

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

|                        |   |
|------------------------|---|
| <b>Decision Maker:</b> | Executive Member for Education            |
| <b>Date:</b>           | 20 January 2016                           |
| <b>Title:</b>          | School term and holiday dates for 2017/18 |
| <b>Reference:</b>      | 7134                                      |
| <b>Report From:</b>    | Director of Children's Services           |

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#### 1. Executive Summary

1.1. The purpose of this paper is to inform the Executive Member for Education on the need to decide the pattern of school term and holiday dates for school year 2017/18 and to note the outcomes of the consultation process that has been followed.

#### 2. Contextual information

- 2.1. It is the responsibility of a local authority to schedule a school year which provides the statutory 190 pupil days and 195 teacher days in voluntary controlled and community schools. The structure for delivering this entitlement has been the subject of national and local debate in recent years.
- 2.2. The Local Government Association (LGA) National Standing Committee on the School Year has, in the past, been active in seeking to establish a National School Year but this process has now ended.
- 2.3. Hampshire teachers' professional associations, represented by the Conditions of Service Working Party (CoSWoP), have worked closely with officers of the local authority over several years in order to secure an agreed approach to setting dates for the county's schools.
- 2.4. Establishing more balanced term lengths with regular breaks supports an aim of the corporate strategy, to maximising wellbeing, by helping schools and families to plan learning more effectively. Another aim, Hampshire, safer and more secure for all, is supported by achieving agreement on dates across the county, so that schools and their communities can work effectively together in school and out of school hours.
- 2.5. Children benefit from good attendance in school; in particular it supports educational achievement and lays the foundation for a positive contribution to society and economic well-being. Properly structured periods of learning and

rest help children to remain healthy, enjoy their school time and achieve more. The publication of dates well in advance enables families to plan holidays and arrange childcare so that school attendance need not be compromised.

- 2.6. The Government proposed that all schools shall set their own school year. They progressed legislation that would require this but have since advised that they do not intend enacting the new legislation.

### **3. Outline of Proposal**

- 3.1. It is recommended that the Executive Member for Education approves the school term and holiday dates that are supported by CoSWoP and are set out in Appendix 1 of the report, for the school year 2017/18.

### **4. Current Position**

- 4.1. For the school year 2017/18 Hampshire County Council (HCC) and representatives from CoSWoP devised a pattern of school term and holiday dates. It included all the features that are an aim of the consultation in Hampshire.
- 4.2. The proposed pattern of holiday and term dates is shown in Appendix 1. Key features of the proposed pattern are half term lengths that are consistent with the usual school year pattern taking account of Christmas, Easter and summer GCSE and A Level examinations timetable.
- 4.3. Schools were invited to comment using on their preferred pattern of dates via a School's Communication dated 2 November 2015, comments being required by 11 December 2015. In total, 27 schools responded.
- 4.4. Much of the school year was straightforward to devise. The communication asked schools about the best approach to the end of the Autumn and Summer Terms. The pattern shared with schools ended in summer with a part week, Monday 23rd and Tuesday 24th July. The Autumn term ended with a 3 day week on 20th December.

Schools were asked which options they preferred:

**Option 1:** The authority can agree the school year exactly as it was proposed.

**Option 2:** The authority can extend the autumn term by one day and finish the autumn term on 21st December with a 4 day week. The last week of term would then be 1 day. The authority and CoSWoP proposed that schools designate this a non-teaching day so that pupils do not attend and parents can be advised that the last day of term is 20th July. Governing bodies can then, if they wish, approve use of twilight Inset sessions in which case staff can also go into the summer break on 20th July.

**Option 3:** The authority can extend the autumn term by two days and finish the autumn term on 22nd December. The school year would then finish on 20th July

4.5. Responses were as follows:

| Option 1 | Option 2 | Option 3 |
|----------|----------|----------|
| 8        | 15       | 4        |

The full list of schools that replied and their responses are included as Appendix 2.

