

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Lead Member for Children's Services
Date:	16 September 2015
Title:	Procurement activity report 2015/16
Reference:	6641
Report From:	Director of Children's Services

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1. Executive Summary

1.1. The purpose of this paper is to seek approval to procure and spend in relation to contracts listed in Appendix 1 whose value will be over £1,000,000 in accordance with the Council's Contract Standing Orders and Constitution.

1.2. This paper seeks to

- Give relevant information on the planned procurement activities for 2015/16 of Children's Services;
- Give information on the value and Council spend of each mentioned procurement activity;
- Request approval to procure and spend in line with the Council's Contract Standing Orders.

2. Contextual information

2.1. The County Council's Contract Standing Orders (CSO 3) requires that '*The commencement of a procurement process for a Contract is subject to the prior approval of the relevant decision maker who has the authority to give such approval under the Constitution.*' This report requests approval to procure and spend for contracts which require approval by the Executive Lead Member as they have a value, or estimated value, in excess of £1 million.

2.2. Children's Services procure services where an in-house delivery is either not possible or not desirable. Commissioners and procurement officers establish in advance the best procurement route, what kind of contractual agreements should be used and which activity needs to be undertaken to ensure a successful, competitive tender. Due to the Council's activities to ensure savings identified in the Transformation to 2017 programme, each

procurement activity is scrutinised whether it can contribute to the saving targets of services and the department and improve efficiency and efficacy. Specific strands of procurement undergo a full category management analysis. The procurement activity also looks at how the resulting contracts will be monitored to deliver value for money, innovation and deliver on estimated savings.

3. Consultation and Equalities

- 3.1. Consultations would be undertaken for each specific procurement exercise and could involve service users, internal staff who place orders with the contract / framework like Social Workers, officers from other local authorities, the Police and Health.

4. Other Key Issues

- 4.1. The Public Services (Social Value) Act 2012 requires the Council as public authority '*to have regard to economic, social and environmental well-being in connection with public services contracts*'. The Social Value is either defined in the Service Specification for a contract, for example asking the provider to use apprentices or employ people from disadvantaged groups. Alternatively, during the tender process, the provider is asked how it adds Social Value to a service.
- 4.2. The Council, as contracting authority, has additionally the obligation to shape their tendering processes to allow small to medium businesses fair access to winning contracts.

5. Recommendation(s)

- 5.1. It is recommended that the Executive Lead Member for Children's Services gives the approval to procure and spend in relation to contracts listed in Appendix 1 whose value will be over £1,000,000.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	yes
Maximising well-being:	yes
Enhancing our quality of place:	yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	
Public Contracts Regulations 2015		
Public Services (Social Value) Act 2012		
Small Business, Enterprise and Employment Act 2015 (Part 3)		

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

- 1.1 Equality impact assessment has been considered in the development of this report and no adverse impact has been identified. The current Corporate Procurement Strategy aims to improve the equalities performance of external suppliers where appropriate and the Strategy has been subject to an equalities impact assessment.
- 1.2 Human Rights and Equality are clauses in the contract's terms and conditions.

2. Impact on Crime and Disorder

- 2.1 The current Corporate Procurement Strategy recognises that community cohesion, safety and security is a key part of the Council's corporate priorities. The Strategy aims to continue to identify where procurement can ensure that appropriate contracts include provisions for crime and disorder reduction and that procurement arrangements do not have an adverse impact on community safety issues.
- 2.2 The services commissioned through the procurement process assess their own impact on Crime and Disorder. The procurement mentioned in this report supports the services of the Youth Offending Team who work to prevent young people from offending or re-offending.

3. Climate Change:

- 3.1 The current Corporate Procurement Strategy does not have a direct impact on the Council's carbon footprint and energy consumption, although it aims to improve the Council's performance on sustainable procurement.

Project title	Contract / Framework term and start date	Anticipated County Council value over term ¹	Anticipated total value over term ² (Collaborative Spend)	Approval required
<p>Appropriate Adult Services: Persons acting as an Appropriate Adult for children and young people (in the absence of the parent, guardian or, if the juvenile is in the care of a local authority or voluntary organisation, a person representing that authority or organisation, or a Social Worker) or mentally vulnerable adult (in the absence of a relative, guardian or other person responsible for their care or custody) held in custody at a police station.</p> <p>This service is tendered in collaboration with Hampshire County Council's Adult Services, Southampton City Council Children's and Adult Services (the latter to be confirmed), Portsmouth City Council Children's Services, Isle of Wight Council Children's Services and Hampshire Constabulary.</p>	<p>Contract 1 July 2016 for a period of three years plus two one year extensions.</p>	<p>Children's Services: £350,000 (£70,000 x 5)</p> <p>Adult Services: £345,000 (£69,000 x 5)</p> <p>Total £695,000</p>	<p>£1,500,000 (£300,000 x 5)</p>	<p>Approval to procure and spend</p>

¹ Hampshire County Council spend subject to budget approval.

² Collaborative spend subject to budget approval of the relevant local authorities and partners.