

HAMPSHIRE COUNTY COUNCIL

Decision Report

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| Decision Maker: | Executive Member for Culture, Recreation and Countryside |
| Date: | 14 September 2015 |
| Title: | Grant Funding for Culture and Community Organisations 2015/16 |
| Reference: | 6874 |
| Report From: | Director of Culture, Communities and Business Services |

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1. Executive Summary

- 1.1 This report seeks approval from the Executive Member for Culture, Recreation and Countryside for £6,466 of Culture and Community Activity Grants 2015/16 to cultural, recreational and community organisations across Hampshire.
- 1.2 The report seeks approval from the Executive Member for Culture, Recreation and Countryside for £16,040 to be transferred to capital in order to offset the outstanding loan granted to the Theatre Royal, Winchester.
- 1.3 This report also seeks approval from the Executive Member for Culture, Recreation and Countryside to close the Culture and Community Activity Grants and the Organisational Change Fund schemes for the rest of 2015/16. It is recommended £35,000 of funding left unallocated from the Culture and Community grants budget 2015/16 is transferred to the Community Buildings Capital Fund budget 2015/16.

2. Culture and Community Activity Grants

- 2.1 The purpose of this grant stream is to provide general support, up to a maximum of £3,000, to groups and organisations which encourage and provide opportunities for individuals and communities to participate in community focussed, cultural and recreational activities. In addition, Business Sponsorship Match Funding up to a maximum of £300 can be

awarded. Full details, including what the County Council can and cannot fund, are set out in Appendix 1.

2.2 Eight organisations have applied for funding and the details are set out in Appendix 2.

3. Grant Funding to Live Theatre Winchester Trust Ltd.

3.1 Live Theatre Winchester Trust Ltd. received an award of £92,685 from the Culture and Recreation Investment Fund 2015/16 this year. At the same time the organisation is paying back an historic loan to the County Council, (agreed in 2008 to purchase a new box office system) with a balance of £16,040 to pay. As part of the current Grants Review, the Select Committee Task and Finish Group analysed all current recipients of these awards, including the Live Theatre Winchester Trust Ltd. Members felt it would support the sustainability of this organisation moving forward and help them to be less reliant on grant funding in the future if an award could be provided to write off this loan.

4. Financial Information:

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| 4.1. Budget Approval for 2015/16 | 1,160,000 |
| Grants previously approved for 2015/16 | 1,101,939 |
| Grants recommended for 14 September Decision Day | 22,506 |
| Remaining balance available | 35,555 |

4.2 There are unlikely to be many more applications for Activity Grants in 2015/16 as the activity needs to have been completed by the end of March 2016 in order to qualify for a grant. At the same time the Community Buildings Capital Fund is heavily subscribed and there are likely to be more applications over the winter as it is an on-going fund i.e. as a capital fund, any money not spent by the end of 2015/16 is carried over into 2016/17. It is therefore recommended that the Culture and Community grants budget 2015/16 is closed and a balance of £35,000 is transferred to the Community Buildings Capital Fund.

5. Other key issues

5.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

6. Recommendations

- 6.1 That the Executive Member for Culture, Recreation and Countryside:
- i) Approves £6,466 of Culture and Community Activity Grants 2015/16 to cultural, recreational and community organisations across Hampshire.
 - ii) Approves £16,040 funding to be transferred to capital in order to offset the outstanding loan granted to the Theatre Royal Winchester.
 - iii) Approves the closure of the Culture and Community Activity Grants 2015/16 and Organisational Change Fund 2015/16 and the transferral of £35,000 to the Community Buildings Capital Grants 2015/16.

CORPORATE OR LEGAL INFORMATION:

Links to the Corporate Strategy

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| Hampshire safer and more secure for all: | no |
| Corporate Improvement plan link number (if appropriate): | |
| Maximising well-being: | yes |
| Corporate Improvement plan link number (if appropriate): | |
| Enhancing our quality of place: | yes |
| Corporate Improvement plan link number (if appropriate): | |

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality

1. Impact on Crime and Disorder:

2.1 Not applicable.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

Culture and Community Activity Grants

The purpose of the Culture and Community Activity Grants is to provide general support to groups and organisations which encourage and provide opportunities for individuals and communities within Hampshire to participate in cultural, community-focused, and recreational activities.

This programme funds projects and proposals which support the priorities and outcomes in [Hampshire County Council's Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#).

- Health and wellbeing: Improving health and wellbeing for all, particularly those who are vulnerable or disadvantaged.
- Economy: Promoting economic prosperity and protecting the environment.
- Communities: Working with communities to enhance local services.

Culture and Community Activity Grants will fund up to a maximum of £3,000.

