibility (e.g. walking groups, walking football, dance classes, community gardening clubs)
  - 4.4.4 **Information and advice:** take more control of their own health conditions and lifestyle choices
  - 4.4.5 **Connect:** be socially active (e.g. supporting people to create new networks and/or keep up with old networks, volunteering)

**5 Geography:** Strong applications will include and target these areas (but not necessarily exclusively)

- 5.1 Aldershot specifically St Marks, Rowhill and Aldershot Park
- 5.2 Bordon

- 5.3 Basingstoke – specifically Popley, Brighton Hill, Winklebury and South Ham
- 5.4 Andover North including Alamein
- 5.5 Eastleigh including Hamble-le-rice, and Netley
- 5.6 Gosport
- 5.7 Fareham/Winchester specifically Porchester, Fareham South and Wickham
- 5.8 Havant including Hayling and Emsworth
- 5.9 Totton
- 5.10 New Forest specifically Ringwood, Lymington, Bransgore and Burley, and Milton

Research carried out by Public Health has identified that these areas are likely to have high social isolation, be socially deprived and have a higher need for social care support. Interventions targeting these areas may improve independence and reduce demand.

**6 Eligibility:** We will consider organisations working in partnership that have developed proposed solutions fulfilling our criteria, and that will comply with mutually agreed reporting and monitoring requirements. We expect voluntary and community organisations to be active and based in Hampshire. We are unable to award funding to commercial enterprises and/or individuals acting in their own capacity.

**6.1 Any application** must ensure:

- Proposed solutions support the priorities and objectives of Adult Services
- Proposed solutions are for adults over 18 years living in Hampshire
- Every organisation in the application has a minimum of 3 people on its management committee as per Charity Commission guidelines

**6.2** And where appropriate, depending on the grant sum requested, the organisation shall:

- Evidence policies in place relevant to the level of funding applied for
- Have a specific adult/child protection policy which includes obtaining checks carried out by the Disclosure and Barring Service (DBS) in relation to regulated activities
- Have in place insurance arrangements in respect of staff, volunteers, users and third parties

If core costs are to be funded, organisations must show how this relates to delivery of service and accomplishment of grants priorities.

## **7 Exclusions**

**7.1** Proposed solutions or applying organisations that do not meet the programme's eligibility

**7.2** Proposed solutions that are already provided under contract to the Adult Services Department

- 7.3 Capital Grants (i.e. for equipment repair, maintenance and routine improvements) – there is funding in place elsewhere, but this programme is for projects only
- 7.4 Generic counselling services
- 7.5 Proposed solutions that are solely within the unitary authority areas of Portsmouth City Council and Southampton City Council
- 7.6 Any party political activity
- 7.7 Proposed solutions that cater for one religious group, or promote or incite discriminatory practice
- 7.8 Funding cannot be used for proposed solutions where there is a responsibility for them to be funded from the local precept<sup>2</sup>, school or other service funds

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs, or where it is judged that these reserves are unreasonably in excess of what is required or not allocated for legitimate purposes. Those organisations receiving recurring funding which hold unallocated reserves in excess of three months' running costs may receive a reduced grant.

The Adult Services Grant Programme has adopted the Charity Commission's reserves policy in this respect. The Charity Commission's definition of reserve is:

"Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes. This definition excludes restricted income funds and endowment funds, although holding such funds may influence a charity's reserves policy. Reserves will also normally exclude tangible fixed assets held for the charity's use and amounts designated for essential future spending".

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<sup>2</sup> **Precept:** Local funds sourced from public money such as council tax