


<http://www3.hants.gov.uk/grants/ccbs-grants/culture-recreation-investment-fund.htm>

Culture and Recreation Investment Fund

The Culture and Recreation Investment Fund provides support for a programme of investment in the strategic cultural and recreational infrastructure within Hampshire. Applicants must support the priorities and outcomes of Hampshire County Council's Strategic Plan 2013-17 '[Shaping Hampshire: modern, public services for the future](#)  4 MB'

1. Health and Wellbeing: Improving health and wellbeing for all.
2. Economy: Promoting economic prosperity and protecting the environment.
3. Communities: working with communities to enhance local services.
4. Efficiency: Delivering high quality, cost-effective public services.

When to apply

The Culture and Recreation Investment Fund is an annual programme and has one round per year. It is open for applications from 10 August 2015 until 5pm on 21 September 2015. Funding is granted on an annual basis only, so organisations must apply every year.

What is funded

A grant can be awarded to eligible cultural and/or recreational/sports organisations to contribute towards service/programme costs and/or core running costs, including salaries. Applications should specify what funding would support. Applications should also specify any investment/improvements to improve efficiency.

What isn't funded

- Services and organisations that do not meet the Fund's criteria
- Individuals
- Organisations already in receipt of funding from other Hampshire County Council departments for the majority of their core costs and/or service/project activity delivery
- Sports organisations that do not have a Countywide engagement/participation reach
- Services provided solely within the unitary authority areas of Portsmouth City Council and/or Southampton City Council
- Capital projects or capital grants for equipment (building work, extensions, materials/resources, play/sports equipment, uniforms, etc.)
- Parish/Town Councils
- Schools and uniformed organisations

Grant criteria and eligibility

The grants programme is open to organisations, partnerships and consortiums delivering cultural and recreational services in Hampshire, which must meet the following eligibility criteria.

- The services/programmes of the cultural and/or recreational organisation benefit Hampshire residents and visitors and clearly deliver against the priorities above.
- Cultural and/or recreational organisations must be properly constituted with clear and effective management and governance structures.

- Consortiums of properly constituted cultural and/or recreational organisations must have clear terms of reference or partnership agreements, as appropriate.
- Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant.
- As a minimum standard we would expect your organisation to meet the minimum legal requirements along with policies and procedures to cover your organisation's services/programmes. Generally we would expect organisations to have £10m cover for public liability and employers' liability insurance.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

All grants

- Annual Accounts
- Current Constitution (only submit if you are applying for the first time or the document has changed)
- Financial plan for sustainability and less reliance on grant funding (only submit if you are applying for the first time or the document has changed). This could be included as a section in your Three Year Business Plan if you are submitting one.

Grants £5000 and over

- Annual Accounts
- Adults Safeguarding Policy
- Child Protection Policy

Grants £10,000 and over

- Annual Accounts
- Adults Safeguarding Policy
- Child Protection Policy
- Three year business plan
- Public Liability Insurance (usually £10m)
- Employers' Liability Insurance (usually £10m)

Grants £25,000 and over

- Annual Accounts
- Adults Safeguarding Policy
- Child Protection Policy
- Three year business plan
- Equality and Diversity Policy
- Health and Safety Policy

- Public Liability Insurance (usually £10m)
- Employers' Liability Insurance (usually £10m)

On occasions, at our discretion, we may require further information and documentation in addition to the above to support the assessment process.

All successful applicants will be required to provide appropriate reporting and/or monitoring for their services/programmes, including completion of an interim and end of grant monitoring and evaluation forms.

Successful applicants awarded £30,000 or over will be expected to agree to a Nominated Councillor joining their Board as a Trustee.

Grant Criteria

All eligible applications will be assessed against the grant criteria. These criteria are relevant to cultural/recreational organisations and directly link to the 'Shaping Hampshire: modern, public services for the future' Strategic Plan 2014 -2017 priorities.

Organisations do not need to meet all of these priorities, but must clearly demonstrate within their application that they are able to deliver against some of these

- Organisations providing flagship cultural and recreational experiences of national and/or regional standing. The programmes of work delivered are of high quality, innovative and appropriately aspirational.
- Organisations that support the development of Hampshire's home grown talent.
- Organisations that can demonstrate actively increasing the numbers of local people accessing inspiring experiences and participating in cultural and/or recreational activity, particularly young people, hard to reach and older people.
- Organisations enabling and/or supporting other organisations to provide cultural and recreational services.
- Organisations working towards optimising their economic, social and environmental sustainability.

[Application process flowchart](#)

Before you apply you are strongly advised to read the guidance notes on the following page which provides support and further details on the above.



[Application guidance notes and online form](#)