What is funded

- Community, cultural, recreational or community conservation projects, activities or events that provide opportunities for local people (Hampshire residents) to become involved
- A high quality eligible project, programme or activity that delivers measurable outcomes and results against the priorities set out above
- Match funding for business sponsorship

What isn't funded

- Individuals
- Further or higher education fees, personal development or training fees for individuals
- Curriculum based activities
- Building based capital works
- Capital and equipment schemes – i.e. buying instruments or uniforms
- General/core running costs of an organisation
- Website development projects or medical/complimentary treatment activities
- Setting up an organisation
- Profit making events/activities
- County, District or Borough Councils
- Services, projects or activities solely within the unitary authority areas of Portsmouth City Council and Southampton City Council
- Uniformed groups such as Scouts, Girl Guides, military groups, etc.
- Street parties or village fetes

Please note we cannot retrospectively fund projects/activities that have already been carried out. Grants are issued for projects/activities to be carried out in the future.

Grant criteria and eligibility

We will consider funding eligible organisations who fulfil **all** of the following criteria:

- The proposed programme, project or activity of the organisation is a cultural, community, recreational or community conservation activity/project that encourages and provides opportunities for individuals and communities within Hampshire to participate.
- The programme, project or activity must also support one or more of the Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future' priorities detailed above.
- A high quality project, programme or activity that delivers measurable outcomes and results against the priorities set out above.
- The organisation **must** have actively sought funding from other sources, this could include district, borough, town or parish council funding. Priority will be given to applications which have partner funding in place from other sources.
- The organisation must be able to demonstrate that without the support from Hampshire County Council the activity/event would not be able to proceed at all or to the extent outlined in the application.
- Organisations with significant funds in place or higher levels of reserves must demonstrate why funding from Hampshire County Council is needed.
- The organisation has a clear management structure within its constitution or suitable governance/terms of reference.
- Match funding for business sponsorship.

All organisations requesting support are required to submit their latest Annual Accounts/annual financial summary.

All successful applicants will be required to provide appropriate reporting and/or monitoring for their service, projects and/or activities.

Organisations will be expected to have appropriate policies, procedures and levels of insurances in place. This will include child and vulnerable adult protection/safeguarding policies, health and safety policy, a minimum of £5m Public Liability and £5m Employers Liability Insurance.

Applications to other County Council grant schemes for the proposed project will be considered when reviewing applications.

Business Sponsorship - additional criteria and eligibility

We can match fund business sponsorship up to £300. The sponsorship you are receiving must be monetary, we can not match fund any in kind sponsorship, e.g. free/subsidised marketing. Match funding must be a minimum of £150 per business and businesses **must be first time sponsors**. Maximum of one application per organisation per year.

Financial Eligibility

Organisations will not normally be eligible for grants where they hold a high level of unallocated reserves, particularly in excess of one year's running costs. In cases where reserves held are felt to be high or exceed one year's running costs a reduced level of funding may be agreed. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Organisations must submit their most recent audited/examined accounts or financial summary when applying to this scheme.

**Culture and Community Activity Grants 2015/16
Application assessment summary**

Each grant application has been assessed against the Culture and Community Activity Grant criteria (Appendix 1) using a standard template.

Project funding requests

| Organisation (District / Division) | Project Title (Total project costs) | Proposal | Amount Requested | Amount recommended activity grant 2015/16 |
|---|---|--|------------------|---|
| Aviary Residents' Association (Eastleigh / Eastleigh West) | Old Fashioned Christmas Party for Seniors (£497) | <p>The organisation seeks funding to support a Christmas event for older people, to include tea, games, a small gift for each attendee and transport where necessary. Venue hire costs are also included. 50 Hampshire residents will benefit. The organisation does not hold Safeguarding or Health and Safety Policies and does not hold Public Liability Insurance or Employers Liability Insurance. Councillor Greenwood supports this application</p> <p><u>Note:</u> The organisation was awarded £254 County Councillor Grant in 2015/16 (decision day: 07/07/2015) and £320 in 2014/15 (15/07/2014) to support local events. It was unsuccessful in an application of £1,000 to the Culture and Community Activity Grants 2014/15 as it did not meet scheme criteria (decision date: 03/07/2014).</p> <p>It is recommended Aviary Residents' Association is awarded £497 on the condition that Safeguarding and Health and Safety Policies are adopted and that Public Liability Insurance cover is arranged.</p> | £497 | £497 |
| Children's Concerts (Hampshire wide project) | Children's Concerts (£6,455) | <p>The organisation seeks funding to free or subsidised coach transport for 400 5-11 year olds to attend one of a series of Children's Concerts. The series includes a concert in Petersfield as well as concerts in Southampton, Chichester and Guildford and schools choose the most convenient venue for their pupils. Children learn a song and about the music in advance so that they can participate in the concert as well as being audience members.</p> <p><u>Note:</u> The organisation withdrew a previous application to the Culture and Community Activity Grants 2015/16. This is an updated application.</p> | £2,000 | £500 |

