

**At a meeting of the HAMPSHIRE FIRE AND RESCUE AUTHORITY
PERFORMANCE REVIEW AND SCRUTINY COMMITTEE held at Hampshire Fire
and Rescue Service Headquarters, Eastleigh
on 27 October 2015**

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recording for broadcasting purposes.

PRESENT:

Councillors:

p	Ann Briggs	a	Chris Lagdon
p	Adam Carew	p	Frank Pearce (Vice Chairman)
p	Keith Chapman (Chairman)	p	David Simpson
a	Mark Cooper	p	John Wall
p	Jane Frankum		

In attendance: Councillor Chris Carter, Chairman of the Hampshire Fire and Rescue Authority.

At the invitation of the Chairman: Trades' Unions representatives – Bryce Allcorn (RDS); Gary Jackson (FBU); Nigel McCullen (FBU) and Andy Needham (RFU).

68. APOLOGIES

Apologies were received from Cllr Chris Lagdon.

69. DECLARATIONS OF INTEREST

Members were mindful of their duty to disclose at any meeting any disclosable pecuniary interest they had in any matter on the agenda for the meeting, where that interest was not already entered in the Authority's register of interests, and their ability to disclose any other personal interests in any such matter that they might have wished to disclose.

No interests were declared under this item.

70. MINUTES AND MATTERS ARISING

The Minutes of the previous meeting held on 30 July 2015 were confirmed as a correct record and signed by the Chairman. There were no matters arising.

71. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed representatives of the Trades' Unions whom he had invited to attend in regard to Item 6 on the Agenda, and on this occasion would be allowed to speak.

72. DEPUTATIONS

No deputation requests had been received for this meeting.

73. RISK REVIEW CONSULTATION PROCESS

The Committee considered a report from the Chief Officer (Item 6 in the Minute Book) providing initial feedback by the Consultation Institute on the quality assurance process in regard to the Risk Review Consultation which closes on 4 December 2015.

The report was introduced and the Committee was informed that the consultation was well underway and proceedings in accordance with the consultation Project Plan. A number of public forums and public meetings had been held to date as part of the formal consultation process. Further dates for public forums, meetings and stakeholder forums were scheduled through to mid-November, the full list being available at the back of the Consultation Project Plan document. A suggestion was put forward that pre-existing structures could be utilised for future consultation purposes, such as public forums held by district and town councils and Residents' Association meetings, as established channels for public engagement.

Paragraph 5 of the report was highlighted. The involvement of the Consultation Institute, who had been commissioned to provide advice, guidance and quality assurance of the processes for engagement and consultation, was progressing as expected. The Institute had indicated that scoping documents and the Project Plan show best practice with consultation documents showing good practice (i.e. with some room for improvement).

During the course of the ensuing discussion, some concerns were raised as to whether sufficient time had been allocated to the consultation process and whether sufficient notice of meetings was being given to Fire staff. It was noted that the list of formal meetings referred to above was in accordance with the Institute's requirements and would be complemented by other meetings to enable as many people as possible (members of the public and Fire staff) to engage with the Consultation and put forward their views. As well as meetings, an on-line survey was available and social media channels were also being made use of, all of which it was confirmed were being publicised as widely as possible. Members of the Committee had also taken individual action to raise awareness of the Consultation and encourage engagement in the process. At the invitation of the Chairman comments were

received from the Trade Union representatives.

RESOLVED:

That the Performance Review and Scrutiny Committee acknowledge that the current process of Formal Consultation was proceeding as agreed in the Consultation Plan.

74. PERFORMANCE INDICATORS MONITORING REPORT

The Committee considered a report of the Chief Officer (Item 7 in the Minute Book) providing an update on how the Fire Service performed against its key performance indicators in the financial year 2014/15 (April to March) as set out in Appendix A to the report. Appendix A also detailed performance over the last 12 months (i.e. September 2014 to August 2015) together with a five year annual break down (financial years).

The report was introduced and attention drawn to section 5 regarding future performance indicators. A data review would be undertaken to establish data collection methods for future performance indicators arising from the refreshed Service Plan approved by the Fire Authority. It was anticipated that the outcome of the exercise would enable quarterly monitoring reports to show a greater alignment with the new Service Plan which would be reviewed annually.

The Committee gave full consideration to Appendix A containing performance monitoring data in relation to Service Delivery activity broken down into four main call categories, namely: fires, false alarms, special service calls and co-responder calls. The correlation between the weather and the level of fires was noted as was the reduction in false alarm calls and special service calls. The number of co-responder stations currently stands at 19 and staff at these stations are trained to a core standard.

RESOLVED:

That the Performance Review and Scrutiny Committee:

- a) Acknowledge performance, as set out in Appendix A to the report together with the strategies to meet performance targets.
- b) Support the proposed work required to revise the performance reports to align with the new Services Plan which will be reviewed by the Performance Review and Scrutiny Committee on an annual basis, as agreed at the July 2015 meeting.

75. HAMPSHIRE FIRE AND RESCUE SERVICE (HFRS) AND ISLE OF WIGHT FIRE AND RESCUE SERVICE (IWFRS) DDiP (DELIVERING DIFFERENTLY IN PARTNERSHIP) – STRATEGIC PARTNERSHIP

The Committee considered the report of the Chief Officer (Item 8 in the Minute Book) providing a progress update on the HFRS and IWFRS Strategic Partnership – Delivering Differently in Partnership implementation project.

The report was summarised and attention drawn to paragraph 4.1 to note that ACO Steve Apter would be taking up a secondment offer with East Sussex Fire and Rescue Service. Attention was also drawn to the positive audit review of the project, based on the findings so far, carried out by Price Waterhouse Cooper (PWC).

RESOLVED:

That the Performance Review and Scrutiny Committee note the progress to date of the Delivering Differently in Partnership implementation project.