

**Hampshire Fire and Rescue Authority**

**Fire Pension Board**

**Item 7**

**27 July 2015**

**Terms of Reference**

**Report of the Head of Finance**

Contact: Rob Carr, Head of Finance, 01962 847508

**1 Summary**

- 1.1 The Terms of Reference (ToR) for the Fire Pension Board, together with a Code of Conduct were agreed by Hampshire Fire and Rescue Authority on 20 February at the same time as the Board was formally constituted.
- 1.2 Following changes to the final regulations, some minor amendments were required to the ToR which were approved by Finance and General Purposes Committee on 15 April 2015.
- 1.3 The Board is asked to formally adopt the Terms of Reference and Code of Conduct and to highlight any areas where they feel changes should be made.

**2 Recommendations**

- 2.1 That the Board formally adopt the Terms of Reference and Code of Conduct and make any recommendations back to Finance and General Purposes Committee if they feel any changes are required.

**3 Terms of Reference**

- 3.1 A Terms of Reference for the Pension Board was required to be approved at the point that it was constituted and these were subsequently amended following changes to the final regulations and were approved by F&GP Committee, who have now been delegated the authority to act as the 'Scheme Manager' in respect of the Fire Fighters Pension Scheme for Hampshire.
- 3.2 The detailed Terms of Reference are attached at Appendix 1, together with a separate Code of Conduct that applies to Members of the Board. The Board

is asked to review both documents, to formally adopt them at this meeting and to recommend any changes that they feel are necessary back to F&GP Committee for them to consider.

### **Section 100 D – Local Government Act 1972 – background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report :

Creation of an HFRA Pension Board – HFRA 20 February 2015

Membership of FireFighters Pension Board – F&GP Committee 15 April 2015

NB the list excludes published works and documents which disclose exempt or confidential information as defined in the Act.