| Organisation (District / Division) | Project Title (Total project costs) | Proposal | Amount Requested | Amount recommended activity grant 2015/16 |
|--|--|--|------------------------------|---|
| | | It is recommended Children's Concerts is awarded £500 to support Hampshire children to attend the concert in Petersfield. | | |
| Portchester and District Community Association CIO (Fareham/ Fareham Portchester) | PIPART (£4,000) | The organisation seeks funding to appoint a coordinator one day a week for six months (October to March) to develop arts and music mini projects, especially with the organisation's older people's club and pre-school. These projects would include creation of a window display (£500), creation of a guide to older people's activities (£500), music/art event/open day (£1,000) and coordinator salary (£2,000). The organisation has not approached any other sources of funding and as such this application does not meet scheme criteria. Councillor Price supports this application. <u>Note:</u> The organisation has applied for £6,867 to the Community Building Capital Fund 2015/16 (awaiting decision). It was awarded £25,000 Community Building Capital Fund 2014/15 (decision day: 22/07/2014), £999 County Councillor Grant 2014/15 towards art, exercise and history classes/groups (decision day: 02/02/2015). It was unsuccessful in applications of £3,967 to the Children's Services Integrated Grant 2015/16 for a Toy Library as it didn't meet scheme criteria (decision day: 21/01/2015) and of £9,975 to the Organisational Change Fund 2014/15 as it was similar to a previously funded project (decision day: 16/09/2014). As the application does not meet scheme criteria, it is recommended it is not supported. | £3,000 | £0 |
| Ringwood Events Committee (New Forest / Ringwood) | Ringwood Events (£3,300) | The organisation seeks funding to create a library of event resources (folding tables, crowd barriers, pop up shelters) which will be made available to all local groups and organisations including schools and local council. As this application is to fund equipment, it does not meet scheme criteria. Councillor Rippon-Swaine has been consulted. As the application does not meet scheme criteria, it is recommended it is not supported. | £2,200 | £0 |
| Test Valley Arts Foundation | Two Towns (£15,000) | The organisation seeks funding to adapt a youth theatre production based on the memories of Andover residents from the 1960's and 1970's into an educational theatre performance by professional writer, director and actors to be taken into 8 | £7,500 <i>This is</i> | £2,000 |

| Organisation (District / Division) | Project Title (Total project costs) | Proposal | Amount Requested | Amount recommended activity grant 2015/16 |
|---|---|---|---|---|
| (Test Valley / Andover North, South and West) | | <p>local schools, with a final performance at The Lights for parents. The organisation is asking for 50% of the project costs from the County Council and the remaining 50% from Test Valley Borough Council. This amount is significantly over the maximum grants available from both sources. The maximum grant available from TVBC is £2,000. 850 Hampshire residents are expected to benefit. Councillors Brooks, Hooke and Rolt have all been consulted.</p> <p><u>Note:</u> The organisation was awarded £2,000 County Councillor Grant 2014/15 (decision day: 04/08/2014) and three County Councillor Grants 2013/14 totalling £2,000 (decision days: 25/09/2013, 22,10,2013, 15/01/2014)</p> <p>It is recommended the organisation is awarded £2,000 to match the potential award from Test Valley Borough Council.</p> | <i>above the maximum award for this scheme.</i> | |
| The Petersfield Musical Festival (East Hants / Petersfield Butser and Hangars) | Petersfield Musical Festival (£37,295) | <p>The organisation seeks funding to support the Petersfield Music Festival which will be held across nine days in March 2016. The festival includes opportunities for local musicians to work alongside professionals and benefit from their experience and promote their own musical careers. Young musicians have two concerts to play in and a young composers' competition. Schools and local groups are invited to participate along with high quality professional musicians. 3150 Hampshire residents will benefit. Councillor Clarke strongly supports this application Councillor Moon has been consulted.</p> <p><u>Note:</u> The organisation was awarded £1,000 Culture and Community Activity Grants in 2014/15 (decision day: 16/09/2014) and Culture and Community Activity Grants in 2013/14 (decision day: 20/06/2013).</p> <p>It is recommended The Petersfield Musical Festival is awarded £1,000.</p> | £1,000 | £1,000 |
| Urban Vocal Group (Havant) | The UVG (£7,499) | <p>The organisation seeks funding to offer 11-18 year olds free access to singing and other music making activities including performing at concerts and making recordings. The Havant group has an average weekly attendance of 30, average age of 14 and attracts an average of 2 new members per month. The organisation encourages wellbeing through learning music, increasing confidence and improving employment and education prospects. The provision is free to reduce barriers for vulnerable young people or those from areas of socio-economic</p> | £2,469 | £2,469 |

| Organisation (District / Division) | Project Title (Total project costs) | Proposal | Amount Requested | Amount recommended activity grant 2015/16 |
|--|---|--|---------------------|--|
| | | <p>deprivation. 70 Hampshire residents will benefit. The organisation will contribute £5,030 to the project through its own funds, income generation from concerts and grants from trusts. Councillors McIntosh, Fairhurst, Finch and Bolton have all been consulted. <u>Note:</u> The organisation was awarded £1,000 Culture and Community Activity Grant 2014/15 (decision day: 20/01/2014), £1,000 County Councillor Grant 2014/15 towards tutor training (decision day: 26/01/2015) and £500 County Councillor Grant 2013/14 towards equipment costs (decision day: 28/10/2013). It is recommended The UVG is awarded £2,469. Funding should not be used for the hire of equipment, which falls outside the scheme criteria.</p> | | |
| TOTAL | | | £18,985 | £6,466 |