- 4.6. Option 2 was preferred most by schools. The list of schools does include some voluntary aided schools (those schools are able to determine their own school year) but Option 2 is preferred when considering only community and controlled school's responses.
- 4.7. The proposed pattern is recommended to the Executive Member as preferred by those schools that replied and best meeting the requirements that are applied to designing the school year.

## **5. Recommendation(s)**

- 5.1. It is recommended that the Executive Member for Education approves the school term and holiday dates that are supported by representative members of Hampshire County Council's (HCC) Conditions of Service Working Party (CoSWoP) and are set out in Appendix 1 of the report, for the school year 2017/18.

| SEPTEMBER 2017 |    |    |    |    |    |
|----------------|----|----|----|----|----|
| M              | 4* | 11 | 18 | 25 |    |
| T              | 5  | 12 | 19 | 26 |    |
| W              | 6  | 13 | 20 | 27 |    |
| T              | 7  | 14 | 21 | 28 |    |
| F              | 1  | 8  | 15 | 22 | 29 |
| S              | 2  | 9  | 16 | 23 | 30 |
| S              | 3  | 10 | 17 | 24 |    |

| OCTOBER 2017 |   |    |     |    |     |
|--------------|---|----|-----|----|-----|
| M            | 2 | 9  | 16  | 23 | 30* |
| T            | 3 | 10 | 17  | 24 | 31  |
| W            | 4 | 11 | 18  | 25 |     |
| T            | 5 | 12 | 19  | 26 |     |
| F            | 6 | 13 | 20# | 27 |     |
| S            |   | 7  | 14  | 21 | 28  |
| S            | 1 | 8  | 15  | 22 | 29  |

| NOVEMBER 2017 |   |    |    |    |    |
|---------------|---|----|----|----|----|
| M             | 6 | 13 | 20 | 27 |    |
| T             | 7 | 14 | 21 | 28 |    |
| W             | 1 | 8  | 15 | 22 | 29 |
| T             | 2 | 9  | 16 | 23 | 30 |
| F             | 3 | 10 | 17 | 24 |    |
| S             | 4 | 11 | 18 | 25 |    |
| S             | 5 | 12 | 19 | 26 |    |

| DECEMBER 2017 |   |    |     |    |    |
|---------------|---|----|-----|----|----|
| M             | 4 | 11 | 18  | 25 |    |
| T             | 5 | 12 | 19  | 26 |    |
| W             | 6 | 13 | 20  | 27 |    |
| T             | 7 | 14 | 21# | 28 |    |
| F             | 1 | 8  | 15  | 22 | 29 |
| S             | 2 | 9  | 16  | 23 | 30 |
| S             | 3 | 10 | 17  | 24 | 31 |

| JANUARY 2018 |    |    |    |    |    |
|--------------|----|----|----|----|----|
| M            | 1  | 8  | 15 | 22 | 29 |
| T            | 2  | 9  | 16 | 23 | 30 |
| W            | 3  | 10 | 17 | 24 | 31 |
| T            | 4* | 11 | 18 | 25 |    |
| F            | 5  | 12 | 19 | 26 |    |
| S            | 6  | 13 | 20 | 27 |    |
| S            | 7  | 14 | 21 | 28 |    |

| FEBRUARY 2018 |   |    |     |    |  |
|---------------|---|----|-----|----|--|
| M             | 5 | 12 | 19* | 26 |  |
| T             | 6 | 13 | 20  | 27 |  |
| W             | 7 | 14 | 21  | 28 |  |
| T             | 1 | 8  | 15  | 22 |  |
| F             | 2 | 9# | 16  | 23 |  |
| S             | 3 | 10 | 17  | 24 |  |
| S             | 4 | 11 | 18  | 25 |  |

| MARCH 2018 |   |    |    |    |     |
|------------|---|----|----|----|-----|
| M          | 5 | 12 | 19 | 26 |     |
| T          | 6 | 13 | 20 | 27 |     |
| W          | 7 | 14 | 21 | 28 |     |
| T          | 1 | 8  | 15 | 22 | 29# |
| F          | 2 | 9  | 16 | 23 | 30  |
| S          | 3 | 10 | 17 | 24 | 31  |
| S          | 4 | 11 | 18 | 25 |     |

