

AT A MEETING of the PENSION FUND PANEL of the County Council held at The Castle, Winchester on Friday 3 June 2016.

Chairman:
p Councillor M. Kemp-Gee

Administering Authority Representatives (Councillors):

p C. Carter	p P. Latham
p C. Connor	p T. Rolt
p A. Gibson	p B. Tennent
p A. Joy	p T. Thacker

Employer Representatives (Co-opted members):

p Councillor P. Giddings (Test Valley Borough Council)
p Councillor H. Mason (Portsouth City Council)
a Mr D. Robbins (Churchers College)

Scheme Member Representatives (Co-opted members):

p Dr C. Allen (pensioners' representative)
p Mr P. Reynolds (active members' representative)
p Mrs V. Arrowsmith (deferred members' representative)

Independent Adviser:

p C. Dobson

67 **BROADCASTING ANNOUNCEMENT**

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recording for broadcasting purposes.

68 **APOLOGIES FOR ABSENCE**

Mr Robbins gave his apologies.

69 **DECLARATIONS OF INTEREST**

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Non-Pecuniary interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, considered whether it was appropriate to

leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

70 **CONFIRMATION OF MINUTES**

The minutes of the meeting held on 4 March 2016 were confirmed.

In reference to Item 58 of the Minutes the Director of Corporate Resources provided an update on the completion of members' Training Needs Analyses (TNAs) of which four were still outstanding. The Panel and Board agreed that the Director would write again, copied to the Chairman, to provide a final reminder to members of the importance of training and development for the governance of the Pension Fund.

71 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman took the opportunity in the current context of the debate on devolution and possible Local Government reorganisation to underline to members of the Panel and Board the important role that the Hampshire Pension Fund has for employers and scheme members across Hampshire.

At the Chairman's invitation the following members provided updates on recent training events they had attended:

- Cllr Rolt attended the Local Government Chronicle investment seminar, which was dominated by discussion of investment pooling.
- Mrs Arrowsmith attended a two day trustee training course, provided by Schroders, which she recommended for any new members of the Panel and Board.
- Cllr Gibson attended an SPS conference on Fiduciary Management and Fund Governance that highlighted an interesting investment opportunity for providing debt financing to small and medium sized companies.

72 **GOVERNANCE – PENSION ADMINISTRATION REPORT**

The Panel and Board received and noted a report of the Director of Corporate Resources (item 5 in the Minute Book) setting out the administrative performance for the last six months of 2015/16.

The Panel and Board received a presentation from members of Pension Services on the Service's recent work to improve the quality of service received by scheme members. The Panel and Board were pleased to note that Pension Services are now back to hitting 100% for all key targets and had recently received a full compliance assessment from Customer Service Excellence.

As announced at the Pension Fund's Annual Employer Meeting on 23 October 2015 employer performance against the standards set out in

the Administration Strategy was reported. The initial key reporting areas were 'death of an active member' and 'active members retiring'. The Panel and Board noted those employers that need to make improvements to comply with the Administration Strategy.

73 **GOVERNANCE – REPORT DUE TO DCLG**

The Panel and Board considered a report of the Director of Corporate Resources (item 6 in the Minute Book) containing the report that is due from the County Council to DCLG on the implementation of the Joint Pension Fund Panel and Board. Following the Panel and Board's approval of the draft report in March 2016 it was shared in draft with the Department of Communities and Local Government (DCLG) for their comments. DCLG's feedback was positive but they have asked the report to be signed by all Panel and Board members.

RESOLVED:

That the Panel and Board members individually sign the report to confirm their approval.

74 **GOVERNANCE – RISK MANAGEMENT**

The Panel and Board received and noted a report of the Director of Corporate Resources (item 7 in the Minute Book) providing a summary of the Pension Fund's approach to risk management and Risk Register for review by the Pension Fund Panel and Board.

The Panel and Board noted the Pension Fund's process for the identification and management of risk and the main activities undertaken by both the Panel and Board and officers to mitigate the risks identified. In accordance with statutory guidance the Risk Register will be reported as part of the Fund's Annual Report.

75 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED:

That the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraphs 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports.

76 **MINUTES OF PREVIOUS MEETING HELD ON 4 MARCH 2016**

(EXEMPT APPENDIX)

The exempt minutes of the meeting held on 4 March 2016 were confirmed.

77 **GOVERNANCE – POOLING UPDATE**

The Panel and Board received and noted an exempt appendix from the Director of Corporate Resources (Item 10 in the Minute Book) updating the Panel and Board on the progress in forming an investment pool. [SUMMARY OF A MINUTE WHICH CONTAINS EXEMPT INFORMATION]

78 **INVESTMENTS - INVESTMENT UPDATE**

The Panel and Board received an exempt report from the Director of Corporate Resources (Item 11 in the Minute Book) updating the Panel and Board about the progress of the Pension Fund's investments. [SUMMARY OF A MINUTE WHICH CONTAINS EXEMPT INFORMATION]

79 **INVESTMENTS – INVESTMENT MANAGER CONTRACTS**

The Panel and Board received an exempt report from the Director of Corporate Resources (Item 12 in the Minute Book) updating the Panel and Board about the progress in retendering the Pension Fund's contracts for investment management. [SUMMARY OF A MINUTE WHICH CONTAINS EXEMPT INFORMATION]