| APRIL 2018 |   |   |    |     |       |
|------------|---|---|----|-----|-------|
| M          |   | 2 | 9  | 16* | 23 30 |
| T          |   | 3 | 10 | 17  | 24    |
| W          |   | 4 | 11 | 18  | 25    |
| T          |   | 5 | 12 | 19  | 26    |
| F          |   | 6 | 13 | 20  | 27    |
| S          |   | 7 | 14 | 21  | 28    |
| S          | 1 | 8 | 15 | 22  | 29    |

| MAY 2018 |   |    |    |     |    |
|----------|---|----|----|-----|----|
| M        |   | 7  | 14 | 21  | 28 |
| T        | 1 | 8  | 15 | 22  | 29 |
| W        | 2 | 9  | 16 | 23  | 30 |
| T        | 3 | 10 | 17 | 24  | 31 |
| F        | 4 | 11 | 18 | 25# |    |
| S        | 5 | 12 | 19 | 26  |    |
| S        | 6 | 13 | 20 | 27  |    |

| JUNE 2018 |    |    |    |    |    |
|-----------|----|----|----|----|----|
| M         | 4* | 11 | 18 | 25 |    |
| T         | 5  | 12 | 19 | 26 |    |
| W         | 6  | 13 | 20 | 27 |    |
| T         | 7  | 14 | 21 | 28 |    |
| F         | 1  | 8  | 15 | 22 | 29 |
| S         | 2  | 9  | 16 | 23 | 30 |
| S         | 3  | 10 | 17 | 24 |    |

| JULY 2018 |   |    |    |     |    |
|-----------|---|----|----|-----|----|
| M         | 2 | 9  | 16 | 23# | 30 |
| T         | 3 | 10 | 17 | 24  | 31 |
| W         | 4 | 11 | 18 | 25  |    |
| T         | 5 | 12 | 19 | 26  |    |
| F         | 6 | 13 | 20 | 27  |    |
| S         |   | 7  | 14 | 21  | 28 |
| S         | 1 | 8  | 15 | 22  | 29 |

| AUGUST 2018 |   |    |    |    |    |
|-------------|---|----|----|----|----|
| M           |   | 6  | 13 | 20 | 27 |
| T           |   | 7  | 14 | 21 | 28 |
| W           | 1 | 8  | 15 | 22 | 29 |
| T           | 2 | 9  | 16 | 23 | 30 |
| F           | 3 | 10 | 17 | 24 | 31 |
| S           | 4 | 11 | 18 | 25 |    |
| S           | 5 | 12 | 19 | 26 |    |

| Bank and Public Holidays 2015/2016 |                  |                     |                |
|------------------------------------|------------------|---------------------|----------------|
| Christmas Day                      | 25 December 2017 | Easter Monday       | 2 April 2018   |
| Boxing Day                         | 26 December 2017 | May Day Holiday     | 7 May 2018     |
| New Year's Day Holiday             | 1 January 2018   | Spring Bank Holiday | 28 May 2018    |
| Good Friday                        | 30 March 2018    | Summer Bank Holiday | 27 August 2018 |

\* First day after break



School Holidays



Bank Holidays and National Holidays

**Autumn Term 2017** starts on Monday 4 September 2017 and ends on Thursday 21 December 2017

(Half term from Monday 23 October to Friday 27 October 2017)

**Spring Term 2018** starts on Tuesday 4 January 2018 and ends on Thursday 29 March 2018

(Half term from Monday 12 February to Friday 16 February 2018)

**Summer Term 2018** starts on Monday 16 April 2018 and ends on Monday 23 July 2018\*

(Half term from Tuesday 29 May to Friday 1 June 2018)

\*Please check with your child's school to see if children are expected to attend on this day.

| Term        | Start date                         | End Date         |
|-------------|------------------------------------|------------------|
| Autumn 2017 | 4 September 2017                   | 21 December 2017 |
|             | Half term<br>23 – 27 October 2017  |                  |
| Spring 2018 | 4 January 2018                     | 29 March 2018    |
|             | Half term<br>12 - 16 February 2018 |                  |
| Summer 2018 | 16 April 2018                      | 23 July 2018     |
|             | Half term<br>28 May – 1 June 2018  |                  |

**Please note that the dates as published are correct.**

**It has now been agreed and confirmed that 4 September 2017 is the start date for the Autumn Term 2017/18.**

**Please also note that the first day of the Autumn Term in September 2018 will not be determined until the 2018/19 timetable has been consulted upon and approved in January 2017.**

## Appendix 2

|   | Option<br>1 | Option<br>2 | Option3  |
|---|-------------|-------------|----------|
| School  |             |             |          |
| The Wavell School   | 1           |             |          |
| Horndean Technology College   | 1           |             |          |
| Henry Cort Community College  |             | 1           |          |
| Westgate School   |             | 1           |          |
| Brookfield Community School   |             | 1           |          |
| Yateley School  |             | 1           |          |
| Castle Hill Infant School   |             | 1           |          |
| Rowner Infant School  |             |             | 1        |
| St Thomas' Infant School  | 1           |             |          |
| Mengham Infant School   |             |             | 1        |
| Fleet Infant School   |             | 1           |          |
| Wallisdean Infant School  |             | 1           |          |
| Shakespeare Junior School   |             |             | 1        |
| Manor Field Junior School   |             | 1           |          |
| St Mary's CE Junior School  |             | 1           |          |
| Grange Community Junior School  |             |             | 1        |
| Heatherside Junior School   |             | 1           |          |
| Crandall Primary School   |             | 1           |          |
| Braishfield Primary School  | 1           |             |          |
| The Holme Primary School  | 1           |             |          |
| Great Binfields Primary School  |             | 1           |          |
| Greatham Primary School   | 1           |             |          |
| Hythe Primary School  |             | 1           |          |
| William Gilpin CE VA Primary  | 1           |             |          |
| St Martin's CE (Aided) Primary School (East Woodhay)                  |             | 1           |          |
| Selborne Cof E Primary School   | 1           |             |          |
| St John's, Gosport Church Of England (Voluntary Aided) Primary School |             |             |          |
| <b>Total:</b>   | <b>8</b>    | <b>15</b>   | <b>4</b> |

**CORPORATE OR LEGAL INFORMATION:**

**Links to the Corporate Strategy**

|   |     |
|---|-----|
| <b>Hampshire safer and more secure for all:</b>   | yes |
| Corporate Improvement plan link number (if appropriate):  |     |
| <b>Maximising well-being:</b>   | yes |
| Corporate Improvement plan link number (if appropriate):  |     |
| <b>Enhancing our quality of place:</b>  |     |
| Corporate Improvement plan link number (if appropriate):  |     |
| <b>OR</b>   |     |
| <b>This proposal does not link to the Corporate Strategy but, nevertheless, requires a decision because:</b>  |     |
| <i>NB: Only complete this section if you have not completed any of the Corporate Strategy tick boxes above. If it is not applicable, please delete.</i> |     |

*NB: If the 'Other significant links' section below is not applicable, please delete it.*

**Other Significant Links**

|  |                  |             |
|--|------------------|-------------|
| <b>Links to previous Member decisions:</b>                           |                  |             |
| <u>Title</u>   | <u>Reference</u> | <u>Date</u> |
|  |                  |             |
| <b>Direct links to specific legislation or Government Directives</b> |                  |             |
| <u>Title</u>   | <u>Date</u>      |             |
|  |                  |             |

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

|                 |                 |
|-----------------|-----------------|
| <u>Document</u> | <u>Location</u> |
| None            |                 |

**IMPACT ASSESSMENTS:**

**1. Equalities Impact Assessment:**

1.1. No adverse impact identified

**2. Impact on Crime and Disorder:**

2.1. No adverse impact identified.

**3. Climate Change:**

- a) How does what is being proposed impact on our carbon footprint / energy consumption? N/a
  
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? N/a